



Request for Quotes (RFQ):

Pest Control Services

Overview and Scope of Work

CareerSource Citrus Levy Marion (CareerSource CLM) is seeking quotes for Pest Control services for the Chiefland CareerSource CLM office location. Current office location that requires routine pest control services is located at:

- 2175 NW 11th Drive
Chiefland, Florida 32626

Quotes should detail the total **monthly and annual** charges for each of the office listed based on an anticipated contractual period of 12 months.

Quotes should include a detailed listing of all services to be provided as well as the ongoing frequency of each service provided within each month of quoted service. Respondents should also include a list of all included additional services that may not be provided monthly but would be provided within the 12 month contract period if awarded (ie. structural inspections, spider and cobweb removal, termite treatments, etc.).

Questions regarding this RFQ should be directed to the Requesting Agent listed on the RFQ Form (attached).

Responses/Quotation of Rate(s):

Responding firms must complete the attached RFQ Form. In doing so, the respondent agrees to provide the services requested in this RFQ for the rate(s) quoted. Additional materials (pages) may be attached to the RFQ Form.

Period of Contract

The initial period of the contract awarded under the RFQ is anticipated to be for 12 months from the signature date of the accepted service contract. CareerSource CLM may, at its option, extend this contract annually, for three additional one-year periods.

Quote Review Period

CareerSource CLM requires that the rates quoted will remain valid for at least ninety (90) days from this RFQ closure date to allow for full review of all quotes, notice to current service providers and institution of a service contract.

Facility Review Period

Respondents are encouraged to visit the location to fully understand the complete scope of work entailed at each office location prior to providing a quote. Respondents may schedule a site visit for each location they wish to provide a quote for by contacting:

Herman Raxon
Facilities Support
CareerSource Citrus Levy Marion
2703 NE 14th Street
Ocala, FL 34470
352-732-1700 ext. 1139
hraxon@careersourceclm.com

Stevens Amendment

The CareerSource Citrus Levy Marion Chiefland Center facilities is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$8,600,000.00 with no percentage financed from non-governmental sources.

Responses

Respondents must submit their responses in sealed envelopes so that they will arrive at the address listed below no later than 4:00 p.m. on June 30, 2021. Responses must include the RFQ Form attached to this request. Inside the mailing package, the responses should be in an envelope(s) marked "Response to Pest Control RFQ to be opened June 30, 2021". Also include a contact name, company and street mailing address. All responses must be received by the deadline listed above to be considered. Responses should be mailed/delivered to the following address:

Cindy LeCouris
CareerSource Citrus Levy Marion
Enterprise Center
3003 SW College Rd, Suite 205
Ocala, FL 34474
(352) 732-1700, Ext 1464/FAX (352) 840-5712
clecouris@careersourceclm.com

CareerSource Citrus Levy Marion shall have the right to terminate this Request for Quotes if it fails to receive funding appropriate to contract such services. CareerSource Citrus Levy Marion reserves the right to make no award on this RFQ, if most advantageous to CareerSource Citrus Levy Marion. Acceptance of any quote for a formal service contract will be at the discretion of the CareerSource Citrus Levy Marion Executive Committee.

Parties wishing to protest the recommendations of the Executive Committee should file a written protest within three business days of the committee's action. Such protest should include the basis of the protest and any other pertinent materials which the party wishes to have considered as justification for its protest.

Letters of protest should be addressed to:

Kim Baxley
CareerSource Citrus Levy
Marion Enterprise Center
3003 SW College Rd, Suite 205
Ocala, FL 34474

Upon receipt of a protest, the Chairman will convene a meeting of the Executive Committee. All parties involved in the protest will be notified of the protest and the time and place of the hearing of the protest by the Executive Committee. Any affected party may present, in writing, a response to the protest for consideration by the Executive Committee.

CareerSource Citrus Levy Marion is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities using TTY/TDD equipment via the Florida Relay Service at 711.



3003 SW College Road, Suite 205, Ocala, FL 34474-6252

Written Request For Quotes

Date of Issuance: 06/04/2021	Closure Date: June 30, 2021		
(Quotes must be submitted by 4:00pm on the closure date above)			
Items for Quotations: Pest Control Services			
A Separate List May Be Provided.			
CareerSource Citrus Levy Marion Requesting Agent: Cindy LeCouris			
Telephone Number: 352-732-1700 ext. 1464			
Vendor Name:			
Address:			
City: _____ State: _____ Zip Code: _____ Phone: _____			
Item Name	Quantity	Unit Cost	Total Cost
<div style="display: flex; justify-content: space-between;"> Name of Person Submitting Quote _____ Title _____ </div> <p>*****</p> <p>All quotes are understood to be valid for consideration for 90 days from the date of RFQ Closure and unless otherwise stated, quoted prices will remain unchanged for a period of one full year from the date of CareerSource Citrus Levy Marion acceptance of prices for any identical needs. CareerSource Citrus Levy Marion has 90 days to review quotes and make an award.</p>			

CareerSource Citrus Levy Marion is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers listed above may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711. If you need accommodations, please call 352-840-5700, ext. 7878 or e-mail accommodations@careersourceclm.com at least three business days in advance. Additionally, program information may be made available in Spanish upon request. A proud partner of the American Job Center Network.