



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: May 7, 2020
PLACE: Teleconference Only
TIME: 9:30 a.m.

MEMBERS PRESENT

Angie White
Carol Jones
Charles Harris
David Benthusen
Lanny Mathis
Jorge Martinez
Judy Houlios

MEMBERS ABSENT

OTHER ATTENDEES

Rusty Skinner, CSCLM
Kathleen Woodring, CSCLM
Dale French, CSCLM
Cindy LeCouris, CSCLM

Cory Weaver, CSCLM
Steven Litzinger, CSCLM
Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Charles Harris at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Jorge Martinez made a motion to approve the minutes from the February 20, 2020 meeting. Lanny Mathis seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update/Sub-Grantee Agreement

Rusty Skinner advised the committee that a joint Consortium and Executive meeting was held to discuss the Sub-grantee Agreement from DEO. The committee voted to have board attorney Bob Stermer create a letter outlining multiple concerns regarding

the agreement's stipulations. The final letter will be signed by both board chair and the Consortium chair and sent to DEO.

Workforce Issues that are Important to Our Community

Rusty Skinner updated the committee on unemployment. He explained that DEO continues to have obstacles with the unemployment platform, but are making gains on improvements. We are assisting DEO and customers seeking unemployment assistance with pin resets and answering basic questions. We will also be assisting DEO with data entry of the paper applications. Staff is encouraging individuals to utilize the DEO's mobile application to apply for unemployment versus the paper applications. Charles Harris thanked all of the CareerSource staff on their hard work assisting DEO and customers.

Center Re-openings

The centers will be reopening on May 11th. Customers will be seen by appointment only within the hours of 10 am – 3 pm. Staff will be provided with proper PPE. Portable Plexiglas barriers will also be installed. Armed security will be onsite at all three centers. All of the centers have been thoroughly cleaned. During the reopen there will be a daily cleaning process in place at each center. Staff will clean after each customer and thoroughly at the end of the day. All social distancing guidelines will be heeded. Temperatures will be taken of everyone entering the building. Community partners are helping get the word out about the re-opening plan.

SNAP/WT Updates

Cory Weaver reviewed the reports. Noting increases in online traffic due to initial unemployment applications. The Governor has waived the Employ Florida registration requirement. The data will fluctuate as requirements change in the next few months.

DEO Programmatic Monitoring close-out 2018-19

Dale French advised the committee that the final letter from DEO accepting our corrective action plan and closing the review process has been received.

PUBLIC COMMENT

None

ACTION ITEMS

Covid DWG – Initial Allocation

Dale French explained that we have been awarded funds from the National Dislocated Worker Grant funds to assist individuals that have become dislocated from their employment gain temporary work experience/employment assisting with humanitarian, disaster relief work and restoration activities. Dave Benthusen made a motion to accept the grant funding. Jorge Martinez seconded the motion. Motion carried.

PROJECT UPDATES

Talent Center - March

Dale French reviewed the March Talent Center report noting the decline in traffic in March due to the College closing for Spring Break and ultimately the pandemic.

Event Report – Jan - March

The Event report reflects a dip in events for January, which is consistent year over year coming out of the holiday season. He congratulated all of the staff that assisted in organizing the very well attended youth expos, held in the first quarter. He received positive feedback from all three school systems. David Benthusen and Carol Jones expressed appreciation for support and leadership from CLM on the Citrus and Levy Youth Expo.

Net Promoter Reports

Steven Litzinger reviewed all of the various reports. All reports continue to reflect solid scores. He will be working with the Talent Center manager to increase the number of surveys completed by surveying in the office versus after the customer leaves.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:17 a.m.

APPROVED:
