

CareerSource
CITRUS | LEVY | MARION

CAREERSOURCE CITRUS LEVY MARION BOARD MEETING

MINUTES

DATE: June 12, 2019
PLACE: College Of Central Florida, Lecanto, FL
TIME: 11:30 a.m.

MEMBERS PRESENT

Albert Jones
Brandon Whiteman
Bruce Register
Charles Harris
Darlene Goddard
David Pieklik
Debra Stanley
Fred Morgan
Jeff Chang
Judy Houlios
Kathy Judkins
Kevin Cunningham
Kimberly Baxley
Mark Paugh
Mark Vianello
Mike Melfi
Lanny Mathis
Pat Reddish
Pete Beasley
Rachel Riley
Tabitha Wells
Ted Knight
Theresa Flick
William Burda

MEMBERS ABSENT

Carol Jones
Jorge Martinez
Yovancha Lewis Brown

OTHER ATTENDEES

Rusty Skinner, CSCLM	Kim Bodine, CS Gulf Coast
Kathleen Woodring, CSCLM	Bob Bodine, Guest
Brenda Chrisman, CSCLM	Cathy Galica, CSCLM
Dale French, CSCLM	Earl Beegle, CSCLM
Dwain Henderson, CSCLM	Emma Pasbjerg, CSCLM
Robert Stermer, Attorney	Kevin Harrison, CSCLM
Cira Schnettler, CSCLM	Larry Trowbridge, CSCLM
Laura Byrnes, CSCLM	Lisa Gruber, CSCLM
Marcie Mullins, DEO	Penny Spence, CSCLM
Commissioner Jimmie T. Smith, Citrus County BOCC	

CALL TO ORDER

The meeting was called to order by Rachel Riley, Chair, at 11:30 a.m. The Chairwoman invited Bob Stermer to lead the Pledge of Allegiance.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Kathy Judkins made a motion to approve the minutes from the March 13, 2019 meeting. Mike Melfi seconded the motion. Motion carried.

APPROVAL OF CONTRACTS 2019-2020

Master Contracts Requiring 2/3rds Vote/Under \$25,000

1. Nature Coast Business Development Council
2. School Board of Levy County

Kevin Cunningham made a motion to approve contracts one and two. David Pieklik abstained from contract one due to a conflict. Kathy Judkins seconded the motion. Motion carried.

Master Contracts Requiring 2/3rds Vote/Under \$25,000 - OJT, CBT, or Internship/Paid Work Experience Training Opportunities

3. Champs Software
4. Key Training Center
5. Rasmussen College
6. SECO Energy
7. Benefits Advisors
8. Ocala Housing Authority

Al Jones made a motion to approve contracts three through eight. Mike Melfi abstained from contract one, Theresa Flick abstained from the entire vote due to a conflict on contract four, Pete Beasley abstained from contract five, Kathy Judkins abstained from contract six, Brandon Whiteman abstained from contract seven, and Judy Houlios abstained from contract eight, all due to the individual conflicts. Ted Knight seconded the motion. Motion carried.

Master Contracts 2/3rds Vote/Exceeds \$25,000

9. College of Central Florida
10. Marion County School Board
11. Ocala/Marion County Chamber and Economic Partnership
12. Lockheed Martin
13. Citrus County Chamber of Commerce

William Burda made a motion to approve contracts nine through thirteen. Mark Paugh abstained from contract nine, Mark Vianello abstained from contract ten and eleven, Kathy Judkins abstained from contract eleven, Jeff Chang abstained from contract

twelve, Tabitha Wells abstained from contract thirteen. Charles Harris seconded the motion. Motion carried.

Contracts Not Requiring 2/3rds Vote

- 14. Youth Services Contracting - Eckerd
- 15. Thomas P. Miller and Associates
- 16. Payroll Services Contract – CD Staffing

Kevin Cunningham approved contracts fourteen through sixteen. Lanny Mathis abstained from contract fourteen. Pete Beasley seconded the motion. Motion carried.

PRESENTATIONS

Kim Bodine, CEO CareerSource Gulf Coast, expressed tremendous gratitude and sentiments towards all of the volunteers that assisted in the Hurricane Michael recovery efforts. She recognized Cathy Galica, Earl Beegle, Emma Pasbjerg, Kevin Harrison, Larry Trowbridge, Lisa Gruber, and Penny Spence with a token of appreciation. As well as, David Braden, Katie Jo Davis, and Valerie Hancock who were not in attendance.

ACTION ITEMS

State ITA Waiver

Dale French explained the purpose of the ITA waiver.
William Burda made a motion to approve the waiver. Fred Morgan seconded the motion. Motion carried.

CONSENT AGENDA

Executive Committee – May 17, 2019
Healthcare Renewal Rates

Darlene Goddard made a motion to accept the 2019-2020 healthcare renewal rates. Al Jones seconded the motion. Motion carried.

Executive Committee – June 5, 2019

Form 990
2018/19 Budget to Expenditures
2019/20 Budget
CEO Contract and Staff Increases PY2019-2020
Joint Auditing Selection
Incumbent Worker Training – Policy Change
CDS Renewal
TPMA Renewal
Grant Nursing Application – Trainer Provider Approval
Automobile Usage
Eckerd Contract Renewal
Outreach Position

Rusty Skinner briefly reviewed each consent agenda item.

Bruce Register made a motion to approve the consent agenda items for the June 5

Executive meeting. Kim Baxley seconded the motion. Motion carried.

DISCUSSION ITEMS

DEO Investigation of Tampa Bay

Rusty Skinner asked if there were any questions regarding the investigation. Rusty informed the board that internal monitoring is conducted on a regular basis of our procedures and that the Executive board is working with staff to research the benefits of having an external monitor also review our policies and procedures.

2019 – 2020 Work Plan

Rusty Skinner provided highlights of the Work Plan

Board Member Recruitment

Rusty Skinner reviewed the Terms Matrix noting the vacancies. He encouraged the board members to become engaged in board member recruitment.

Financial Disclosure Forms/Annual Conflicts

Rusty Skinner reminded the board members to complete their Form 1 and submit it to their local Supervisor of Elections office. Any questions should be directed to board attorney, Bob Stermer.

PROJECT UPDATES

Grant Updates

Dale French made a presentation summarizing the outcomes of each of the grants.

YouthBuild Graduation Invite

Dale French invited the board members to attend the upcoming YouthBuild graduation.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:00 p.m.

APPROVED:

Item #	Contractor & Term of Contract	Purpose/Scope of Work Summary	Funding	Board Action	Contractor/ SubContractor	Conflicts
1	Nature Coast Business Development Council July 01, 2019 - June 30, 2020	Contracts Requiring 2/3rds Vote, Under \$25,000 Employer Outreach & Job Development Services	\$ 10,000.00		C	David Pleklik
2	School Board of Levy County July 01, 2019 - June 30, 2020	Training Services and Facility usage and rental fees. Cost is an average based on prior year usage. This is a blanket approval but to not exceed.	\$ 10,000.00		C	Carol Jones
	July 01, 2019 - June 30, 2020					
		Master Contracts Requiring 2/3rds Vote/Under \$25,000 - OJT, CBT, or Internship/Paid Work Experience Training Opportunities				
3	Champs Software July 01, 2019 - June 30, 2020	CBT and/or OJT Training Services - approval but to not exceed. or Internship/Paid Work Experience Training Opportunities	\$ 20,000.00		C	Mike Melfi
4	Key Training Center July 01, 2019 - June 30, 2020	CBT and/or OJT Training Services - approval but to not exceed. or Internship/Paid Work Experience Training Opportunities	\$ 20,000.00		C	Theresa Flick
5	Rasmussen College July 01, 2019 - June 30, 2020	CBT and/or OJT Training Services - approval but to not exceed. or Internship/Paid Work Experience Training Opportunities	\$ 20,000.00		C	Pete Beasley
6	SECO Energy July 01, 2019 - June 30, 2020	CBT and/or OJT Training Services - approval but to not exceed. or Internship/Paid Work Experience Training Opportunities	\$ 20,000.00		C	Kathy Judkins
7	Benefits Advisors July 01, 2019 - June 30, 2020	CBT and/or OJT Training Services - approval but to not exceed. or Internship/Paid Work Experience Training Opportunities	\$ 20,000.00		C	Brandon Whiteman
8	Ocala Housing Authority July 01, 2019 - June 30, 2020	CBT and/or OJT Training Services - approval but to not exceed. or Internship/Paid Work Experience Training Opportunities	\$ 20,000.00		C	Judy Houlios
		Master Contracts 2/3rds Vote/Exceeds \$25,000				
9	College of Central Florida July 01, 2019 - June 30, 2020	Training Services and facility usage and rental fees to include costs for employee tuition. This is a blanket approval but to not exceed. (Includes training services for customers but not ITA). Have been determined to be contractor services and not subrecipients for the purpose of providing goods or services. Cost is an average based on prior year usage.	\$ 400,000.00		C	Mark Paugh
10	Marion County School Board July 01, 2019 - June 30, 2020	Training Services and Facility usage and rental fees. Cost is an average based on prior year usage. This is a blanket approval but to not exceed. Primary location for services is at CTAE. (Includes training services for customers but not ITA)	\$ 50,000.00		C	Mark Vianello
11	Ocala/Marion County Chamber & Economic Partnership (CEP) July 01, 2019 - June 30, 2020	Employer Outreach & Job Development Services. Have been determined to be contractor services and not subrecipients for the purpose of providing goods or services. Average based on prior year usage.	\$ 35,000.00		C	Kathy Judkins Mark Vianello
12	Lockheed Martin July 01, 2019 - June 30, 2020	CBT and/or OJT Training Services - approval but to not exceed. or Internship/Paid Work Experience Training Opportunities	\$ 40,000.00		C	Jeff Chang
13	Citrus County Chamber of Commerce July 01, 2019 - June 30, 2020	Employer Outreach & Job Development Services	\$ 25,000.00		C	Tabitha Wells
		Contracts Not Requiring 2/3rds Vote				
14	Eckerd Youth Alternatives July 01, 2019 - June 30, 2020	WIOA Youth Services Provider, Supportive Services Costs providing services to youth in all three counties. Operating budget Total Contract Budget	\$426,070.00 \$809,432.00		S	Nelson Mathis
15	Thomas P. Miller and Associates July 01, 2019 - June 30, 2020	One Stop Operator Contract	\$ 1,235,502.00 \$75,000.00		C	
16	CD Staffing July 01, 2019 - June 30, 2020	Internship and Work Experience Payroll Services	\$ 100,000.00		C	

Board Contract Approvals

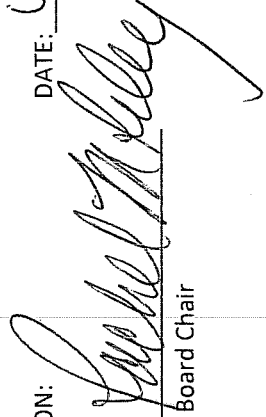
PY 2019-20 Contracts

Board Members	Attended	Master Contracts														Contracts	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Al Jones	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Brandon Whiteman	YES	1	1	1	1	1	1	Abstain	1	1	1	1	1	1	1	1	1
Bruce Register	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Charles Harris	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Darlene Goddard	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
David Pleklik	YES	Abstain	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Debra Stanley	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Fred Morgan	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Jeff Chang	YES	1	1	1	1	1	1	1	1	1	1	1	Abstain	1	1	1	1
Judy Houlios	YES	1	1	1	1	1	1	1	Abstain	1	1	1	1	1	1	1	1
Kathy Judkins	YES	1	1	1	1	1	Abstain	1	1	1	Abstain	1	1	1	1	1	1
Kevin Cunningham	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Kimberly Baxley	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Mark Paugh	YES	1	1	1	1	1	1	1	1	Abstain	1	1	1	1	1	1	1
Mark Vianello	YES	1	1	1	1	1	1	1	1	1	Abstain	Abstain	1	1	1	1	1
Mike Melfi	YES	1	1	Abstain	1	1	1	1	1	1	1	1	1	1	1	1	1
Nelson Mathis, Jr.	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	Abstain	1	1
Pat Reddish	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Pete Beasley	YES	1	1	1	1	Abstain	1	1	1	1	1	1	1	1	1	1	1
Rachel Riley	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Tabitha Wells	YES	1	1	1	1	1	1	1	1	1	1	1	1	Abstain	1	1	1
Ted Knight	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Theresa Flick	YES	1	1	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	1	1	1	1	1	1	1	1
William Burda	YES	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Carol Jones	NO																
Jorge Martinez	NO																
Yovancha Lewis Brown	NO																
Total Votes		23	24	22	23	22	22	22	22	23	23	22	23	23	23	24	24
Total # of Board Members Attending at Time of Vote		24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24
% Board Members Approving without Abstention		96%	100%	92%	96%	92%	92%	92%	92%	96%	96%	92%	96%	96%	96%	100%	100%

CERTIFICATION:

DATE:

6/26/19



Rachel Riley, Board Chair



RECORD OF ACTION/APPROVAL

Board Meeting – 6/12/19

Consortium – 6/19/19

TOPIC/ISSUE:

50% ITA allocation waiver request

BACKGROUND:

Per section 445.003(3)(a)(1) of Florida statute requires that: “....50 percent of the Title I funds for Adults and Dislocated Workers which are passed through to local workforce development boards shall be allocated to and expended on Individual Training Accounts unless a local workforce development board obtains a waiver from CareerSource Florida, Inc.”

POINTS OF CONSIDERATION:

We are currently operating on a granted waiver that permits us to allocate 25% of our funds to customer ITAs (and qualifying cost categories). This waiver has allowed us to be more flexible in staffing patterns to react quickly to changing economic needs of the region. This waiver also permits us to use more funding to provide supportive services to the hardest to serve populations. On average, 35% of our funding is allocated to ITAs each year.

STAFF RECOMMENDATIONS:

Approve the submission of the 2019 ITA allocation waiver extension request.

BOARD ACTION:

William Burda made a motion to approve the ITA waiver. Fred Morgan seconded the motion. Motion carried.

CONSORTIUM ACTION:



RECORD OF ACTION/APPROVAL

Executive Committee – 5/17/2019
Board Meeting – 6/12/2019

TOPIC/ISSUE:

Employee healthcare and related benefits.

BACKGROUND:

Our Health insurance renewal is July 1. We have received our renewal rates through Benefit Advisors (BA). Florida Blue presented rates that average a 25% increase over the several plans being offered. The spreadsheet contains five (5) options which we are recommending for consideration. At this time, we believe the Florida Blue premiums are reasonable and acceptable within the confines of our funding. We received an 11.86% increase last year.

POINTS OF CONSIDERATION:

- Company-paid Principal Dental plan rates will remain the same.
- Company-paid Principal company-paid Group Life rates will increase by 6.1%. (\$73.40/Month Increase)
- Company-paid Principal Short-Term Disability rates will remain the same.
- Company-paid Principal Dependent Life rates will remain the same.
- Employee-paid Principal Vision plan rates will decrease by 15% (\$1.28/Month Decrease)

STAFF RECOMMENDATIONS:

Our recommendation is that we contract with Florida Blue for the five (5) options listed

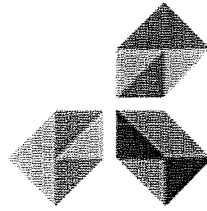
- For option one, the HSA plan Blue Care 128/129, we recommend that the company offer \$492.60 one-time contribution to the HSA and there is a 25% increase in premiums from the current plan. The company share of the premium plus the HSA would equal \$600.
- The Blue Care 47 plan will be offered to employees at an up-charge of \$181.63 per month (\$83.83/pay period) and the company would pay a share equal to option one, the HSA plan.
- The Blue Care 60 plan, we recommend that the company pay a share equal to option one and that employees pay \$274.03 per month (\$126.48/pay period) for their premium share.
- The Blue Options 3566, is a PPO offering and we recommend the company pay a share equal to option one and that the employee pay \$169.25 per month (\$78.12/pay period).
- The Blue Options 5771, is a PPO offering and we recommend the company pay a share equal to option one and that the employee pay \$326.46 per month (\$150.67/pay period).
- Continue with all Principal plans, company-paid and employee self-pay, as proposed on the attached spreadsheet.

COMMITTEE ACTION:

Fred Morgan made a motion to approve the healthcare renewal rates. Al Jones seconded the motion. Motion carried.

BOARD ACTION:

Darlene Goddard made a motion to accept the 2019-2020 healthcare renewal rates. Al Jones seconded the motion. Motion carried.



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RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Form 990 Return of Organization Exempt from Income Tax for program year 7/1/17-6/30/18.

BACKGROUND:

POINTS OF CONSIDERATION:

Form 990 was completed by our auditors Powell and Jones, CPAs after the financial statements were audited.

STAFF RECOMMENDATIONS:

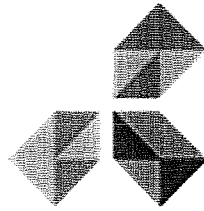
Approve Form 990

COMMITTEE ACTION:

Charles Harris made a motion to approve the 990. Al Jones seconded the motion. Motion carried

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



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RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Updated 2018-2019 Budget (attachment 1) and Budget/Expenditures reports (attachments 2 & 3) from 7/1/18-3/31/19

BACKGROUND:

POINTS OF CONSIDERATION:

- Budget: update revenue and expenditures (projected through 6/30/19).
- Budget/Expenditures reports: summaries for expenditures to budget line items cumulative through 3/31/19.

STAFF RECOMMENDATIONS:

Approve update budget and 3/31/19 budget/expenditures reports.

COMMITTEE ACTION:

Kathy Judkins approved the financial report. Al Jones seconded the motion. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Draft budget for 2019-2020 program year.

BACKGROUND:

Our budget year runs from July 01, 2019 to June 30, 2020. This budget includes allocations and estimated carryforward (unspent funds from this year).

POINTS OF CONSIDERATION:

- Budget is based on actual allocations and projected carryforward.
- We will update this budget and bring back to the Executive Committee following final close out of 2018-2019.

STAFF RECOMMENDATIONS:

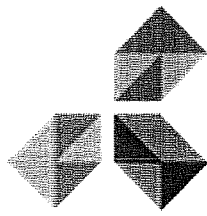
Approve 2019-2020 Budget.

COMMITTEE ACTION:

Charles Harris approved the draft budget. Fred Morgan seconded the motion. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



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RECORD OF ACTION/APPROVAL

CEO Review Committee – 5/16/19

Executive Committee – 6/5/19

Board Meeting – 6/12/19

TOPIC/ISSUE:

Discussion and recommendation for renewal of CEO contract for 2019 – 2020

Discussion and recommendation for staff increases for 2019 – 2020

BACKGROUND:

CEO Salary History			Staff Increases	
Year	Salary	Increase	Year	Increase
2008	\$ 100,942.40		2015 - 2016	0%
2009	\$ 100,942.40	No increase	2016 - 2017	5%
2010	\$ 106,995.20	6%	2017 - 2018	3%
2011	\$ 106,988.96	No increase	2018 - 2019	3%
2012	\$ 112,337.06	5%		
2013	\$ 112,337.06	No increase		
2014	\$ 116,499.97	4%		
2015	\$ 116,499.97	No increase		
2016	\$ 120,000.19	3%		
2017	\$ 123,600.26	3%		
2018	\$ 127,308.00	3%		

POINTS OF CONSIDERATION:

STAFF RECOMMENDATIONS:

COMMITTEE ACTION:

CEO Review Committee

CEO Contract: Kathy Judkins made a motion to approve proposed 4.5% salary increase and the 2019 - 2020 CEO contract with the amendment of section 4.2 to align with the current CLM leave policy. Rachel Riley seconded. Motion carried.

Staff Increases: Rachel Riley made a motion to approve proposed 4.5% salary increase for all staff. Kim Baxley seconded. Motion carried.

Executive Committee

Al Jones made a motion to accept the CEO Contract Review Committee's action; 4.5% salary increase for all staff and the amendment of section 4.2 of Rusty's contract to align with the current CLM leave policy. Kathy Judkins seconded the motion. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



RECORD OF ACTION/APPROVAL

Executive Committee – 6/5/19
Board Meeting – 6/12/19

TOPIC/ISSUE:

Selection of a Joint Auditing accounting firm for LWDBs 6 and 10.

BACKGROUND:

On January 31, 2019, we released a request for proposals (RFP) to contract an accounting firm for our annually auditing requirements. Six responses were received. The respondents were Purvis Gray & Associates, CRI CPAs and Advisors, James Moore, CPA, MKA CPAs and Advisors, MSL CPAs and Advisors, and Powell and Jones.

POINTS OF CONSIDERATION:

Staff reviewed the proposals submitted by each of the respondents. The review was conducted by Kathleen Woodring, Susan Heller, Diane Head and Dale French. Purvis Gray and Associates, James Moore CPA and MSL CPAs and Advisors were the top rated firms. The following page is an aggregate of the scoring matrix used to determine the top rated firms.

All firms offer competitive services and meet the organizational needs as detailed in the released RFP. The fees of each of the top rated firms are as follows:

Purvis Gray & Associates:

Region 10 - \$19,000.00 annually locked for 5 years

Region 6 - \$15,750.00 annually locked for 5 years

James Moore, CPA

Region 10 - \$24,000.00 first year increasing \$700.00 per year for 5 years

Region 6 - \$20,000.00 first year increasing \$700.00 per year for 5 years

MSL CPA Advisors

Region 10 - \$17,400.00 first two years increasing to \$18,000.00 year three for duration

Region 6 - \$17,400.00 first two years increasing to \$18,000.00 year three for duration

STAFF RECOMMENDATIONS:

Staff recommend a thorough review of the top rated firms and request the committee to make a selection based on criteria detailed on the scoring matrix.

COMMITTEE ACTION:

Al Jones made a motion to approve Purvis, Gray, and Associates as the designated auditing firm for CareerSource CLM. Kathy Judkins seconded the motion. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



RECORD OF ACTION/APPROVAL

Executive Committee – 6/5/19
Board Meeting – 6/12/19

TOPIC/ISSUE:

Employed Worker/CBT policy - Addition of Incumbent Worker training

BACKGROUND:

CareerSource Citrus Levy Marion currently offers work based training to employees of local businesses through the Custom Business Training (CBT) program also called Employed Worker. CBT offsets the cost of training existing employees by providing reimbursement to the business for out of pocket expenses such as curriculum development, tuition and facility and materials costs.

All CBT enrolled individuals must meet income guidelines by making *less than* the hourly/annual baseline set by local policy (**OPS-68 Custom Business Training**). However, local **Incumbent Worker** training, as permitted under WIOA, differs from Employed Worker training in that wage guidelines are not an eligibility factor when a business requires the training to retain their workforce or avert layoff. All other eligibility criteria must be met for Incumbent Worker trainees (age, citizenship/right to work and compliance with Selective Service registration). Incumbent Worker training allows for the same levels and categories of cost reimbursements to assist businesses with training their employees.

POINTS OF CONSIDERATION:

Addition of Incumbent Worker training to our local policy will provide additional flexibility to our work-based training programs especially in times of economic downturn. Additionally, no more than 10% of WIOA funds may be used for Incumbent Worker training.

All other guidelines established in **OPS-68 Custom Business Training** are applicable to the development and execution of Incumbent Worker training agreements.

STAFF RECOMMENDATIONS:

Approve the addition of Incumbent Worker training availability to local policy **OPS-68**.

COMMITTEE ACTION:

Charles Harris made a motion to approve the policy change. Al Jones seconded the motion. Motion Carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Approval of renewal of contract with Customer Driven Staffing (CDS).

BACKGROUND:

CDS is the contracted staffing agency that processes payroll activities for our Paid Internship and Work Experience agreements. The original agreement allows up to three renewals for a total service delivery of four program years. This will continue the payroll services for the Paid Internship and Work Activities that we provide in Citrus Levy and Marion counties for our next program year: July 1, 2019 – June 30, 2020.

POINTS OF CONSIDERATION:

The rate for processing the payroll is set at 22% of total payroll amounts.

STAFF RECOMMENDATIONS:

Approval of contract renewal with CDS.

COMMITTEE ACTION:

Ted Knight made a motion to extend the CDS contract for a third year and retain them for the 2019-2020 year. Kim Baxley seconded the motion. Motion carried

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Approval of renewal of contract with Thomas P. Miller & Associates (TPMA).

BACKGROUND:

TPMA is the contracted One Stop Operator as required under the Workforce Innovation and Opportunity Act. This will be the second renewal (third program year) of the original agreement. The agreement allows up to three renewals for a total service delivery of four program years. This will extend the agreement with TPMA to act as our One Stop Operator for our next program year: July 1, 2019 – June 30, 2020.

POINTS OF CONSIDERATION:

The budget for next program year will remain the same as PY 18-19. The total cost of services will remain at \$75,000.00.

STAFF RECOMMENDATIONS:

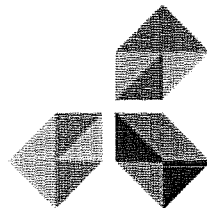
Approval of contract and budget with Thomas P. Miller & Associates

COMMITTEE ACTION:

Fred Morgan made a motion to extend the TPMA contract a third year and retain them for the 2019-2020 year. Ted Knight seconded the motion. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



CareerSource
CITRUS | LEVY | MARION

RECORD OF ACTION/APPROVAL

Executive Committee – 6/5/19

Board Meeting – 6/12/19

TOPIC/ISSUE:

Training Provider request for Grant Professional School of Nursing

BACKGROUND:

Grant Professional School of Nursing has submitted an application for initial provider eligibility for two programs they wish to add to our Area Targeted Occupation List (ATOL). The programs include:

- Associate Degree Nursing
- RN Remediation Course

POINTS OF CONSIDERATION:

Pursuant to local policy *OPS-28 Area Targeted Occupation List and Training Provider Selection* the approval of providers and programs will be based on several sets of criteria – primarily: All programs must operate a minimum of 12 months, must maintain acceptable performance thresholds for outcomes based on enrollments, completions and employment after training and must meet reporting requirements to the Florida Educational and Training Placement Information Program (FETPIP). This provider is licensed with the State of Florida, however, does not report performance data to FETPIP and the ADN course has been in operation less than one year. This provider does offer an RN Remediation class that does not require FETPIP reporting since it is considered a test preparation course.

STAFF RECOMMENDATIONS:

- Approve acceptance of Grant Professional School of Nursing as a training provider for RN remediation classes.
- Deny acceptance of the Associate Degree Nursing program based on lack of FETPIP reporting and an operating duration under 12 months.

COMMITTEE ACTION:

Al Jones approved the Grant Professional School of Nursing as a provider for RN remediation classes. Kim Baxley seconded the motion. Motion carried.

Al Jones rejected the Grant Professional School of Nursing's application for approval of the Associate Degree Nursing program to be added to our local targeted occupation list. Kim Baxley seconded the motion. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Driving and insurance requirements policy.

BACKGROUND:

We have previously discussed the need for a formal driving and insurance requirement policy for CSCLM staff and contractors that regularly drive and are reimbursed mileage for conducting company business. A draft version was provided to the committees and board for a review. That draft was used to draft the final version.

POINTS OF CONSIDERATION:

The final version has been drafted and is pending implementation once approved.

STAFF RECOMMENDATIONS:

Approval of **ADM-24 Automobile Usage** policy for implementation July 1, 2019.

COMMITTEE ACTION:

Al Jones made a motion to approve the automobile policy change with amendments to Section 1.d and Section 3. Kim Baxley seconded the motion. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Approval of contract renewal for Youth Services with Eckerd Connects and next program year budget. This contract also serves Adult and Dislocated Workers in Levy County.

BACKGROUND:

This will be the second renewal (third program year) of the original agreement. The agreement allows up to three renewals for a total service delivery of four program years. This renewal will continue the young adult services that we provide in Citrus Levy and Marion Counties and Adult and Dislocated Worker services in Levy County for our next fiscal year, July 1, 2019 – June 30, 2020. Eckerd has met all performance benchmarks for this program year.

POINTS OF CONSIDERATION:

Budget figures are:

Operating Costs: \$774,571
Participant Costs: \$423,576
Total: \$1,198,147

STAFF RECOMMENDATIONS:

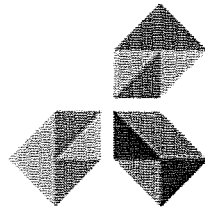
Approval of contract renewal and budget with Eckerd Connects.

COMMITTEE ACTION:

Al Jones made a motion to approve the 2019-2020 Eckerd Connects contract. Fred Morgan seconded. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.



CareerSource
CITRUS | LEVY | MARION

RECORD OF ACTION/APPROVAL

**Executive Committee – 6/5/19
Board Meeting – 6/12/19**

TOPIC/ISSUE:

Approval to advertise and fill a part time outreach position.

BACKGROUND:

We have looked at the current responsibilities and areas of work involved in an on-going basis with outreach and specifically social media. It would be very helpful at this point in time to add some more depth to our outreach department.

POINTS OF CONSIDERATION:

Currently we only have one staff person, our communications manager, who is dedicated to outreach and social media efforts for our organization. The attached table shows how certain areas could be moved to a part time staff and how this could help to expand and increase our outreach capacity.

We have researched comparable positions throughout our network and with local organizations and have determined that a pay scale equal to the same level as a business development coordinator would be appropriate for level of education and skills necessary for this position.

STAFF RECOMMENDATIONS:

Staff recommends hiring a Part Time Outreach Coordinator at Pay Grade 107, range is 36,850 – 57,120 for full time. Hourly rate requested is \$18.00 per hour for an average of 20 hours per week.

COMMITTEE ACTION:

Charles Harris made a motion to add the part-time outreach position to the staffing plan. Al Jones seconded. Motion carried.

BOARD ACTION:

Bruce Register made a motion to approve the consent agenda items for the June 5 Executive meeting. Kim Baxley seconded the motion. Motion carried.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Whiteman, Brandon</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS <i>940 SE 68th Ct</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Ocala</i>	COUNTY <i>Marion</i>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>6/12/19</i>		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Brandon Whiteman, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☒ inured to the special gain or loss of Benefit Advisers, by whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Board member of CUM

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/12/19
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Decker David James</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)
MAILING ADDRESS <i>729 Newton Ave</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <i>Inverness</i>	COUNTY <i>Citrus</i>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, David Piekala, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☒ inured to the special gain or loss of Nature Coast Business Development Council, Inc. by whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Annual contract for the Nature Coast Business Development Council, Inc., of which I am the sole employee

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6-12-19

Date Filed

David Piekala
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME CHANDLER JEFFREY		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS 3471 SW 10TH CT		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY OCALA FL 34471	COUNTY MARION	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Jessie Clark, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☒ inured to the special gain or loss of my business associate, Lockhart Martin Corporation ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

MARTIN CONTRACT EXCEEDED \$25K
Board member of CLM

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/12/19
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Houllos, Judith Christine		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS 5720 SE 22 Place		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Ocala	COUNTY Marion	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

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INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Judith Houliès, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

☐ inured to my special private gain or loss;

☐ inured to the special gain or loss of my business associate, _____ ;

☐ inured to the special gain or loss of my relative, _____ ;

☒ inured to the special gain or loss of Ocala Housing Authority, by whom I am retained; or

☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

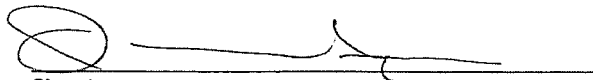
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Board member of CLM

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/12/2019

Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Judkins, Kathy		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS 330 S US Hwy 301		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Sumterville	COUNTY Marion	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Kathy Judkins, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☒ inured to the special gain or loss of SECO, Ocala CEP, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

- Employee of SECO
- Board member of Ocala CEP
- Board member of CLM

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

6/12/19

Signature

Kathy Judkins

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME PAUGH, Mark L.		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS 9689 SW 53rd Terrace		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Ocala, FL	COUNTY Marion	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, MARK L. PAUGH, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☒ inured to the special gain or loss of College of Central Florida, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Employee for College of Central Florida
and contract #9 is for CF for office rental
and training services.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

6/12/19

Signature

Mark L. Paugh

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Uianello Mark</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS <i>1614 E Ft. King Street</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Ocala</i>	COUNTY <i>Marion</i>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Mark Ursello, hereby disclose that on June 12, 20 19:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☒ inured to the special gain or loss of Member of Ocala/Marion County Chamber + Economic Partnership, by whom I am retained; or Marion County School Board
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

#11 Master contract 2/3 vote / Exceeds \$25000
with Ocala/Marion County Chamber and
Economic Partnership (Agenda item 11).

#10 Master contract Marion County School Board
Board member of CLM
Board member of Ocala CEP
Employee of Marion County School Board

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/12/19
Date Filed

M. Ursello
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Melti Michael</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)
MAILING ADDRESS <i>4432 N. Elkcam Blvd Beverly Hills Citrus</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY <i>Beverly Hills</i>	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED 6/12/19	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Michael Melfi, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☒ inured to the special gain or loss of CHAMPS Software, Inc, by whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Board member of CareerSource CLM

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

June 12, 2019
Date Filed

Michael Melfi
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Beasley, Peter Hobson		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS 1218 SE 19th st		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Ocala	COUNTY Marion	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Peter Beasley, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☒ inured to the special gain or loss of Rasmussen College, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

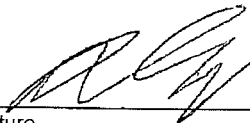
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Rasmussen College is on the agenda for OJT, CBT, or Internship/Paid Work Experience Training Opportunities

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

June 12, 2019

Date Filed

Signature 

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <u>Wells Tabitha Grace</u>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)	
MAILING ADDRESS <u>107 N. Apopka Ave</u>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <u>Inverness</u>	COUNTY <u>Citrus</u>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Tarisha Wells, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☒ inured to the special gain or loss of _____ , by
whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Citrus County Chamber of Commerce
(Agenda Item # 13.)
Board member of CareerSource CLM
Board member of Citrus County Chamber of
Commerce

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/12/2019
Date Filed

Tarisha Wells
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Flick - Theresa Darts</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board (CareerSource)	
MAILING ADDRESS <i>11309 W. Amerindian Ct.</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Crystal River</i>	COUNTY <i>Citrus</i>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Theresa Flick, hereby disclose that on June 12, 20 19.

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☒ inured to the special gain or loss of Key Training Center, by whom I am retained, or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The CLM Career Source ^{was voting} on Master Contracts valued under \$25,000 that included my employer (Key Training Center) in the action. I abstained from voting on contracts #3-#8 due to a single vote for multiple contracts/agenda items.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/12/19
Date Filed

Theresa Flick
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Mathis Nelson Lamon Jr</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Citrus Levy Marion Reg. Workforce Dev. Board(CareerSource)
MAILING ADDRESS <i>19197 NW 160 Ave</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <i>Williston</i>	COUNTY <i>Marion</i>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED 6/12/19		NAME OF POLITICAL SUBDIVISION:
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

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- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
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DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Nelson L Mathis Jr, hereby disclose that on June 12, 20 19 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☒ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, my son Hunter Mathis;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Relative participated in Eckerd program.
Board member of CareerSource CLM

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

6-17-19

Signature

Nelson L Mathis Jr

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