



**CAREERSOURCE CITRUS LEVY MARION
Executive Committee**

MINUTES

DATE: January 23, 2020
PLACE: College Of Central Florida, Enterprise Center, Building 42, Ocala, FL
TIME: 1:30 p.m.

MEMBERS PRESENT

Albert Jones
Fred Morgan
Kathy Judkins
Kimberly Baxley
Pete Beasley
Rachel Riley

MEMBERS ABSENT

Charles Harris
Ted Knight

OTHER ATTENDEES

Kathleen Woodring, CSCLM
Rusty Skinner, CSCLM
Dale French, CSCLM

Cira Schnettler, CSCLM
Robert Stermer, Attorney

CALL TO ORDER

The meeting was called to order by Rachel Riley, Chair, at 1:33 p.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Kathy Judkins made a motion to approve the minutes from the December 11, 2019, meeting. Pete Beasley seconded the motion. Motion carried.

DISCUSSION ITEMS

None

ACTION ITEMS

Eckerd Budget Modification

Fred Morgan made a motion to approve the Eckerd budget modification. Pete Beasley seconded the motion. Motion carried.

YouthBuild Grant Acceptance

Rachel Riley asked if there was an increase to the budget. Dale French explained that

there was a decrease based on the amount utilized from the last grant awarded, which came in under budget. This particular grant requires a 25% community partner match. In this case, the community partner is Habitat for Humanity. Keeping this in mind, the budget is created to be as close to actual as possible. Pete Beasley made a motion to accept the YouthBuild grant. Kathy Judkins seconded the motion. Motion carried.

Work Based Training Policy

Kathy Judkins made a motion to add the Work Based Training Policy to the local policy catalog. Pete Beasley seconded the motion. Motion carried.

CareerSource CLM Contract with Alachua County

Rusty Skinner provided a summary of recent staff assistance to CSNCFL. Funding logistics continue to be fine-tuned. A temporary CFO has been identified, but a start date has not been established yet. Workforce Dynamics continues to assist customers in both centers. Four staff members were retained from the previous administrative entity and are assisting with the transition. Rusty Skinner further explained that four workforce board representatives will attend the February 11, Alachua County BOCC meeting to present a variety of workforce board structures. The attached contract would be sent to Alachua County and would be presented at their next BOCC meeting on January 28. Kathleen Woodring referenced a question from Al Jones regarding staff time outlined on page 49 of the contract. Kathleen Woodring explained that the staff budget is created to provide flexibility with staffing, in case other staff members need to provide assistance that are not listed specifically. Rusty Skinner explained that the budget is robust to create flexibility. Actual figures should be significantly less than outlined. Pete Beasley made a motion to approve the contract. Fred Morgan seconded the motion. Motion carried.

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

Rusty Skinner asked the committee members for assistance with retaining board members for the vacancies in Citrus, Levy, and Marion.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:22 p.m.

APPROVED:
