



**CAREERSOURCE CITRUS LEVY MARION  
Executive Committee**

**MINUTES**

DATE: December 11, 2019  
PLACE: College Of Central Florida, Enterprise Center, Building 42, Ocala, FL  
TIME: 9:00 a.m.

**MEMBERS PRESENT**

Kathy Judkins  
Kimberly Baxley  
Rachel Riley  
Pete Beasley  
Ted Knight

**MEMBERS ABSENT**

Albert Jones  
Charles Harris  
Fred Morgan

**OTHER ATTENDEES**

Kathleen Woodring, CSCLM  
Rusty Skinner, CSCLM  
Dale French, CSCLM

Cira Schnettler, CSCLM  
Laura Byrnes, CSCLM  
Robert Stermer, Attorney

**CALL TO ORDER**

The meeting was called to order by Rachel Riley, Chair, at 9:00 a.m.

**ROLL CALL**

Cira Schnettler called roll and a quorum was declared present.

**APPROVAL OF MINUTES**

Kim Baxley made a motion to approve the minutes from the December 4, 2019, meeting. Pete Beasley seconded the motion. Motion carried.

**DISCUSSION ITEMS**

None

**ACTION ITEMS**

**CareerSource North Central Florida (CSNC) Update**

Rusty Skinner stated that he and Kathleen met with Chair Tate of CSNC and Alachua county officials. An interim funding process has been created between the County and the CSNC Board to pay invoices that have been approved by the DEO. DEO has been very supportive of CLM transitioning as the interim administrative entity (AE). Attached is the conceptual approach, as well as the proposed budget, and a list of all of the items

needed to fully understand the scope of operations. Alachua County is working closely with Bradford County to approve an amendment to the current Inter-Local Agreement to give permission for Alachua County to contract with CLM. Potentially, a preliminary contract would be created to begin the transition, which would end on January 31. After completing a comprehensive review of needs, a finalized contract would go through June 30, 2020, which will then be reviewed to see if an extension is necessary. Rusty Skinner stated that CLM has assisted other regions in the past and is confident of a successful outcome assisting Region 9 with cooperation and support from the CSNC board, Alachua and Bradford BOCC's, DEO and CareerSource Florida.

Ted Knight approved moving forward with the staff recommendations outlined on the Action Sheet. The motion was amended to state that the contract with Alachua County be defined for a period ending on June 30, 2020, then be reviewed for a potential extension and that the contract contain language that CareerSource CLM is only responsible for services going forward and will bear no responsibility for past activities of the administrative entity. Pete Beasley seconded the motion with stated amendments. Motion carried.

**PROJECT UPDATES**

None

**MATTERS FROM THE FLOOR**

None

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:48 a.m.

**APPROVED:**

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