



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: May 7, 2026
PLACE: 2703 NE 14th Street, Ocala, FL 34470
TIME: 9:30 a.m.

MEMBERS PRESENT

Arno Proctor
Charles Harris
Equilla Wheeler
Jorge Martinez
Pat Reddish

MEMBERS ABSENT

Andy Starling
Angela Juaristic
David Benthusen
Jennifer Roach
Tamara Boyle

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM
Chris Wilkinson, CSCLM
Sandy Crawford, CSCLM

Melissa Saco, CSCLM
Steven Litzinger, CSCLM
Cira Schnettler, CSCLM
Kristen Barry, One Stop Operator

CALL TO ORDER

The meeting was called to order by Charles Harris, Chair at 9:31 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Arno Proctor made a motion to approve the February 5, 2026, minutes Jorge Martinez seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner's updated the committee on the following items:

- The Department of Labor has released the budget allocations, and we have received our preliminary budget from the State. We have requested voluntary layoffs from staff. Organizational restructuring will be explored for efficiencies. As part of our efforts to create budgetary savings the Eckerd contract will not be renewed, and youth services program will be provided internally.
- In the 2026-2027 program year we will be focusing on apprenticeships and

workforce grants for short-term training opportunities.

- A youth program that has been developed with Levy County Schools and CF has proven to be successful and we plan to replicate it in Citrus and Marion Counties. The program focuses on high school seniors that are undecided in their career paths. They are presented options for employment, college courses, or short-term certifications.

Workforce Issues that are Important to Our Community

This committee did not have any comments.

Youth Services Update

Rusty Skinner shared that nine Levy County School District students are enrolled in the drone training program offered through CF. They will be graduating in July. This success of this pilot program will set the stage for future short-term trainings.

PUBLIC COMMENT

None

ACTION ITEMS

None

PROJECT UPDATES

Grant Updates

Sandra Crawford provided an overview of the success of the Broadband grant.

Event Report

Melissa Saco reviewed the report.

Metrix Users

Talent Center

Center Traffic

Chris Wilkinson reviewed the reports provided in the packet. He noted that online traffic has significantly increased over in-person center traffic this program year.

Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service.

- Job seeker satisfaction continues to be high with a good score of 72.
- Business Services' scores are excellent.
- Talent Center continues to have a prominent level of customer service satisfaction.

Steven Litzinger explained that the survey comments are available upon request. The comments really present a more detailed picture of the high level of customer service the staff provide.

MATTERS FROM THE FLOOR

Charles Harris will be coming off as Chair of this committee at the end of June. He

stated it was an honor to serve as Chair.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:52 a.m.

APPROVED: _____