



**CAREERSOURCE CITRUS LEVY MARION
Performance and Monitoring Committee**

MINUTES

DATE: November 13, 2018
PLACE: College Of Central Florida, Enterprise Center, Building 42, Ocala, FL
TIME: 9:00 a.m.

MEMBERS PRESENT

Ted Knight, Chair
Fred Morgan
William Burda

MEMBERS ABSENT

Kimberly Baxley
Pat Reddish

OTHER ATTENDEES

Kathleen Woodring, CSCLM
Brenda Chrisman, CSCLM
Dale French, CSCLM

Cira Schnettler, CSCLM
Cory Weaver, CSCLM
Steven Litzinger, CSCLM

CALL TO ORDER

The meeting was called to order by Ted Knight, Chair, at 9:00 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Fred Morgan made a motion to approve the minutes from the August 21, 2018 meeting. William Burda seconded the motion. Motion carried.

ACTION ITEMS

None

DISCUSSION ITEMS

Sub-recipient Monitoring

This is a monitoring of Eckerd procedures and finances. No major concerns or issues were found.

2017-18 Financial Compliance Monitoring Report

This is a review of CLM financial policies and procedures. No major concerns or issues found.

Youth Build Finding Resolution

The Youth Build Finding was previously brought before the committee when the finding letter was received. The letter stated that potentially \$5952.64 would have to be reimbursed to DOL. The finding was petitioned and disputed. DOL concurred with the documentation provided. The \$5952.64 will not need to be reimbursed.

Bridge Skills Grant Performance Report

Dale French provided the update of the Bridge Skills. He stated that due to lack of support from the manufacturing business community a modification request has been submitted to direct those funds towards other viable programs already approved within the grant.

William Burda made a motion to accept all of the monitoring reports. Fred Morgan seconded the motion. Motion carried.

PROJECT UPDATES

Workforce Intelligence - September 2018

Performance Measures - September 2018

Quarterly Citrus, Levy, Marion County Reports – Jul. – Sep. 2018

Quarterly Mobile Resources Units 1 and 2 Reports – Jul. – Sep. 2018

Talent Center

Corey Weaver reviewed all attached performance reports. Highlighting the following:

- The mobile units are currently being utilized in the Panhandle efforts which will cause a fluctuation in the next reporting period. William Burda asked if the staff that volunteered to assist in the Panhandle efforts will be recognized. Kathleen Woodring stated that they would all be receiving a token of appreciation and thanked Mr. Burda for the suggestion and will plan to recognize them at the next Board Meeting and at the next all staff meeting.
- The reports reflect an increase in hiring events due to improving quality of events versus focusing on quantity of participants.
- Talent Center had 70 individuals placed.

Net Promoter Regional Summary - Jan. - Oct. 2018

Steven Litzinger reviewed the transactional, relationship, and business net promoter reports. He also explained to the committee that he had presented CLM's success story with Net Promoter at the annual summit. From that presentation two other regions are implementing the system and he hopes that additional regions will embrace it as well.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:47 a.m.

APPROVED:

