



**CAREERSOURCE CITRUS LEVY MARION
Performance and Monitoring Committee**

MINUTES

DATE: August 11, 2020
PLACE: Teleconference Only
TIME: 9:00 a.m.

MEMBERS PRESENT

Brandon Whiteman
Fred Morgan
Ted Knight, Chair
William Burda

MEMBERS ABSENT

Pat Reddish

OTHER ATTENDEES

Rusty Skinner, CSCLM
Kathleen Woodring, CSCLM
Dale French, CSCLM

Steven Litzinger, CSCLM
Cory Weaver, CSCLM
Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Ted Knight, Chair, at 9:03 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

William Burda made a motion to approve the minutes from the May 5, 2020 meeting. Brandon Whiteman seconded the motion. Motion carried.

DISCUSSION ITEMS

State Updates

Rusty Skinner explained to the committee that the State has extended the waiver of workforce registration until September 5. Until the waiver is lifted registration data is not being transferred to Employ Florida.

Workforce Issues that are Important to Our Community

None

PUBLIC COMMENT

None

ACTION ITEMS

Performance Negotiations

Dale French explained to the committee that performance goals are negotiated with the State every two years. He reviewed the 2019 actual performance goals and outlined the proposed performance goals for the 2020-21 and 2021-22 program years.

After Dale French reviewed the Indicators of Performance Report, Brandon Whiteman asked if annual reports were provided by the State. Cory Weaver stated that annual reports are no longer provided by the State. Brandon Whiteman also asked if there were any board to board comparison reports. Cory Weaver stated that other board performance data reports are available and can be provided to this committee for review and comparison.

A discussion was held in regard to contractor performance and how these relate to the master contracts that are approved in June for the next fiscal year. This discussion resulted in a decision made to provide reporting to the committee that shows who is contracting under these master agreements and for those who are, including specific performance outcome data by contract.

William Burda made a motion to accept the proposed performance goals for the next two program years. Brandon Whiteman seconded the motion. Motion carried.

PROJECT UPDATES

Talent Center – June 2020

Dale French reviewed the June Talent Center report noting the decline in traffic due to the pandemic and summer break for CF. Talent Center staff are assisting customers remotely. Recently, Talent Center staff worked with the CF nursing program and students provided tremendously positive feedback regarding the assistance provided through Talent Center. Those comments will be provided at the next meeting.

Event Report – April – June 2020

Dale French highlighted items from the Event Report, noting hiring events for the Dollar Tree Distribution Center and Vanguard Manufacturing. The K Country job fair was hosted through the Zoom platform and was successful. We will be looking at how to maximize the technology to host other job fairs and individual hiring events.

Workforce Intelligence – June 2020

Performance Measures – April 2020

Cory Weaver presented the two reports, noting that the State systems that provide the full picture of data has been down since May. These reports were generated with data that was available through other resources.

Annual Reports – Centers - 2020

Annual Reports – MCC – 2020

County Annual Comparison Reports

Cory Weaver summarized the reports and welcomed questions from the committee members.

MATTERS FROM THE FLOOR

William Burda requested performance reports of all board approved contracts be provided to the committee. Rusty Skinner stated that the data for each contract will be compiled and provided in a format that will respond to his concerns.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:10 a.m.

APPROVED:
