



College of Central Florida
 Enterprise Center, Building 42
 3003 SW College Rd, Suite 206
 Ocala, FL 34474

**Consortium
 AGENDA**

Monday, December 13, 2021 – 10:00 a.m.

Zoom Meeting Info: <https://us02web.zoom.us/j/89729497461>
 Phone 1-646-558-8656 Meeting ID: 897 2949 7461

Call to Order J. Gold
 Roll Call C. Schnettler
 Approval of Minutes, September 17, 2021 Pages 2 - 3 J. Gold

DISCUSSION ITEMS

State Update R. Skinner
 Workforce Issues Important to Our Community R. Skinner
 Member Vacancies Page 4 R. Skinner
 WIOA: Direct Service Provider Required Annual Performance Report Pages 5 – 12 D. French
 eImpact Page 13 D. French

ACTION ITEMS

Good Jobs Grant Pages 14 – 15 R. Skinner
 Budget Pages 16 - 17 D. French

PUBLIC COMMENT

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

ADJOURNMENT

2020 – 2021 MEETING SCHEDULE						
Performance/ Monitoring	Business and Economic Development	Career Center	Marketing/ Outreach	Executive	Full Board	
All in-person committee meetings are held at the CF Ocala Campus, Enterprise Center, Room 206. All teleconference meetings will be held through Zoom.						
Tuesday, 9:00 am	Thursday, 9:00 am	Thursday, 9:30 am	Wednesday, 9:00 am	Wednesday, 9:30 am	Wednesday, 11:30 am	
8/11/2020	8/13/2020	8/20/2020	8/26/2020	9/2/2020	9/9/2020	Zoom
11/3/2020	11/5/2020	11/19/2020	11/18/2020	12/2/2020	12/9/2020	Zoom
2/9/2021	2/11/2021	2/18/2021	2/24/2021	3/3/2021	3/24/2021	CF Ocala
5/11/2021	5/13/2021	5/20/2021	5/26/2021	6/2/2021	6/9/2021	CF Ocala

OUR VISION STATEMENT

To be recognized as the number one workforce resource in the state of Florida by providing meaningful and professional customer service that is reflected in the quality of our job candidates and employer services.



**CAREERSOURCE CITRUS LEVY MARION
Consortium**

MINUTES

DATE: September 17, 2021
PLACE: Zoom Only
TIME: 9:30 a.m.

MEMBERS PRESENT

Commissioner Gold
Commissioner Meeks
Commissioner Schlabach

MEMBERS ABSENT

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM

Robert Stermer, Attorney
Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Commissioner Gold, at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Commissioner Meeks made a motion to approve the minutes from the August 25, 2021 meeting. Commissioner Gold seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update / Workforce Issues

Rusty Skinner explained that there are heightened concerns regarding safety in the centers across the State. RA recipients are becoming increasingly frustrated by the anti-fraud system that has been put in place by the State. It is a difficult system to navigate. Our staff will continue to provide quality customer service and will utilize de-escalation techniques as needed.

Internal Control Questionnaire

Dale French explained that annually we test our systems and controls using the questionnaire enclosed in the packet. The questionnaire is a tool that is used to attest to the level of control over processes. Every question includes a brief but detailed response indicating policy, system, and referenced location. We will continue to work

with our 3rd party auditors to ensure quality. Recent monitorings conducted by the 3rd party auditor and by DEO showed no findings or observations.

ACTION ITEMS

2021/2022 Budget

Dale French reviewed the final budget noting the following items:

- The Recovery Navigator and the Youth Build funding streams will reflect overages as they are multi-year grants.
- We were expecting a tight budget due to Covid related expenses from last year. Despite the challenges caused by the pandemic, there are still roll-over figures in several areas to offset future budget cuts.
- We work under a mandatory limit of 10% for administrative costs and are budgeted at 8.8%. Additionally, our current ITA requirement is 30% and we are budgeted at 34.7%. We have submitted an ITA Waiver request to drop our mandatory ITA rate to 25% to allow us to shift resources to assist the numerous customers coming into our centers seeking assistance with reemployment benefits.

Commissioner Schlabach made a motion to approved the 2021-2022 budget. Commissioner Meeks seconded the motion. Motion carried.

PUBLIC COMMENT

None

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:43 a.m.

APPROVED:

BOARD MEMBERSHIP TERMS - 8/25/21

WORKFORCE REP(20%)=8 MEMBERS (AT 33 TOTAL)				
	SECTOR	NAME	TERM EXPIRES	COUNTY
1	Apprenticeship	Fred Morgan	2029	Marion
2	CBO/ Barriers	Theresa Flick	2029	Citrus
3	CBO/ Barriers	Charles Harris	2026	Marion
4	CBO/Barriers-Vet	Ted Knight	2028	Citrus
5	Labor	Fred Morgan	2029	Marion
6	Labor	Nelson Mathis, Jr	2029	Levy
7	Youth Serving Organization	Jorge Martinez	2027	Marion
8	Youth Serving Organization	Christie McElroy	2028	Levy
GOVERNMENT/ EDC 4 SEATS				
9	Economic Development	Vacant	2026	Levy
10	Economic Development	David Pieklik	2026	Citrus
11	Trans/ Public Housing	Judy Houlios	2027	Marion
12	Voc Rehab	Angie White	2029	All
EDUCATION 4 SEATS				
13	Education-Adult	Mark Vianello	2027	Marion
14	Education-Higher Private	Pete Beasley	2029	Marion
15	Education-Higher Public	Mark Paugh	2026	All
16	Education-School District	Debra Stanley	2028	Citrus
PRIVATE SECTOR 17 SEATS				
17	Private Sector	Al Jones	2028	Citrus
18	Private Sector	Kevin Cunningham	2026	Citrus
19	Private Sector	Tiffany Wiggins	2028	Citrus
20	Private Sector	John Murphy	2028	Citrus
21	Private Sector	Vacant	2029	Citrus
22	Private Sector	Carl Flanagan	2026	Citrus
23	Private Sector	Arno Proctor	2029	Levy
24	Private Sector	Kim Baxley	2027	Levy
25	Private Sector	John Hemken	2028	Levy
26	Private Sector	Lewrissa Johns	2026	Levy
27	Private Sector	Vacant	2026	Levy
28	Private Sector	Brandon Whiteman	2027	Marion
29	Private Sector	Darlene Goddard	2026	Marion
30	Private Sector	Jeff Chang	2028	Marion
31	Private Sector	Kathy Judkins	2026	Marion
32	Private Sector	Pat Reddish	2027	Marion
33	Private Sector	Equilla Wheeler	2028	Marion



careersourceclm.com

October 29, 2021

Department of Economic Opportunity
107 East Madison Street
Tallahassee, FL 32399

Pursuant to CareerSource Florida's Administrative Consultation paper #83 "Direct Provider of Workforce Services", LWDB 10 is submitting our annual report for Program Year ending June 30, 2021.

The attached request includes all necessary items as specified in the guidance. These items are consistent with those provided in our local plan.

Please contact me with any questions.

Sincerely,

Thomas "Rusty" Skinner
CEO

3003 SW College Road | Suite 205
Ocala, Florida 34474
p: 352-873-7939 | 800-434-5627



LWDA 10 – CareerSource Citrus Levy Marion

Direct Services Provider – Annual report

Business Model

The Citrus Levy Marion Regional Workforce Development Board d/b/a CareerSource Citrus Levy Marion has continued under the business model described in our previous service provider requests. Service provision was originally requested to reduce overhead costs created through the procurement of a service provider. Since 2011, when we requested direct service provision status, we have experienced a significant cost savings that allows for additional services provided to the residents in our three-county area. Our management structure remains streamlined without redundant overhead. Under our current structure we provide a full menu of all workforce services in each of our three brick and mortar facilities and most available services through our two mobile resource units.

Effective Dates

Data in the report is reflective of performance ending June 30, 2021.

Reasoning for request

Our restructuring in 2011 eliminated a redundant management tier, allowing us to operate a more streamlined management approach. Our current structure allows for direct communication between the board of directors, management and front-line staff creating a cohesive system of practice across all levels of the organization. This direct communication eliminates intermediaries and provides a clean, consistent, and unfiltered channel of information to staff, ensuring quick turn around on directives and changes in business. It allows us to be more proactive and to changes in the economy and business environment by being a more lean and agile organization.

Additionally, we have found that consistent messaging to front line staff has eliminated most perceived communication issues within the organization. Because administrative and One Stop Operator staff closely plan and implement any changes to the organization, the consistency of messaging provides a clear and concise vision to all staff. All CareerSource CLM and One Stop Operator staff receive the same messaging so all expectations and service delivery requirements are managed and delivered to the same high standard across all programs of the organization.

Firewall:

The Workforce Innovation and Opportunity Act (WIOA) requires that workforce boards that provide direct services are required to provide adequate internal firewalls to ensure the integrity of public funding.

CareerSource CLM's organizational structure allows for clear delineation between administration and operations. Career center operations are managed by the Director of Operations. Programmatic support and continuous improvement are driven by the Assistant Director of Career Development, the Assistant Director of Workforce Initiatives and the Director of Continuous Improvement. These directors ensure that all partner programs within the One Stop 'system' are performing at maximum efficiency and work directly with our Third-Party Monitor and EO Officer regarding internal programmatic reviews and monitoring. The Director of Operations acts as the liaison between the One Stop Operator and CSCLM senior management. The One Stop Provider reports to the board of directors. Each of these directors act as a firewall for quality and monitoring of the services provided within the One Stop centers. Financial staff report to the Executive Vice President and functions between finance and operations are clearly delineated.

Administration consists of EO/Human Resources, Information Technology and Finance. The staff members within these departments are not directly involved in the daily execution of services within the One Stop centers but act as support to general operations of the organization. Below are the primary roles of each department:

- EO/Human Resources – manages all facets of employee record keeping and staff training and development.
- Finance – daily management and processing of all financial budgeting and AR/AP activities generated by Operations and Administration.
- Information Technology – manages all facets of technology and communications for the organizations. Provides support to staff members in all departments and monitors activities within our system to provide a secure network for customers and staff. Information being transmitted through our network is routinely monitored to ensure that all activities fall within the requirements of applicable State and Federal laws.
- Operations – Conducts ongoing internal monitoring for programs, service accessibility and One Stop Credentialing. Acts as technical assistance to program management and staff in the One Stop career centers and oversees the development, activities, performance and deliverables for all competitive grants. Primary areas of technical support responsibility include Welfare Transition/SNAP, WIOA AD/DW/Youth, TAA.
- Continuous Improvement – conducts ongoing internal monitoring of all programs beyond that conducted by the operations staff. This unit also manages customer

and employer surveys through the Net Promoter Score to monitor and maintain a high level of services throughout the system. Primary areas of technical support responsibility: Wagner Peyser, JVSG, RESEA and mobile unit service provision.

- Independent Monitoring – in addition to internal reviews conducted by staff, CSCLM has implemented independent monitoring which is conducted by a procured third party that reports directly to the board of directors. Independent monitoring covers all facets of our organization including programmatic and financial practices. Independent monitoring also provides a transparent approach of all aspects of our business and assists senior management in quickly identifying systemic issues and implementing best practices.

All departments report to the Executive Vice President who in turn reports to the Chief Executive Officer.

Funding:

The services provided by CareerSource Citrus Levy Marion are funded by the following grants/programs:

- Wagner Peyser
- Veteran Outreach
- WIOA – Workforce Innovation and Opportunity Act (Adult, Dislocated, Youth)
- TANF – Temporary Assistance for Needy Families
- SNAP – Supplemental Nutrition Assistance Program
- TAA – Trade Assistance Act
- RESEA
- JVSG
- Federal grant: YouthBuild

Overview and Analysis of Cost Savings:

CareerSource CLM (CSCLM) initially took over direct services in 2011. This change to our business model became a necessity due to continued cuts in formula funding and ongoing reduction of services as a direct result. The initial consolidation resulted in a cost saving of approximately \$455,000.00 by compressing the layer of management between the workforce board and the contracted service provider. This cost savings projected over the three-year period of this extension is \$1,365,000.00. Since restructuring our organizational chart we have continued to reduce the level of management staffing allowing for additional manpower to be added to our most crucial areas of service provision – front line staff and business development. Our intent is to maintain the current

level of management and staffing while routinely monitoring effectiveness and efficiency through ongoing continuous improvement efforts.

Economic uncertainty surrounding the COVID-19 virus will require our organization to maintain the highest level of services to assist those seeking employment services. More frontline staff permits us to react quickly to sudden economic impacts and meet the needs of our citizens and businesses.

Performance:

Two performance charts are provided below to illustrate the continued positive impacts of direct services to our annual performance. The charts provided show performance data for program years 2019-2020 and 2020-2021 to provide a comparison.

These charts show that we have met and exceeded all performance measure for the previous two program years, apart from two Dislocated Worker measures which suffered due to low enrollment in PY2020-2021 as an impact of the COVID-19 pandemic.

WIOA INDICATORS OF PERFORMANCE

CareerSource Citrus Levy Marion
July 1ST, 2019 – June 30, 2020

Measures	PY2019-2020 1st Quarter Performance	PY 2019-2020 % of Performance Goal Met For Q1	PY2019-2020 2nd Quarter Performance	PY 2019-2020 % of Performance Goal Met For Q2	PY2019-2020 3rd Quarter Performance	PY 2019-2020 % of Performance Goal Met For Q3	PY2019-2020 4th Quarter Performance	PY 2019-2020 % of Performance Goal Met For Q4	PY 2019-2020 Performance Goals
Adults:									
Employed 2nd Qtr After Exit	96.00	112.68	95.00	111.50	93.70	109.98	92.40	108.45	85.20
Median Wage 2nd Quarter After Exit	\$7,088	103.47	\$7,045	102.85	\$6,870	100.29	\$6,807	99.37	\$6,850
Employed 4th Qtr After Exit	91.90	111.39	92.70	112.36	91.90	111.39	92.70	112.36	82.50
Credential Attainment Rate	89.40	101.59	86.00	97.73	85.40	97.05	85.70	97.39	88.00
Dislocated Workers:									
Employed 2nd Qtr After Exit	100.00	120.19	100.00	120.19	100.00	120.19	100.00	120.19	83.20
Median Wage 2nd Quarter After Exit	\$12,991	189.65	\$10,276	150.01	\$10,276	150.01	\$10,710	156.35	\$6,850
Employed 4th Qtr After Exit	100.00	131.58	100.00	131.58	100.00	131.58	100.00	131.58	76.00
Credential Attainment Rate	100.00	132.98	100.00	132.98	80.00	106.38	75.00	99.73	75.20
Youth:									
Employed 2nd Qtr After Exit	77.70	102.91	77.20	102.25	78.70	104.24	83.30	110.33	75.50
Employed 4th Qtr After Exit	81.60	117.92	78.80	113.87	76.40	110.40	77.20	111.56	69.20
Credential Attainment Rate	98.00	114.89	98.70	115.71	98.60	115.59	98.60	115.59	85.30
Wagner Peyser:									
Employed 2nd Qtr After Exit	72.40	116.40	72.80	117.04	73.00	117.36	73.70	118.49	62.20
Median Wage 2nd Quarter After Exit	\$5,321	109.71	\$5,520	113.81	\$5,503	113.46	\$5,478	112.95	\$4,850
Employed 4th Qtr After Exit	67.30	104.83	67.50	105.14	70.70	110.12	72.00	112.15	64.20

Not Met (less than 90% of negotiated)
Met (90-100% of negotiated)
Exceeded (greater than 100% of negotiated)

WIOA INDICATORS OF PERFORMANCE

CareerSource Citrus Levy Marion

July 1ST, 2020 – June 30TH, 2021

Measures	PY2020-2021 1st Quarter Performance	PY2020-2021 % of Performance Goal Met For Q1	PY2020-2021 2nd Quarter Performance	PY2020-2021 % of Performance Goal Met For Q2	PY2020-2021 3rd Quarter Performance	PY2020-2021 % of Performance Goal Met For Q3	PY2020-2021 4th Quarter Performance	PY2020-2021 % of Performance Goal Met For Q4
Adults:								
Employed 2nd Qtr After Exit	88.90	104.34	87.90	103.17	89.20	104.69	88.60	103.99
Median Wage 2nd Quarter After Exit	\$7,217	103.10	\$7,687	109.81	\$7,079	101.13	\$6,419	91.70
Employed 4th Qtr After Exit	90.90	109.52	87.60	105.54	84.30	101.57	81.10	97.71
Credential Attainment Rate	85.40	97.05	88.00	100.00	86.40	98.18	86.90	98.75
Measurable Skill Gains	72.80	145.60	83.50	167.00	85.40	170.80	89.30	178.60
Dislocated Workers:								
Employed 2nd Qtr After Exit	85.70	103.00	80.00	96.15	66.70	80.17	60.00	72.12
Median Wage 2nd Quarter After Exit	\$8,789	125.56	\$7,339	104.84	\$7,339	104.84	\$7,432	106.17
Employed 4th Qtr After Exit	100.00	126.58	100.00	126.58	85.70	108.48	80.00	101.27
Credential Attainment Rate	75.00	99.73	50.00	66.49	100.00	132.98	100.00	132.98
Measurable Skill Gains	0.00	0.00	100.00	133.33	100.00	133.33	100.00	133.33
Youth:								
Employed 2nd Qtr After Exit	85.10	112.72	85.40	113.11	85.00	112.58	83.30	110.33
Median Wage 2nd Quarter After Exit	\$3,447	107.72	\$3,266	102.06	\$3,174	99.19	\$3,076	96.13
Employed 4th Qtr After Exit	79.50	108.90	75.40	103.29	79.80	109.32	73.80	101.10
Credential Attainment Rate	99.20	116.30	100.00	117.23	100.00	117.23	98.50	115.47
Measurable Skill Gains	88.60	100.68	93.00	105.68	94.20	107.05	97.90	111.25
Wagner Peyser:								
Employed 2nd Qtr After Exit	69.30	106.62	70.80	108.92	67.50	103.85	65.50	100.77
Median Wage 2nd Quarter After Exit	\$5,213	104.26	\$5,006	100.12	\$4,994	99.88	\$4,971	99.42
Employed 4th Qtr After Exit	67.10	104.52	71.00	110.59	68.90	107.32	66.00	102.80

Business Highlights and Best Practices:

Additional Online Learning Platforms

- Addition of 180 Skills, Metrix Learning, and Career Edge to educational offerings
- Enhanced online learning presence for targeted and on-demand training for employed workers, WIOA trainees and Welfare Transition population
- Expanded training capabilities in all targeted industries
- Ability to provide educational opportunities without face-to-face contact, both for career services and grant-funded training services

Internal Communications – In The Know!

- Continued use of our weekly staff communication newsletter
- Provides weekly updates, helpful hints for Employ Florida, programmatic updates, state, federal, tech tips, local policy changes and a weekly trivia question to bolster internal knowledge of all aspects of workforce

YouthBuild

- We were awarded our third YouthBuild program in January 2020
- To date all performance measures have been met with the DOL for our previous YouthBuild grant
- Recently underwent monitoring by our Federal Project Officer and was commended for our program
- No Finding or Other Noncompliance Issues were cited

Florida Department of Corrections

- In year two of a pilot program in Florida in partnership with Worldwide Interactive Network (WIN)
- Provision of employment preparation for soon to be released inmates at the Lowell Correctional Facility located in Reddick within Marion County
- Coordination of services with other CareerSource workforce boards for inmates released to other areas of the state.

Marion County Judicial Court System

- Currently coordinating with the judicial courts system to support child support enforcement agency staff to connect parents without employment to CSCLM services. Our Mobile Unit is scheduled to make onsite quarterly visits to the court house for court ordered individuals to use our services.

Apprenticeship Expansion

- Partnered on the recently launched construction carpentry apprenticeship program at Marion Technical College in Marion County.
- Partnered with the College of Central Florida and Lockheed Martin on their national electronic assembler apprenticeship program.

College of Central Florida Partnership

- Assisting by conducting in-classroom workshops to share soft skills, social media and resume writing tips for future graduates
- Partnering to provide paid internship opportunities for students
- Planned specialized hiring events for spring semester graduates in tandem with workshops focusing on soft skills and resume writing
- Partnering to assist in the development of a Hospitality Apprenticeship

Marion County Public Schools

- Promoting Apprenticeship Expansion through Marion Technical College to support construction needs in the area by developing carpentry, masonry, heating ventilation and air conditioning, plumbing, and electrical apprenticeship programs

Youth Career Expos

- January 2021 marked the 6th Annual Youth Career Expos in Citrus, Levy and Marion counties
- Expos provide employability skills workshops and live interaction with local industry leaders to prepare the youth for their next steps in employment or education
- Attended by over 2,000 students in the three counties

Sector Focused Hiring Events

- Business Services staff are aligned by sector for job order maintenance, hiring events and experiential learning development
- We have added specialized recruitment staff by sector to focus on placement and recruitment needs of local business
- We have focused this year on both virtual and in-person events based on the event

Mid-FL Regional Manufacturers Association

- Partnered with MRMA and Marion, Citrus and Levy County Public schools to provide a virtual Manufacturing and Logistics Student Event, which allowed students to virtually tour and speak with local manufacturers



CareerSource CLM's LMI Dashboard Link

<https://career-source-clm.eimpactv2.report/reports/view/6176e9c0b0d02f003867552d>



RECORD OF ACTION/APPROVAL

Consortium Monday, December 13, 2021

TOPIC/ISSUE:

EDA Good Jobs Challenge Grant”

BACKGROUND:

EDA issued a funding opportunity for areas to submit grants to improve the job talent base in a community to increase the earning capacity of area residents, with an emphasis on hard to serve populations.

POINTS OF CONSIDERATION:

CLM has partnered with the College of Central Florida, Nature Coast Business Development Council, Levy County School Board, Mid-FL Manufacturers Association and the Small Business Development Center at UNF.

The grant will seek to build training capacity in Levy County using employer input from online training programs such as 180 Skills and Metrix Learning. This will increase the talent base to enable existing employers to upgrade the skills of their existing workforce, build a talent pool for new hires and support the NCBDC's effort in economic development. It will cover ½ the cost of the NCBDC Executive Director for a period of 5 years.

The grant is a nationally competitive grant .

STAFF RECOMMENDATIONS:

Recommend approval of grant submission.

COMMITTEE ACTION:

BOARD ACTION:

Executive Summary
EDA Good Jobs Challenge
Skills Based Learning - Levy County

This project brings together seasoned partnerships to address a diversification of the talent pool for, initially, the Manufacturing and Logistics (CDL) sectors in Levy County Florida by developing, designing, and implementing training certification and credentialing programs to meet the needs of small and medium sized employers in Levy County, Florida. It is focused on industry training that will expand the talent pools by upgrading the skills of existing workers and provide entry level and advanced skills to high school graduates and other first-time job seekers. Due to the nature of existing businesses, the training plan is to identify online courses which provide the certifications needed, use that input to create a training model that moves from online training to hybrid training which includes online and small lab/mentored in-person training, with the goal of establishing traditional in class programs.

The project will create a talent pool that supports the expansion of existing businesses by improving the skills of existing and potential new employees and create a talent base for businesses seeking to expand in Levy County. The project is focused on three problems that restrict the ability to meet the needs of the employer community: identification of skills needed by the small businesses; the inability to fund class sized training programs and the lack of CDL training to support the logistics sector. Using programs such as 180 Skills and Metrix Learning, employers will be review courses and identify those that provided the skills needed. The additional of a CDL Program at CF will provide relief to those logistics firms needing drivers.

The Project Team is composed of the Nature Coast Business Development Council (NCBDC), Mid-Florida Manufacturers Association (MRMA), the College of Central Florida (CF), the Levy County School Board (LCSB), the Florida Small Business Development Center at UNF (SBDC), and CareerSource Citrus Levy Marion.

The project will have three components: **System Development:** Starting with a sectoral partnership in manufacturing, the System Lead Entity (CSCLM) will work with the NCBDC, CF and LCSB to develop partnerships in other expanding industry sectors in Levy County. **Program Design:** NCBDC, MRMA, CF and CSCLM will convene manufacturing sector businesses in Levy County, identify their skill requirements and develop a curriculum that responds to these needs. SBDC will meet with smaller and emerging manufacturers and logistics companies to help identify skills needed for business development and growth. SBDC will convey that information to the other Project Team members for consideration in developing curriculum. A similar approach, working with the NCBDC and SBDC, will be used for any other identified sector. **Program Implementation:** The education team, CF, LCSB and SBDC will begin implementing the courses that meet industry needs. CSCLM will manage grant reporting and outcome tracking.

Project timetable: EDA grants cover the period September 30, 2022, through September 30, 2027.



RECORD OF ACTION/APPROVAL

**Consortium – Monday, December 13, 2021
Board Meeting – Wednesday, December 8, 2021
Executive Committee Meeting - Wednesday, December 1, 2021**

TOPIC/ISSUE:

Updated budget for program year 7/1/21-6/30/22

BACKGROUND:

POINTS OF CONSIDERATION:

The budget is updated for the below:

- Additional WIOA Incentives of \$13,249
- One Stop Security grant of \$84,148.80

STAFF RECOMMENDATIONS:

Approve updated 2021 Budget

COMMITTEE ACTION:

Ted Knight made a motion to approve the amended budget. Fred Morgan seconded the motion. Motion carried.

BOARD ACTION:

This action item was part of the Consent Agenda. Al Jones made a motion to approve all consent agenda items. Deb Stanley seconded the motion. Motion carried.

CONSORTIUM ACTION:

BUDGET - CSCLM																							
PY 2021(JULY 2021 - JUNE 2022)																							
12/1/2021																							
ITA requirement: 30%	ADULT	YOUTH	TAA	DISL. WORKER	LVER	CORRECTIONS	RURAL INITIATIVES	VOC REHAB	WAGNER PEYSER	VETERAN DVOP	WTP	SNAP	SIGNED BONUS	RECOVERY NAVIGATOR	FOUNDATIONAL SKILLS	YOUTH BUILD 3	RAPID RESPONSE	SECURITY	RWB 6	REA	UN-RESTR	TOTAL	
REVENUE																							
P.Y. 2021 CONTRACTS	1,278,426	1,222,997	12,101	733,775	25,040	93,460	62,500	45,494	156,104	28,336	1,676,326	145,000	100,000	260,870	41,666	-	162,177	84,149	5,288	60,000	-	6,193,709	
CARRYFORWARD	167,022	342,884	278	142,126	14,036	-	-	-	39,617	19,934	134,389	158,694	-	-	-	624,887	-	-	-	56,453	147,354	1,847,676	
INCENTIVES/SUPPLEMENTAL TRANSFER	120,000	209,953	-	(120,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	209,953	
TOTAL REVENUE	1,565,448	1,775,834	12,379	755,901	39,076	93,460	62,500	45,494	195,721	48,270	1,810,715	303,694	100,000	260,870	41,666	624,887	162,177	84,149	5,288	116,453	147,354	8,251,338	
EXPENDITURES																							
TOTAL ITA 35.45%																							
TRAINING:																							
ITA %	35%	-	-	37%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ITA TRAINING	160,000	-	-	19,000	-	-	-	-	-	-	-	-	-	-	-	27,600	-	-	-	-	-	206,600	
OUT	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	
EMPLOYED WORKER	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	
INTERNSHIPS	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	
TRAINING SUPPORT	2,000	-	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000	
TRAINING STAFF	195,500	-	-	195,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	391,000	
TOTAL TRAINING	447,500	-	-	216,500	-	-	-	-	-	-	-	-	-	-	-	27,600	-	-	-	-	-	691,600	
OPERATING:																							
SUPPORTIVE SVS.	3,000	190,000	3,000	-	-	-	-	-	-	-	196,880	-	90,000	-	-	-	-	-	-	-	-	621,600	
DIRECT CHARGE (STAFF)	-	-	-	-	-	61,869	-	14,046	-	-	435,455	82,924	-	-	-	-	56,380	-	-	58,000	-	708,673	
ECKERD	30,000	570,000	-	15,000	-	-	-	-	-	-	-	-	-	43,000	-	104,900	-	-	-	-	-	762,900	
DEO STAFF TRAVEL	-	-	-	-	1,400	-	-	-	9,600	3,000	-	-	-	-	-	-	-	-	-	-	-	14,000	
OPERATING	-	5,350	-	-	-	-	15,498	-	31,000	5,000	-	-	3,634	-	15,140	-	991	30,576	-	-	30,000	137,188	
TOTAL OPERATING	33,000	765,350	3,000	15,000	1,400	61,869	15,498	14,046	40,600	8,000	632,335	82,924	93,634	43,000	15,140	243,620	57,371	30,576	-	58,000	30,000	2,244,360	
PROGRAM SUPPORT:																							
FACILITIES	31,498	78,104	8,082	21,754	7,327	9,140	18,204	-	74,025	16,844	70,248	14,805	-	9,140	-	13,445	4,457	-	5,288	10,575	-	392,937	
PROGRAM	66,966	127,986	-	28,954	173	-	1,913	1,734	5,013	988	78,075	10,239	449	5,309	1,869	-	7,084	3,775	-	1,306	-	341,832	
INFORMATION TECHNOLOGY	79,896	171,927	-	38,894	232	10,262	2,570	2,330	6,734	1,327	104,880	13,754	603	7,132	2,511	-	9,516	5,071	-	1,754	-	459,192	
OUTREACH	61,419	117,384	-	26,555	159	-	1,755	1,591	4,598	906	71,607	9,391	411	4,869	1,714	-	6,497	3,463	-	1,198	-	313,516	
BUSINESS	161,821	228,349	-	69,965	-	-	4,624	4,191	12,113	2,387	188,663	24,741	1,084	12,829	4,517	-	17,117	9,123	-	3,155	-	744,679	
SELF SERVICES	102,897	145,200	-	44,489	-	-	2,940	2,665	7,703	-	119,965	15,732	689	8,158	2,872	-	10,884	5,801	-	2,006	-	472,000	
CAREER SERVICES	255,852	-	-	110,621	-	-	7,311	6,626	19,152	-	298,292	39,118	1,714	20,284	7,142	-	27,064	14,424	-	4,989	-	812,589	
TOTAL PROGRAM SUPPORT	760,150	868,949	8,082	341,233	7,891	19,401	39,318	19,135	129,338	22,452	931,728	127,779	4,950	67,722	20,626	13,445	82,618	41,656	5,288	24,982	-	3,536,745	
TOTAL EXPENDITURES	1,240,650	1,634,299	11,082	572,733	9,291	81,270	54,815	33,181	169,938	30,452	1,564,064	210,703	98,584	110,722	35,765	284,665	139,989	72,232	5,288	82,982	30,000	6,472,705	
ADMIN POOL	151,381	105,364	1,020	69,295	825	9,588	6,044	4,187	17,892	3,064	193,998	25,878	1,114	13,534	4,641	4,506	17,451	9,372	-	10,111	3,893	653,157	
GENERAL POOL	41,087	28,597	277	18,808	224	2,602	1,641	1,136	4,856	832	52,654	7,024	302	3,673	1,260	1,223	4,736	2,544	-	2,744	1,057	177,276	
TOTAL INDIRECT COST RATE	192,468	133,961	1,297	88,103	1,049	12,190	7,685	5,323	22,748	3,895	246,651	32,902	1,416	17,207	5,900	5,729	22,188	11,916	-	12,856	4,949	830,433	
BALANCE	132,330	7,574	(0)	95,065	28,737	(0)	(0)	6,990	3,036	13,923	(0)	60,089	0	132,941	0	334,493	0	0	0	20,615	112,405	948,200	
INDIRECT RATE CALCULATION																							
DIRECT TOTAL COSTS	1,240,650	1,634,299	11,082	572,733	9,291	81,270	54,815	33,181	169,938	30,452	1,564,064	210,703	8,584	110,722	35,765	284,665	139,989	72,232	-	82,982	30,000	6,377,418	
LESS: LEASES	(43,976)	(62,273)	(3,219)	(23,684)	(2,934)	(7,378)	(8,232)	(912)	(32,050)	(6,841)	(68,949)	(11,262)	-	(6,420)	-	(6,319)	(5,495)	-	-	(5,056)	-	(295,000)	
SUBAWARD (ECKERDS)	(30,000)	(760,000)	-	(15,000)	-	-	-	-	-	-	-	-	-	-	-	(243,620)	-	-	-	-	-	(1,048,620)	
TOTAL MTDC	1,166,674	812,026	7,863	534,049	6,357	73,892	46,583	32,269	137,888	23,611	1,495,115	199,441	8,584	104,302	35,765	34,726	134,494	72,232	-	77,926	30,000	5,033,798	