

**CAREERSOURCE CITRUS LEVY MARION (CSCLM)  
Executive Committee Meeting**

**MINUTES**

DATE: Aug. 30, 2017  
PLACE: Enterprise Center, Ocala, FL  
TIME: 9:30 a.m.

**MEMBERS PRESENT**

Kathy Judkins, SECO  
Rachel Riley, Citrus Memorial  
Becky Magwood, Capital City Bank  
Ted Knight, U.S. Marine Corps League  
Mike Melfi, CHAMPS

**MEMBERS ABSENT**

Kevin Cunningham, REMAX  
Fred Morgan, IBEW 222

**OTHER ATTENDEES**

Rusty Skinner, CSCLM  
Kathleen Woodring, CSCLM

Dale French, CSCLM  
Robert Stermer, Board Attorney

**CALL TO ORDER**

The meeting was called to order by Kathy Judkins, Chair.

**ROLL CALL**

The roll was called by Kathleen Woodring and a quorum declared present.

**ACTION ITEMS**

Information below represents the actions taken by the Committee:

1. **Talent Center Software RFP:** Ted Knight made a motion to approve the action. Rachel Riley seconded the motion. Motion carried.
2. **Budget/Funding Update:** Becky Magwood made a motion to approve the action. Mike Melfi seconded the motion. **Motion carried.** The budget was approved and the response to the SNAP funding being cut is eliminating 1 FTE due to reduced funding. Decision on who to lay off will be based on performance and team efforts and not on seniority.

**DISCUSSION ITEMS**

1. 2017-18 Goals – Organization-wide goals for the coming program year were discussed, including: Expanding the Talent Pipeline video series; better engaging high school youth and graduating seniors; promoting apprenticeship and pre-apprentice programs; expanding targeted populations by increasing external funding; developing better metrics and monitoring for Business Services and Talent Center; review the website and develop a more functional site; expand/transition Ticket to Work performance; improve the presence of business services in Levy County; improve customer satisfaction; and review staffing structure at 14<sup>th</sup> Street

2. Legislative Issues and Information – Rusty Skinner shared information about the coming Legislating sessions, including funding cuts for Wagner Peyser and WIOA programs. Suggestions from a recent FWDA meeting for a legislative agenda include: develop programs to seek additional WTP funding; seeking amendment to the Florida Grow Fund; supporting general revenue funding for Florida Ready to Work; and seek special funding through a Business and Workforce Competitive Fund concept.

### **STATUS REPORTS**

None

### **MATTERS FROM THE FLOOR**

None

### **ADJOURNMENT**

There being no further business, the meeting was adjourned.

**APPROVED:**

---