



**CAREERSOURCE CITRUS LEVY MARION
Executive Committee**

MINUTES

DATE: March 4, 2020
PLACE: College Of Central Florida, Enterprise Center, Building 42, Ocala, FL
TIME: 9:00 a.m.

MEMBERS PRESENT

Albert Jones
Charles Harris
Fred Morgan
Kathy Judkins
Kimberly Baxley
Pete Beasley
Rachel Riley
Ted Knight

MEMBERS ABSENT

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM

Cira Schnettler, CSCLM
Robert Stermer, Attorney

CALL TO ORDER

The meeting was called to order by Rachel Riley, Chair, at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Kathy Judkins made a motion to approve the minutes from the January 23, 2020, meeting. Pete Beasley seconded the motion. Motion carried.

DISCUSSION ITEMS

Local Plan

Dale French updated the committee on the Local Plan timeline and activities. The timeframe for public comments on the plan ends Friday, March 13. Public comment sessions were held in all three counties in February and all were publicly noticed. There were no attendees for any of the sessions. The initial plan is due to the State on Monday, March 16. Rusty Skinner advised that the Consortium has reviewed and approved the plan at their last meeting. The initial plan will be reviewed by State staff and they will provide comments and recommendations.

ACTION ITEMS

Budget Amendments 7/1/19 – 12/31/19

Rusty Skinner reviewed the adjustments reflected on the action sheet. Al Jones made a motion to approve the updated 2019 budget and budget expenditures report. Charles Harris seconded the motion. Motion carried.

By-Laws

Rusty Skinner explained that due to WIOA requirements the By-Laws need to be updated to meet the requirements. The Consortium approved the amendments to the By-Laws at their last meeting. Charles Harris asked if the By-Laws become effective immediately upon approval at the March board meeting. Rusty Skinner replied that it does. Charles Harris referred to page 16 of the packet and Section C of the By-laws. He asked if the Consortium will be receiving attendance every fiscal or calendar year. Rusty Skinner replied that it will be every fiscal year. Al Jones made a motion to accept the amendments to the By-Laws. Pete Beasley seconded the motion. Motion carried.

Amendment to CSNCFL Contract

Rusty Skinner advised the board that the amendments to the contract allow CS CLM to provide temporary employment, payroll services, and benefits to designated CSNCF staff. A future amendment will be needed to hire a finance team. Recently, the Alachua County commission approved a management structure for Region 9. Activities continue to progress. Al Jones asked if our assistance to Region 9 would extend past June 30. Rusty Skinner stated that he does not foresee a need to extend. Charles Harris commented that in his Gainesville community networks he has been hearing positive feedback regarding the CLM assistance provided to Region 9 in this transition. Al Jones made a motion to ratify the amendment to the contract. Fred Morgan seconded the motion. Motion carried.

PROJECT UPDATES

Rusty Skinner notified the committee that the Consortium met on Friday, February 28, 2020. The Consortium approved several documents to include: the LEO Agreement, the Inter-Local Agreement, the By-Laws, and the Local Plan. The Consortium also reappointed all board members with terms expiring on June 30. Fred Morgan was appointed to fill the Apprenticeship position on the board. Fred Morgan will hold dual membership, as his current position representing Labor and the secondary position representing Apprenticeships. Two newly appointed members were also confirmed by the Consortium, one for Citrus County and one for Levy County. The confirmed Levy County member is a business partner utilizing the experiential learning program. The related party contract will be brought before the full board at the next meeting. There is one additional lead from Levy County. Kim Baxley will be following up on the Levy County lead. If the lead from Levy County decides to join there are still two additional vacancies in Levy County. Nomination forms are forthcoming for the vacancy in Marion County. The Local Plan requires that board membership be at 100% in compliance.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:00 a.m.

APPROVED: _____