CAREERSOURCE CITRUS LEVY MARION
CEO CONTRACT REVIEW COMMITTEE MEETING

MINUTES

DATE: May 6, 2019
PLACE: Enterprise Center, Ocala, FL
TIME: 10:00 a.m.

MEMBERS PRESENT	**MEMBERS ABSENT**
Kathy Judkins	
Rachel Riley, Chair	
Kim Baxley	

OTHER ATTENDEES

Rusty Skinner, CSCLM	Cira Schnettler, CSCLM
Bob Stermer, Attorney	

CALL TO ORDER
The meeting was called to order by Rachel Riley, Chair, at 10:00 a.m.

ROLL CALL
Cira Schnettler called roll and a quorum was declared present.

ACTION ITEMS
CEO Contract
Kathy Judkins made a motion to approve proposed 4.5% salary increase and the 2019 - 2020 CEO contract with the amendment of section 4.2 to align with the current CLM leave policy. Rachel Riley seconded. Motion carried.

Staff Increases
Rachel Riley made a motion to approve proposed 4.5% salary increase for all staff. Kim Baxley seconded. Motion carried.

DISCUSSION ITEMS
- 2019 – 2020 Work Plan
  - Rusty noted the following:
    - The recent State of the Workforce Conference was quite successful and we are looking forward to holding another conference spring of 2020.
    - Leadership will be focusing on following through with the below items:
      - Increase communications staff to accommodate the growing needs of the marketing department

- Create an ambassador's toolkit so that all staff will have a consistent message when engaging with businesses and other members of the community
- Increase business development managers' activity in the community and with businesses
- Tier job orders based on salary range and depth of recruitment services
- Increase resource room engagement with candidates
- Add the 180 Skills program to business and candidates services; train staff on registering candidates and implementing the software
- Become an apprenticeship sponsor and implement the program, working with businesses and educational partners
- Increase engagement with Eckerd Connects

PROJECT UPDATES
None

MATTERS FROM THE FLOOR
None

ADJOURNMENT
There being no further business, the meeting was adjourned at 11:00 a.m.

APPROVED:

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