



CAREERSOURCE CITRUS LEVY MARION
Career Center Committee

MINUTES

DATE: August 7, 2025
PLACE: 2703 NE 14th Street, Ocala, FL 34470
TIME: 9:30 a.m.

MEMBERS PRESENT

Angela Juaristic
Arno Proctor
Charles Harris
Equilla Wheeler
Jennifer Roach
Jorge Martinez
Pat Reddish

MEMBERS ABSENT

Andy Starling
David Benthussen
Steven Weinstein
Tamara Boyle

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Chris Wilkinson, CSCLM
Larry Trowbridge, CSCLM

Melissa Saco, CSCLM
Steven Litzinger, CSCLM
Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Charles Harris, Chair at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Jorge Martinez made a motion to approve the May 15, 2025, minutes. Angela Juaristic seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner's updated the committee on the following items:

- CareerSource Florida will be holding their quarterly State meeting on August 20 and 21 at the World Equestrian Center. CLM management will be in attendance.
- The State is introducing detailed guidelines and policies to ensure consistency among the regions.

- CF would like to expand their education services in Levy County with short-term training opportunities. We are partnering with CF and Levy County Schools to develop a pilot program that will identify juniors and seniors in high school that are not in a career driven program and steer them into one of the short-term training programs.

Workforce Issues that are Important to Our Community

This committee did not have any comments.

PUBLIC COMMENT

None

ACTION ITEMS

None

PROJECT UPDATES

Grant Updates

Dale French provided an overview of the grants. Both grants have had a high level of enrollments and engaged participants.

- We are partnering with Region 6 and 26 on the broadband grant.
- Charles Harris said he would like to see increased participation from Taylor County in our programs as that area was hit hard in recent years by hurricanes.
- There will be four houses built in the next two years for YouthBuild. Angela Juaristic asked what the ages are for the participants in the program. Dale French explained that the participants range in age from 18-24. Rusty Skinner added that Levy County does not have a Habitat for Humanity partner, but that the Citrus chapter may branch out into Levy. We would then be able to provide services to Levy youth with a YouthBuild program in that area.

Talent Center

Chris Wilkinson reviewed the report provided in the packet. He also shared that the Talent Connection virtual candidate showcases have been very successful. Talent Connection #4 and #5 are scheduled for August and September. The Talent Center team will also be holding a presentation on best practices for a developing a virtual fireside at the 2025 Workforce Summit.

Event Report

Melissa Saco highlighted items from the Event Report. She attributed much of the success of the job fairs to the ongoing partnerships with educational institutions. The next Paychecks for Patriots event has been scheduled for November 13. The Marion County Job Fair is scheduled for October 2.

Metrix Online Learning

Dale French shared details from the report, noting the most popular pathways and courses. Program usage continues to grow. The link to the Metrix program can be found on the CLM website.

Center Traffic

Larry Trowbridge noted traffic was steady in the centers. There was an increase in job seekers' traffic versus unemployment traffic.

Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service. A detractor analysis has been conducted, and no customer service issues have been trending.

- Job seeker satisfaction continues to be high with a good score of 68.
- Business Services' scores are excellent.
- Talent Center continues to have a prominent level of customer service satisfaction.

Steven Litzinger explained that the survey comments are available upon request. The comments really present a more detailed picture of the high level of customer service the staff provide.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:00 a.m.

APPROVED:_____