



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: May 2, 2019
PLACE: College Of Central Florida, Enterprise Center, Building 42, Ocala, FL
TIME: 9:30 a.m.

MEMBERS PRESENT

Charles Harris
Jorge Martinez
Judy Houlios

MEMBERS ABSENT

Carol Jones
Amy Meek
Debra Stanley
David Benthusen
Gloria Bishop
John Cook
Lanny Mathis

OTHER ATTENDEES

Rusty Skinner, CSCLM
Kathleen Woodring, CSCLM
Brenda Chrisman, CSCLM
Dale French, CSCLM

Cira Schnettler, CSCLM
Steven Litzinger, CSCLM

CALL TO ORDER

The meeting was called to order by Charles Harris at 9:32 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was not declared present.

APPROVAL OF MINUTES

The February 21, 2019 minutes will be brought before the next committee meeting for approval.

ACTION ITEMS

Incumbent Worker Training – Policy Change

Dale French stated that the change in policy is being requested to utilize local Incumbent Worker training, as permitted under WIOA. In this training program wage guidelines are not an eligibility factor when a business requires the training to retain

their workforce or avert layoff. All other eligibility criteria must be met for Incumbent Worker trainees (age, citizenship/right to work and compliance with Selective Service registration). Incumbent Worker training allows for the same levels and categories of cost reimbursements to assist businesses with training their employees as Employed Worker Training.

The action item will be brought before the Executive Committee as a quorum was not present to vote on the item.

DISCUSSION ITEMS

None

PROJECT UPDATES

TPMA

Dale French advised the committee that TPMA made positive suggestions in the restructuring. A meeting was held with staff regarding the changes in the refocusing. TPMA representatives and staff are working well together. Charles inquired about two items. He asked about specifics of the "Ambassador Took Kit". Dale stated that leadership in the company realize it is important that all employees conducting outreach should be able to present consistent talking points about our organization, with the understanding that points need to be targeted towards their audience. Rusty Skinner stated that the weekly employee e-newsletter will begin to incorporate key points for staff. Charles also asked if staff members are being asked about their community service activities and volunteer hours. Dale stated that a list is being compiled of the employees' board memberships and activities. Kathleen noted that those individuals that participate in volunteer hours outside of work are being recognized as well and given a token of appreciation. Staff members are not only engaging with the United Way campaigns, but with other community service campaigns as well.

Event Report

Brenda Chrisman stated that hiring events continue to be popular with many businesses, noting a correlation between that decrease in traffic in our centers and the decrease in event participant attendance. She was also excited to report that Citrus and Levy County school boards will be hosting Youth Career Expos in Spring 2020.

Apprenticeship Grants

Brenda Chrisman informed the committee that MTC has signed the agreement to support hiring an instructor for the apprenticeship program. Marion County Home Builders association is also engaged and would like to create an apprenticeship program to support the school boards program.

Brenda met with WTC representatives to begin an outline of the needs of their apprenticeship program. The Citrus County School board has some funds for equipment and partial support of an instructor. Decisions are in flux on who will be managing the program.

Rusty Skinner stated that managing apprenticeship programs can be very timely and difficult for school boards and businesses. The 180 Skills program is resonating well with the business community. It can be very difficult and expensive for an educational partner to pull together a training program for a business that may only have a handful

or fewer students. The 180 Skills program offers that individualized training. Charles asked when the apprenticeship programs would occur during the year. Brenda explained that any programs created through an educational partner would mirror the school year schedule.

Net Promoter Reports

Steven Litzinger provided a summary of the Net Promotor outcomes. The reports are status quo and are very healthy. The SNAP surveys are now being reported separately to get a better picture of what is happening in the program and those results have been growing increasingly positive.

MATTERS FROM THE FLOOR

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15 a.m.

APPROVED:
