

**CAREERSOURCE CITRUS LEVY MARION
CEO CONTRACT REVIEW COMMITTEE MEETING**

MINUTES

DATE: May 31, 2018
PLACE: Enterprise Center, Ocala, FL
TIME: 11:00 a.m.

MEMBERS PRESENT

Kathy Judkins, Chair
Rachel Riley
Kevin Cunningham

MEMBERS ABSENT

OTHER ATTENDEES

Rusty Skinner, CSCLM

Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Kathy Judkins, Chair, at 11:00 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

ACTION ITEMS

CEO Contract: Kevin Cunningham made a motion to approve proposed 3% salary increase, 20 weeks of severance pay, and 2018 - 2019 CEO contract. Rachel Riley seconded. Motion carried.

Staff Increases: Kevin Cunningham made a motion to approve proposed 3% salary increase for all staff and a 3% incentive bonus based on current salary for the Executive Vice President and Career Center and Business Services Officer. Rachel Riley seconded. Motion carried.

DISCUSSION ITEMS

Rusty Skinner presented information for discussion about the following topics:

- 2017 – 2018 Goals Recap
 - Rusty Skinner reviewed 2017 – 2018 goals and presented the outcomes. He noted the following:
 - The apprenticeship program is facing challenges generating candidates for the construction industry.
 - The Ticket to Work program has been successful and will continue to move forward.
- Plan of Service
 - The Plan of Services fine tunes our focus and scope for the 2018-2019 program year. The plan provides direction for making progress on continuous efforts. Highlights include:
 - Employer driven hiring events

- Spring/Fall, Grad, Youth, and sector based job fairs
- Talent Center
- Progress Dunnellon
- YouthBuild
- Exploratory efforts for the Prosperity Program in Marion County.
- Apprenticeship Opportunities
- Career Academies
- Sector Grant Initiatives
- Rusty requested additional input on other areas of focus from the committee.
- The Plan of Services will be updated with developed goals for the year and presented at a board meeting providing board members with a framework of all of our services.

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:27 a.m.

APPROVED:
