



**CAREERSOURCE CITRUS LEVY MARION
Executive Committee**

MINUTES

DATE: June 2, 2021
PLACE: 3003 SW College Road, Suite 206
Ocala, FL 34474
TIME: 9:30 a.m.

MEMBERS PRESENT

Albert Jones
Brandon Whiteman
Charles Harris
Pete Beasley
Rachel Riley
Ted Knight

MEMBERS ABSENT

Kimberly Baxley, Chair
Fred Morgan

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM
Kim Bisbee, Public Attendee

Cindy LeCouris, CSCLM
Cira Schnettler, CSCLM
Robert Stermer, CSCLM Attorney

CALL TO ORDER

In Kim Baxley's absence, Brandon Whiteman chaired the meeting. The meeting was called to order by Brandon Whiteman, Vice-Chair, at 9:32 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Al Jones made a motion to approve the minutes from the May 24, 2021, meeting. Pete Beasley seconded the motion. Motion carried.

DISCUSSION ITEMS

State/Local Update

Rusty Skinner stated that Cory Weaver was attending the Red Rock groundbreaking in Ocala. The prospective property will be home to 1 million-square-foot warehouse facility.

Workforce Issues that are Important to our Community

The committee did not have other issues to discuss.

NAWB Award

Rusty Skinner announced to the committee that CareerSource CLM and the CEP were awarded the Laurie Moran Partnership Award by NAWB. We will be accepting the award virtually. The award letter noted that CLM and the CEP were chosen by the Awards Committee, based on the strong collaboration and positive outcomes, with a long-term vision for continued growth in employment opportunities for the people served in the region.

PUBLIC COMMENT

None

ACTION ITEMS

FWDA Membership

Rusty Skinner notified the committee that FWDA has revised their By-Laws and is now requiring two members from each region. Kathy Judkins has a well-rounded understanding of the workforce system and has accepted the role. Al Jones made a motion to approve Kathy Judkins serving as a member of the FWDA. Charles Harris seconded the motion. Motion carried.

Florida Department of Corrections Grant

Dale French updated the committee on the Department of Corrections grant. Currently, an employee is on site at the Lowell Corrections facility two days a week. The original grant was halted due to the pandemic and is going to be re-launched for the 2021-2022 program year. Charles Harris made a motion to approve moving forward with a formal grant agreement with WIN to provide re-entry services at Lowell Corrections for program year 2021-2022. Al Jones seconded the motion. Motion carried.

2021/2022 Budget

Dale French reviewed the budget, noting reductions in the preliminary numbers from the State. He also stated that there will not be staff increases this program year and vacant positions that are not grant based or critical to operations will not be filled. He also noted the increases in the health insurance. The Marketing budget will be adjusted, and internal opportunities will be evaluated to create a plan going forward. We will be shifting focus to a more digital marketing plan versus print. The final budget will be presented at the September board meeting. Al Jones made a motion to approve the budget. Charles Harris seconded the motion. Motion carried.

Region 6 Agreement

Dale French stated that the Region 6 financial services agreement is up for renewal. The partnership has been working well. Al Jones made a motion to accept and execute the financial services agreement with Region 6. Pete Beasley seconded the motion. Motion carried.

Telework Agreement

Dale French presented the outline of the telework policy for staff. This new policy is an additional incentive and benefit to the staff. The policy would be added to our existing personnel handbook. The concept was well received by the Executive committee. Pete Beasley made a motion to approve the adoption of the telework flex day policy. Charles Harris seconded the motion. Motion carried.

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15 a.m.

APPROVED: _____