



**CAREERSOURCE CITRUS LEVY MARION
Executive Committee**

MINUTES

DATE: March 13, 2019
PLACE: College Of Central Florida, Enterprise Center, Building 42, Ocala, FL
TIME: 9:30 a.m.

MEMBERS PRESENT

Albert Jones
Fred Morgan
Kathy Judkins
Pete Beasley
Rachel Riley
Ted Knight

MEMBERS ABSENT

Kimberly Baxley
Scott Owen

OTHER ATTENDEES

Rusty Skinner, CSCLM
Kathleen Woodring, CSCLM
Brenda Chrisman, CSCLM
Dale French, CSCLM
Dwain Henderson, CSCLM

Cira Schnettler, CSCLM
Robert Stermer, Attorney
Tony Waterson, TPMA
Richard Powell, Powell and Jones

CALL TO ORDER

The meeting was called to order by Rachel Riley, Chair, at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Al Jones made a motion to approve the minutes from the January 31, 2019 meeting.
Kathy Judkins seconded the motion. Motion carried.

ACTION ITEMS

Audit Report – Powell and Jones

Richard Powell reviewed the report providing highlights and was available for questions.
He noted that there were no findings or questionable costs through the audit and

congratulated CLM on an excellent report. Rusty Skinner advised the committee that Powell and Jones have been conducting the audit for the past five years. Due to state requirements the auditing service has to go out for bid this year. Rusty is hopeful that Powell and Jones will reapply. Mr. Powell stated that the company looks forward to working with CLM in the future.

Fred Morgan made a motion to approve the auditing report. Pete Beasley seconded the motion. Motion carried.

Financial Statements

Al Jones made a motion to approve the revised and updated budget and the expenditures. Fred Morgan seconded the motion. Motion carried.

180 Skills

Rusty Skinner and Brenda Chrisman provided an overview of 180 Skills, an online skill based program. The program offers training modules for entry level positions, as well as employed worker training. The program preps individuals to take exams for a variety of certifications, but does not provide the certification testing. A 3rd party company would need to be enlisted to do the testing for certification. The program has a minimal investment, but would have a significant impact on training for local businesses. The program would be paid for out of unrestricted funds or depending on the qualifying individual, the appropriate funding stream. The entry level modules could also be utilized by educational partners to gauge a student's interest in an industry specific career path. The youth component would be rolled out through Eckerd Connects as an additional resource for those youth struggling to identify a career path. Brenda Chrisman will conduct demonstrations with potential employers and currently has an employer interested in piloting the program. CLM would cover the costs for the employer for the initial pilot. 180 Skills has provided a trial period for review of the program. Several CLM employees and the employer offering to pilot the program have had an opportunity to explore the program. They initial users have found it to be user friendly and well put together. Rusty explained to the committee that continual updates will be provided as the program is rolled out.

Kathy Judkins made a motion to approve utilizing unrestricted fund for the initial purchase of the program and set-up fees. Al Jones seconded the motion. Motion carried.

Board Member Attendance

Board members were provided an opportunity to review the attendance report for the full board members. Rusty Skinner announced that the Consortium has recently approved four new board members, Bruce Register, Tabitha Well, Jeff Chang, and Brandon Whiteman. There are two board members that have significant attendance issues affecting the competency of the board, with one being a committee chair for the Career Center committee. It was recommended that Charles Harris be approached about chairing the Career Center committee.

Al Jones made a motion to send a letter recognizing the resignations of Solomon Sarway and Scott Owen due to absenteeism and unresponsiveness. Pete Beasley seconded the motion. Motion carried.

DISCUSSION ITEMS

2018 Annual Report

The Annual Report was provided to the Consortium members and the commissioners in all three counties. We will follow up with the commissions to see if there is interest in presentations being brought before the commission where we would provide highlights of the past year and updates for future activities.

HR Update

The committee was brought into executive session. Rusty Skinner updated the committee on the current status of the lawsuit.

PROJECT UPDATES

State of the Workforce Conference

Kathleen Woodring provided the committee members with Save the Date cards and the sponsorship opportunities listing. She encouraged everyone to take the cards and hand them out into the community.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:29 a.m.

APPROVED:
