



**CAREERSOURCE CITRUS LEVY MARION
Executive Committee**

MINUTES

DATE: October 23, 2019
PLACE: College Of Central Florida, Enterprise Center, Building 42, Ocala, FL
TIME: 9:30 a.m.

MEMBERS PRESENT

Albert Jones
Charles Harris
Fred Morgan
Kathy Judkins
Kimberly Baxley
Rachel Riley

MEMBERS ABSENT

Pete Beasley
Ted Knight

OTHER ATTENDEES

Kathleen Woodring, CSCLM
Rusty Skinner, CSCLM
Dale French, CSCLM

Cira Schnettler, CSCLM
Robert Stermer, Attorney

CALL TO ORDER

The meeting was called to order by Rachel Riley, Chair, at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Charles Harris made a motion to approve the minutes from the August 28 2019, meeting. Fred Morgan seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner informed the committee that it has been brought to our attention that the State is concerned over another region's structure.

Workforce Issues that are Important to Our Community

Kathy Judkins stated that her industry is potentially seeing a large percentage of her workforce retiring in the next five to ten years due to the average age of the workforce being fifty-five. Charles Harris inquired into whether a community needs assessment should be conducted to find out what are the needs in the business community. Rusty Skinner explained that community needs are filtered through our community

partnerships with a variety of associations, economic development and chamber partners. Rusty informed the board that the last Citrus Chamber luncheon featured keynote speaker Jamal Sowell, Florida Secretary of Commerce and President / CEO of Enterprise Florida. After the luncheon, a group of key individuals stayed to discuss community issues. Potentially, a focus group could be created to discuss industry issues.

M-CORES Task Force Membership Appointment

Rusty Skinner has been designated by Michelle Dennard, President and CEO of CareerSource Florida, to serve as the workforce representative on the M-CORES Northern Turnpike Connector Task Force. The Task Force is comprised of community partners that will discuss and make recommendations to FDOT regarding the impacts of the corridor.

Monitoring RFP

Dale French explained to the committee that the RFP was properly noticed and vetted to twenty companies. Only one company provided a proposal. The proposal received met our requirements and was thorough. The company is experienced in working with workforce boards. Dale French asked the committee if staff can proceed with the one company through sole source procedures or should the RFP be re-posted. The committee agreed to accept the one proposal. The action item will be brought before the next executive committee meeting.

ACTION ITEMS

Legislative Representation

Charles Harris made a motion approving the CEO to work with Bruce Ferguson to select a firm and to authorize the CEO to execute an agreement with CSNEFI or the selected firm to pay up to \$10,000 (from unrestricted funds) to gain representation services. Fred Morgan seconded the motion. Motion carried.

Rusty Skinner noted that the final amounts will be brought before the December board meeting for approval.

2019-20 Internal Control Questionnaire and Assessment

Fred Morgan made a motion to approve the ratification of the annual internal control questionnaire. Kathy Judkins seconded. Motion carried.

Banking RFP

Kathy Judkins made a motion to approve CenterState Bank as the new banking vendor and approved allowing staff to begin the process of moving banking services from Community Bank and Trust to CenterState Bank. Kim Baxley seconded the motion. Motion carried.

Uniform Allowances

Kim Baxley made a motion to approve the increase of uniform allowances. Charles Harris seconded the motion. Motion carried.

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15 a.m.

APPROVED:
