



**CAREERSOURCE CITRUS LEVY MARION
Consortium**

MINUTES

DATE: March 10, 2021
PLACE: College of Central Florida, Enterprise Center, Building 42, Ocala, FL
TIME: 9:30 a.m.

MEMBERS PRESENT

Commissioner Gold
Commissioner Meeks
Commissioner Schlabach

MEMBERS ABSENT

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM

Robert Stermer, Attorney
Cira Schnettler, CSCLM
Iris Pozo, CSCLM

CALL TO ORDER

The meeting was called to order by Commissioner Gold, at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Commissioner Meeks made a motion to approve the minutes from the June 12, 2020 meeting. Commissioner Schlabach seconded the motion. Motion carried.

ACTION ITEMS

Election of Chair

The Commissioners discussed who would like to serve as the new Chair. Commissioner Gold volunteered. Commissioner Schlabach made a motion to accept Commissioner Gold as the new Consortium Chair. Commissioner Meeks seconded the motion. Motion carried.

Board Member Appointments

Rusty Skinner explained that David Pieklik was hired with the Citrus County BOCC as the new economic development director, leaving the position in Levy County vacant. John Murphy was a previous board member and brings historical knowledge to the board. Equilla Richardson is new to the board. Commissioner Schlabach made a motion to approve the two Citrus County appointments, David Pieklik and John Murphy,

as well as the Marion County appointment, Equilla Richardson. Commissioner Meeks seconded the motion. Motion carried.

Designation as a Workforce Region

Rusty Skinner notified the committee that every two years the board must be re-designated as a workforce region. Commissioner Meeks made a motion to approve signature and submittal of the Area Designation form. Commissioner Schlabach seconded the motion. Motion Carried.

Agreement to Establish

Rusty Skinner explained that this document establishes that CLM is a workforce board under WIOA. Upon reviewing the membership requirements, it was noted that private sector membership requirements were not over 50% of the Board. Private Sector membership increased from 16 to 17. Federal law allows members to represent more than one category, so this was changed to allow for dual membership status. Fred Morgan serves a dual role on the board, as a union member he fills the requirement for a labor and an apprenticeship representative. Rusty Skinner confirmed the need for dual representation due to the lack of apprenticeship programs in the region. The Consortium previously approved the dual representation. This document is being updated to align with the vote. Commissioner Schlabach made a motion to approve the amendments to the Agreement to Establish. Commissioner Meeks seconded the motion. Motion carried.

Memorandum of Agreement

Rusty Skinner explained that this document outlines the relationship between the CLM board and the Consortium. The new State policy on "Governance" requires a specific designation about negotiating performance standards with the State. Language was added that provides that both the CLMWDC and CLMRWDB shall approve the goals negotiated by senior management at their next meetings. Also, two instances where WIA was not updated to WIOA have been corrected. The agreement will be presented at the March CLM Board meeting. Commissioner Meeks made a motion to approve the amendments to the Memorandum of Agreement. Commissioner Schlabach seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner explained that many of the below action items are part of the State updates, so he proceeded through the agenda.

Membership discussions/actions

Rusty Skinner reviewed the Terms Matrix, explaining to the committee that there are two vacancies in Levy County that need to be filled. He went on to explain that those vacancies, if agreed upon by the Consortium, could be filled with members from Citrus or Marion County and then when a future vacancy opened in those counties the vacancy would go back to Levy County. All three Commissioners said they would be open to this idea if Levy County nominees were not identified.

Commissioner Gold asked if a member would qualify if they had a business in Marion County, but had a branch office in Levy County. Rusty Skinner stated that the member would qualify. Commissioner Gold asked Commissioner Meeks if he had any leads. Commissioner Meeks stated that he has spoken to several people and did have a lead. Commissioner Meeks will follow-up with Rusty Skinner regarding the lead.

Governance Policy

Rusty Skinner explained to the committee that local workforce boards were able to provide feedback on the draft policy. Clarifications were added to the policy and he does not see any concerns within the policy that are beyond our ability to manage. He wanted the Commissioners to be aware of the policy and the requirements, noting Section A.E.1 Item F, county financial liability.

Board Member Orientation

Rusty Skinner notified the committee that the Sub-grantee Agreement, which is an agreement between the CLM Board and DEO, states that all new board members must attend a board orientation and all existing board members must attend an annual refresher. Board orientation attendance will become part of future auditing requirements. We have partnered with an auditing firm that has created an orientation that meets the requirements outlined in the Sub-grantee Agreement. Rusty Skinner encouraged the members to go through the orientation. The orientation platform will be introduced to the full board at the March board meeting. The Executive committee has already received the link to view the materials. The goal is to have all board members complete the orientation by June 30. The orientation will be supplemented with local information regarding such things as the CLM budget, etc.

Elected Official Briefing/Orientation

Rusty Skinner explained that Consortium members receive an orientation with an individual meeting for new board members and regularly receive updated Local Elected Official Briefing Books that includes updated agreements, budgets, performance reports and other pertinent information.

Summary of Legislation- HB1505, HB1507, SB98

Rusty Skinner outlined the advantages and disadvantages to local workforce boards within three bills that are in development in the Senate and House; Senate Bill 98, House Bill 1505, and 1507. Rusty Skinner has met with local Representative Stan McClain, who serves on the House Committee. Commissioner Gold will review the Bills and will speak with Representative Stan McClain as well.

Request for Attorney General's Opinion: Conflict

Board Attorney, Bob Stermer informed the committee that it is his opinion the Sub-grantee Agreement requirement that a board member physically leaving a board meeting when a conflict is declared on a board vote is in direct conflict of Florida statutes. The conflict creates financial and criminal liability for board members, and ultimately the contract in conflict could be deemed voidable. We are seeking guidance from the Attorney General on the matter. All three Commissioners agreed to the letter being sent to the Attorney General for guidance on the matter.

PUBLIC COMMENT

None

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:25 a.m.

APPROVED:
