



**CAREERSOURCE CITRUS LEVY MARION  
Consortium**

**MINUTES**

DATE: June 12, 2020  
PLACE: This meeting held by teleconference only.  
TIME: 9:00 a.m.

**MEMBERS PRESENT**

Commissioner Smith  
Commissioner Meeks

**MEMBERS ABSENT**

Commissioner Gold

**OTHER ATTENDEES**

Rusty Skinner, CSCLM  
Kathleen Woodring, CSCLM  
Dale French, CSCLM

Robert Stermer, Attorney  
Cira Schnettler, CSCLM

**CALL TO ORDER**

The meeting was called to order by Commissioner Smith, at 9:09 a.m.

**ROLL CALL**

Cira Schnettler called roll and a quorum was declared present.

**APPROVAL OF MINUTES**

Commissioner Smith made a motion to approve the minutes from the February 28, 2020 meeting. Commissioner Meeks seconded the motion. Motion carried.

**DISCUSSION ITEMS**

**DEO Reemployment Assistance**

Rusty Skinner updated the committee on the following items:

- A letter was sent to Secretary Satter responding to the DEO's concerns surrounding lack of effort from local workforce boards to DEO. CLM is assisting DEO to the fullest capacity that DEO allows.
- The CONNECT system continues to have multiple obstacles. Many unemployed individuals have completed applications through a variety of formats causing additional challenges for the system.
- The Governor has extended waiver for the work search requirements until July 4<sup>th</sup>. There is potential for the Employ Florida system to become overwhelmed when the waiver for work search requirements is lifted.
- The career centers are open and employees are working with customers by appointment only. All offices are adhering to social distancing and group size

guidelines.

Commissioner Smith asked if a summary of updates could be provided to the Consortium members so that they are informed and are able to respond accordingly to their constituents regarding DEO activities. Rusty Skinner stated he will create the email as requested.

## **ACTION ITEMS**

### **Board Member Appointments**

Commissioner Meeks made a motion to approve the two Levy County appointments. Commissioner Smith seconded the motion. Motion carried.

### **Sub-grantee Agreement**

Commissioner Smith made a motion to approve the Sub-Grantee Agreement. Commissioner Meeks seconded the motion. Motion Carried.

### **Direct Service Provider**

Commissioner Meeks made a motion to approve the submission of the Direct Services Waiver Request. Commissioner Smith seconded the motion. Motion carried.

### **Budget 2020-2021**

Rusty Skinner presented the budget noting the increase in insurance and the approved cost of living increase for staff. There is potential for additional pandemic funds as well. Commissioner Smith made a motion to approve the 2020-2021 budget. Commissioner Meeks seconded the motion. Motion carried.

### **2020 – 2021 Annual Plan**

Commissioner Meeks made a motion to approve the 2020 Local Workforce Services Plan. Commissioner Smith seconded the motion. Motion carried.

## **PROJECT UPDATES**

### **End of Assistance to Region 9- Alachua and Bradford Counties**

Region 9 has made significant progress. A CEO and CFO have been hired, placing the region in a positive place to transition when CLM services end on June 30. CLM leadership will be available to the region on an as needed basis for questions, but will no longer be taking an active role in services after June 30.

## **MATTERS FROM THE FLOOR**

None

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:36 a.m.

**APPROVED:**

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