



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: August 20, 2020
PLACE: Teleconference Only
TIME: 9:30 a.m.

MEMBERS PRESENT

Carol Jones
Charles Harris
Lanny Mathis
Judy Houlios

MEMBERS ABSENT

Angie White
David Benthusen
Jorge Martinez

OTHER ATTENDEES

Rusty Skinner, CSCLM
Kathleen Woodring, CSCLM
Dale French, CSCLM

Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Charles Harris at 9:32 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Lanny Mathis made a motion to approve the minutes from the May 7, 2020 meeting. Judy Houlios seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update/Sub-Grantee Agreement

Rusty Skinner notified the committee that unless otherwise extended, September 5 ends the waiver period for required job searching in a variety of programs. Usually, data from unemployment recipients is uploaded into EmployFlorida, during this time no data was transferred. DEO has created an opportunity to receive that data through a Data Sharing Agreement. The Executive Committee met and approved the signing of the agreement by the Board Chair and the Consortium Chair. When the work search

waivers are lifted more people will be utilizing our resources for job searching. We will be prepared to serve those customers as we have been through remote appointments and as needed in-person appointments. As the \$600 supplemental unemployment funds wind down, more individuals will be conducting job searches. Charles Harris asked if there was potential for other types of assistance or a combination of resources. Rusty Skinner stated that he was not aware of any other resources and that no additional information has been provided.

Workforce Issues that are Important to Our Community

None

Talent Center Feedback

Dale French explained to the committee that the Talent Center staff work with our talent pipeline resources and assist CF with prepping graduates with the tools they will need to be successful in the community. Under the leadership of Andrea Abrams, staff have successfully and effectively transitioned to providing assistance to the community through virtual means. Dale French presented the committee with numerous positive feedback statements from individuals that have received assistance or have been a participant in one of Talent Center presentations. Dale French welcomed the committee to read the pages of feedback in the packet. He applauded the Talent Center team for doing an outstanding job.

Performance Negotiations

Dale French advised the committee that every two years Florida DEO negotiates the performance goals with the Department of Labor. Those goals are then utilized to create the goals for the workforce regions throughout the State. The local regions then negotiate their performance goals with DEO. Cory Weaver provided an extremely grounded performance goal proposal based on data and real world activities. DEO worked with us on the proposed goals and an agreement was finalized. Dale French reviewed the proposed and negotiated regional goals with the committee.

PUBLIC COMMENT

During this time, Kathleen Woodring announced her retirement plans. She will be retiring in December and will be working through the transition as Dale French succeeds her in the Executive Vice President position.

ACTION ITEMS

None

PROJECT UPDATES

Career Center Operations

Dale French updated the committee regarding center operations. The centers continue to have hours from 9 am – 4 pm, with one hour before and after where staff sanitize the offices. We will continue with the current schedule, offering virtual assistance, and limited staff will conduct in-person services. As there is potential for increased traffic to

the centers a security detail will continue to be provided at each center.

Talent Center

Dale French reviewed the Talent Center report, noting that although traffic decreased Talent Center staff are doing a fantastic job utilizing virtual resources to connect with professionals and producing great results.

Event Report

Dale French reviewed the report. Business Services held an extremely successful hiring event for Dollar Tree. In the Business and Economic Development Committee meeting CEP Director Kevin Sheilley, shared that Dollar Tree representatives provided extremely positive feedback about the hiring event and CLM staff.

Metrix Online Learning

Dale French presented the Metrix online learning platform to the committee. The platform provides over 5000 courses for a variety of industries. We have an annual subscription with unlimited access. We have been promoting the SkillUp Citrus Levy Marion program. CF in Levy County is allowing individuals to utilize their computer labs at no-cost for those that would like to utilize the platform. This program is another resource to open the talent pipeline. We will also be integrating the software into the Re-Entry program we currently have at the Lowell prison for women.

Apprenticeships

While apprenticeships programs are on hold for the moment due to the pandemic, we will be hiring the internal apprenticeship coordinator. This downtime will allow this individual to work in the centers becoming knowledgeable about our processes and the services we provide. Lockheed is pursuing 5800 individuals for their nationwide apprenticeship program. Our region was chosen to handle the roll-out of the apprenticeship program for Florida. CF is also awaiting to begin their hospitality apprenticeship program, as well as a future equine program. We will keep pushing ahead until fully functional.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:21 a.m.

APPROVED:
