



**CAREERSOURCE CITRUS LEVY MARION
Performance and Monitoring Committee**

MINUTES

DATE: May 11, 2021
PLACE: College of Central Florida, Enterprise Center
3003 SW College Road, Ocala, FL 34474
TIME: 9:00 a.m.

MEMBERS PRESENT

Brandon Whiteman
Fred Morgan
Pat Reddish
Ted Knight, Chair

MEMBERS ABSENT

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM
Cindy LeCouris, CSCLM

Steven Litzinger, CSCLM
Andrea Abrams, CSCLM
Cira Schnettler, CSCLM

CALL TO ORDER

Due to technical difficulties the meeting was called to order by Ted Knight, Chair, at 9:10 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Pat Reddish made a motion to approve the minutes from the February 9, 2021 meeting. Brandon Whiteman seconded the motion. Motion carried.

DISCUSSION ITEMS

State Updates

Rusty Skinner notified the committee that Bills 1507 and 98 were approved. Details will be provided in future meetings on how this will impact the local board.

Rusty Skinner stated that administrative changes have taken place at DEO and the partnership with CareerSource is moving in a positive direction.

Monitoring Exit Summary Review PY 2020-2021

Cory Weaver reviewed the summary report. She explained the findings and other non-compliance issues. Based on the findings, trainings will be implemented addressing the opportunity for improvement. Overall, CLM leadership was happy with the results. Ted Knight asked if there were any re-occurring issues. Cory Weaver explained that for the most part there were not, but a file with an issue from last year, which could not be corrected, was also selected this year, generating a re-occurring finding.

Workforce Issues that are Important to Our Community

None

PUBLIC COMMENT

None

ACTION ITEMS

2019-2020 Monitoring Review Close Out

Cindy LeCouris presented the final monitoring review close-out letter for program year 2019-2020. Brandon Whiteman made a motion to accept the close-out letter. Pat Reddish seconded the motion.

TPMA Annual Review

Dale French reviewed the TPMA annual review. No non-compliance or other issues were identified with the provider's services. He further outlined services that will be provided in the next quarter; strengthening funding agreements with community partners, best practices for vaccine rollouts, continued monthly meetings with CLM leadership, and a return to on-site visits with the centers. Pat Reddish made a motion to accept the TPMA annual review. Brandon Whiteman seconded the motion. Motion carried.

PROJECT UPDATES

Talent Center – January – March 2021

Andrea Abrams reviewed the quarterly Talent Center report. Traffic has remained steady with student activity. There were significant decreases in the areas of resume assistance, referrals, and placements.

Event Report – YTD 2020-2021

Cory Weaver highlighted items from the Event Report, noting the top three hiring events so far have been with AutoZone, Amazon, and the World Equestrian Center. Hiring event activity in general is increasing and could potentially increase significantly as the work search restrictions are lifted. We hope to see increased activity in Levy County once the economic development director position is filled.

Workforce Intelligence – March 2021

Performance Measures – March 2021

Quarterly Comparison – Centers – Q3 - 2020-2021

Cory Weaver reviewed the reports and welcomed questions from the committee

members. She noted that due to the numerous credentials youth are attaining in the Youth Build program, the average wage for youth participants is above \$11 per hour. All centers have seen increased traffic. To provide adequate support for the increased traffic the Marion Center has been reduced to a two-week staff rotation from a three-week rotation.

Experiential Learning Contracts

Cory Weaver summarized each section of the report and noted successful hires in all categories.

YouthBuild Reports

Cory Weaver was happy to report that the second cohort is underway and is going successfully. Further details for graduation will be provided soon and invitations will be sent out.

Net Promoter

Steven Litzinger explained that the centers continue to maintain a high level of customer service satisfaction. He noted that the business services surveys were handled by the State and have now been brought in-house through the Net Promoter system. There was a decrease in the number of surveys in the transition and is confident that there will be an increase in the next reporting. Talent Center also has a high level of customer service satisfaction.

Contract Reports

Cindy LeCouris reviewed the performance report for all three counties and the youth report. Citrus and Marion Counties met their goals last quarter. Levy County did not as there is not an economic development director in place currently.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:52 a.m.

APPROVED:
