



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: February 18, 2021
PLACE: Teleconference Only
TIME: 9:30 a.m.

MEMBERS PRESENT

Carol Jones
Deb Stanley
Jorge Martinez
Judy Houlios
Lanny Mathis

MEMBERS ABSENT

David Benthusen
Charles Harris. Chair

OTHER ATTENDEES

Dale French, CSCLM
Cory Weaver, CSCLM
Cindy LeCouris, CSCLM
Larry Trowbridge, CSCLM

Cira Schnettler, CSCLM
Nithya Pramekumar, TPMA

CALL TO ORDER

In Charles Harris' absence, the meeting was called to order by Jorge Martinez at 9:35 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Carol Jones made a motion to approve the minutes from the November 19, 2020 meeting. Judy Houlios seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner explained to the committee that due to an audit conducted by the USDOL of the State workforce programs, an Education and Employment Committee was created to review the findings and issue recommendations. The recommendations could potentially affect local workforce boards. Rusty Skinner will keep the board

members apprised as new information develops.

Workforce Issues that are Important to Our Community

Rusty Skinner welcomed comments from the committee. There were none. He explained that later-on in the meeting Cory Weaver will be reviewing the report for the Metrix Skill Up program. He asked if Judy Houlios and Deb Stanley would like to learn more about the programs and how it would benefit their sector. Judy Houlios and Deb Stanley were both receptive to learning about the program. Rusty Skinner will follow up with further information.

PUBLIC COMMENT

None

ACTION ITEMS

Area Targeted Occupation List Update – Life Line Institute

Cindy LeCouris presented the action item. Four programs will be added to the Targeted Occupation List. She reviewed the requirements that are needed to be added to the list. Life Line Institute has met those requirements. John Cook made a motion to add the programs to the Targeted Occupation List. Jorge Martinez seconded the motion. Motion carried.

PROJECT UPDATES

Career Center Operations

Dale French updated the committee regarding center operations. The centers continue to have hours from 9 am – 4 pm, with one hour before and after where staff sanitize the offices. Center staff have been broken into rotating teams as to not disrupt services if there is a COVID-19 exposure. Since instituting the rotating teams there have not been any outbreak issues. The centers, including the administrative offices, are all sanitized bi-weekly with the ion sanitizer. We will continue running in this format until it is deemed safe to return.

Talent Center

Cory Weaver reviewed the quarterly Talent Center report. She noted the annual dip in traffic in December due to CF being closed and the holidays. The majority of appointments are virtual. Both professionals and the students appear to be engaging effectively through the virtual resource. Recently, representatives from Region 9, along with their local Chamber of Commerce, and Santa Fe College toured the Talent Center. They would like to replicate a similar program at Santa Fe College.

Event Report

Cory Weaver highlighted items from the Event Report, noting hiring events for the Dollar Tree Distribution Center, Amazon, and the World Equestrian Center. The annual Marion Youth Expo was held virtually this year and attendance was the highest it has ever been.

Metrix Online Learning

Cory Weaver shared details from the report, noting significant increases in all counties, due to the marketing campaign of the program.

Net Promoter

Steven Litzinger explained that although services took a significant shift from in-person services to virtual services there was not a negative shift in scores from last year. At this time last year the score was 77 and this year was 75, clearly indicating how professionally staff was able to make the transition. He also noted that Business Services will switch from the Sales Force platform to a local platform for surveying businesses. We recently conducted the internal survey of employees and so far the data is reflecting the best scores since conducting the surveys. The full report will be available at the next meeting.

Apprenticeships

Cory Weaver provided status updates on the four apprenticeship programs. Sandra Crawford has been hired as the Apprenticeship Coordinator. She will be working with the employers and educational partners, managing the programs and engaging participants.

In-Person Customer Data

Larry Trowbridge reviewed the report, noting the mobile units have been offline due to the pandemic.

YouthBuild

Cory Weaver highlighted that of the eleven participants enrolled in the first cohort of the program, eight completed the program and achieved their high school diploma. The next cohort has started with another eleven enrollees. Cory Weaver invited the members to the wall raising on March 25th.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:25 a.m.

APPROVED:
