



**CAREERSOURCE CITRUS LEVY MARION
Executive Committee**

MINUTES

DATE: December 1, 2021
PLACE: College of Central Florida, Enterprise Center
TIME: 9:30 a.m.

MEMBERS PRESENT

Albert Jones
Charles Harris
Fred Morgan
Kimberly Baxley, Chair
Ted Knight

MEMBERS ABSENT

Brandon Whiteman
Pete Beasley

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM

Cindy LeCouris, CSCLM
Cira Schnettler, CSCLM
Iris Pozo, CSCLM

CALL TO ORDER

The meeting was called to order by Kim Baxley, Chair, at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Al Jones made a motion to approve the minutes from the October 6, 2021, meeting. Charles Harris seconded the motion. Motion carried.

DISCUSSION ITEMS

State/Local Update

Rusty Skinner provided the following update:

- Last month CareerSource Florida and DEO held a meeting in Tallahassee to discuss Bill 1507. Rusty highlighted two items from the meeting.
 - Workforce boards will now receive a letter grade from the State.
 - Bill 1507 calls for the reduction of administrative entities in the workforce system. CLM leadership will continue to follow up on the matter and will keep the committee posted.

Workforce Issues that are Important to our Community

The committee did not have issues to discuss.

Membership

Rusty Skinner notified the committee that there are three vacancies on the board. One private sector vacancy each in Citrus and Levy counties. He will be reaching out to the Chambers, EDC's and Consortium members for nominations. The current economic development vacancy in Levy is traditionally filled by the director of the Nature Coast Business Development Council. A recent hire was made for that position, but due to conflict as CLM is the employer of record for that position the individual cannot serve on our board. Rusty will be in touch with the Council to see if a board member can serve on our board instead.

eImpact

Dale French and Cory Weaver reviewed the dashboard. The new dashboard can be found on the CLM website through links in the Quick Links section and the top header tabs. The dashboard provides statistical data reports for labor market information within the region and CLM performance accountability.

Good Jobs Grant

Rusty Skinner stated that this is a federal grant. Initial efforts will be focused on establishing a training program for manufacturing and logistics in Levy County. The grant will be designed around a three-prong approach of development, design, and implementation over a period of five years. The plan will be to convene local businesses to identify common training needs in order to develop online and in-person training. CLM will be the lead agency working with the K-12 school system, College of Central Florida, Nature Coast Business Development Council, SBDC and MRMA. Memorandums of agreement will be drafted for all partners. Letters of support are being received from local manufacturers. The term of the grant recently changed to July 2022 through May 2027.

WIOA: Direct Service Provider Annual Performance Report

Dale French explained that every three years CLM is required to file a waiver with the State to provide direct services as a one-stop operator. During the waiver period, CLM is required to file annual reports to maintain the waiver. In the packet is the first report of this current waiver.

PUBLIC COMMENT

None

ACTION ITEMS

Sub-recipient Monitoring

Cindy LeCouris explained that the current sub-recipient monitoring contract will expire on June 30, 2022. The contract may be renewed up to four times for a total duration of five years. A new RFP will need to be released. Al Jones made a motion to approve the release of the RFP for sub-recipient financial monitoring. Charles Harris seconded the motion. Motion carried.

Budget

Dale French explained that an amendment to the budget is being requested for the addition of two funding allocations.

- Additional WIOA funds were received due to meeting or exceeding performance goals.
- Funds were received from the State through a security grant. At the time,

this funding was requested due to a need for armed security in the centers. The need for armed security is no longer crucial. To utilize these funds in a proactive way, each center will be assessed to identify ways to bolster the current security infrastructure with long term solutions like, panic buttons, camera systems, and buttons that can immediately lock the doors. A proposal for the change in the use of funds will be sent to the State.

Ted Knight made a motion to approve the amended budget. Fred Morgan seconded the motion. Motion carried.

Eckerd Monitoring Report

Dale French was happy to announce that Eckerd did not receive any findings or have any non-compliance issues during this monitoring. Charles Harris made a motion to accept the monitoring report for Eckerd Connects. Ted Knight seconded the motion. Motion carried.

Monitoring Close-Out

Cindy LeCouris stated that the final report is attached to the packet. Fred Morgan made a motion to accept the final report and close-out letter. Ted Knight seconded the motion. Motion carried.

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:09 a.m.

APPROVED: _____