



**CAREERSOURCE CITRUS LEVY MARION  
Consortium**

**MINUTES**

DATE: September 15, 2025

PLACE: CareerSource CLM – 14 Street Career Center

TIME: 9:30 a.m.

**MEMBERS PRESENT**

Commissioner Barek  
Commissioner Hodge  
Commissioner Zalak

**MEMBERS ABSENT**

**OTHER ATTENDEES**

Rusty Skinner, CSCLM  
Dale French, CSCLM

Bob Stermer, CSCLM Attorney  
Cira Schnettler, CSCLM

**CALL TO ORDER**

The meeting was called to order by Commissioner Zalak, Chair, at 9:30 a.m.

**ROLL CALL**

Cira Schnettler called roll, and a quorum was declared present.

**APPROVAL OF MINUTES**

Commissioner Barek made a motion to approve the minutes from the June 18, 2025, meeting. Commissioner Hodge seconded the motion. Motion carried.

**ACTION ITEMS**

**2025-2026 Budget**

Dale French presented the 25-26 final budget. He explained that final numbers for past fiscal year are closed out. He explained the new revenues, planned expenditures and the planned carry forward. There was discussion on how unrestricted funds are generated and used. Commissioner Hodge made a motion to approve the 2025-2026 budget. Commissioner Barek seconded the motion. Motion carried.

**Board Appointment**

Rusty Skinner presented the nomination of Thomas Adkins, Levy County, to serve as a public sector representative on the board. Commissioner Barek made a motion to approve the appointment. Commissioner Hodge seconded the motion. Motion carried.

## **DISCUSSION ITEMS**

### **State Update**

- Rusty Skinner provided an update from the State's performance report that was presented at the last CareerSource Florida meeting. Rusty Skinner stated that CLM staff are committed to improving performance outcomes. CLM management is working with staff to develop a plan to improve performance results. CLM management is awaiting response from CareerSource Florida on the performance improvement plan. Commissioner Zalak said he will be looking forward to the plan specifics at the next meeting.
- Rusty Skinner stated that CLM management and the State negotiated for a 40% ITA waiver request.

### **Workforce Issues Important to Our Community**

Commissioner Hodge highlighted some areas where the partnership with CLM has had an impact with the CDL training, clam farm restoration, and broadband training.

Commissioner Barek highlighted training partnerships in the construction industry and welding field.

Commissioner Zalak expressed appreciation for the CLM partnerships for a variety of industries in Marion County.

### **Board Membership Status**

Rusty Skinner reviewed the two vacancies. One vacancy in Marion and one in Levy.

## **PUBLIC COMMENT**

None

## **PROJECT UPDATES**

ITA Waiver Request

Broadband Scorecard

YouthBuild Marion/Citrus

Levy County Schools Program

All reports were available for review in the packet.

### **Board Member Agenda – 9/3/2025**

The board agenda was available for review.

## **MATTERS FROM THE FLOOR**

None

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:09 a.m.

**APPROVED:** \_\_\_\_\_