



**CAREERSOURCE CITRUS LEVY MARION
Executive Committee**

MINUTES

DATE: March 2, 2022
PLACE: College of Central Florida, Enterprise Center
TIME: 9:30 a.m.

MEMBERS PRESENT

Brandon Whiteman
Charles Harris
Fred Morgan
Kimberly Baxley, Chair
Ted Knight

MEMBERS ABSENT

Albert Jones
Pete Beasley

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM

Cathy Galica, CSCLM
Cira Schnettler, CSCLM
Bob Stermer, Board Attorney

CALL TO ORDER

The meeting was called to order by Kim Baxley, Chair, at 9:31 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Charles Harris made a motion to approve the minutes from the December 1, 2021, meeting. Ted Knight seconded the motion. Motion carried.

DISCUSSION ITEMS

State/Local Update

Rusty Skinner provided the following update:

- House Bill 1507 called for a review and realignment of the workforce system. Last November, DEO, CareerSource Florida, and region directors met to discuss. Throughout the month of January, DEO made inquiries to the regions regarding upper management members' positions, pay, and length of service, as well as performance outcomes in Wagner Peyser, Dislocated Workers, and Adult Services for the last three years.

Region directors have agreed that a better understanding of the DEO's objectives in realigning will provide better insight for giving appropriate feedback and input from the regions. Region directors have been encouraged to reach out to their local

elected officials.

CareerSource Florida will be hiring a consultant to look at the feasibility of consolidation. Input from community stakeholders and a review of data such as local economic development, community college footprint and local workforce performance will all be considered.

Next steps include each region drafting a summary of collaborations between community partners and other regions to show existing efficiencies and cost savings, as well as meeting with local elected officials.

The issue will be closely monitored, and updates will be provided to the Board.

Workforce Issues that are Important to our Community

The committee did not have issues to discuss.

Summer Youth Concept

Rusty Skinner explained that many high school graduates have a career path and goals that they are moving towards, but there are also many soon to be graduates looking for guidance on how to enter the labor market. A summer youth program is in development to concentrate on those students. The program would include a two-week class focused on soft skills training and technical skills exposure. After completion of the two-week class students would be placed on a work experience job site for six weeks. Students would come out of the program with basic work skills and a work reference from the participating employer. Monetary incentives would be part of the program. CLM does not currently have federal funds to support the program, but each county will be contacted for other funding resources.

PUBLIC COMMENT

None

ACTION ITEMS

Background Investigations

Cathy Galica notified the committee that the current approved company to conduct background checks is no longer in operation. A new company will need to be identified and approved.

Fred Morgan made a motion to approve the release of the RFQ to receive quotes for background check services. Brandon Whiteman seconded the motion. Motion carried.

ICDS Renewal

Cathy Galica explained that although ICDS did not meet performance requirements during the pandemic, prior to the pandemic ICDS was a successful performing school and trains in a high demand occupation. She requested renewal of application as an eligible provider on our Area Targeted Occupation List.

Fred Morgan made a motion to approve the renewal of ICDS as a training provider contingent upon a probationary review in 12 months. Ted Knight seconded the motion. Motion carried.

National Training Renewal

Cathy Galica requested approval for National Training as a training provider for the CDL NOW program.

Charles Harris made a motion to approve National Training as a training provider. Fred Morgan seconded the motion. Motion carried.

Welfare Transition Career Coach

Cory Weaver proposed that a proactive approach in the WT program is necessary for successful performance that may impact future letter grades. Adding an additional position will provide needed support to participants and lead to positive outcomes. She further explained that this position would only be added upon budget approval.

Ted Knight made a motion to approve the Career Coach position contingent on funding. Brandon Whiteman seconded the motion. Motion carried.

Re-entry Navigator

Dale French stated the cumbersome process of receiving reimbursement for staff costs through Worldwide Interactive Network that funds the current program. For efficiency purposes funds have been transitioned to DEO to allocate. These funds will be used to support the current FL Hires program that is facilitated at the Lowell Correctional facility.

Ted Knight made a motion to approve the funding allocation for the position and move staff costs to the new funding source. Charles Harris seconded the motion. Motion carried.

Agile Workforce Staffing Plan

Dale French summarized the concept behind the plan, the monetary incentives for staff, and how the plan will benefit staff, our customers and the organization. The staffing plan will help in creating an internal 'no wrong door' that is called for in HB1507. Brandon Whiteman asked how many employees this plan would benefit. Dale replied that approximately 12 staff would be given the opportunity for the certification plan.

Brandon Whiteman made a motion to approve the staffing plan. Fred Morgan seconded the motion. Motion carried.

Staffing Firm

Rusty Skinner explained the benefits of adding a representative from the staffing industry to our career centers. He would like to extend an invitation to local staffing companies to discuss collaboration. This item will be brought back in June for final approval and potentially implemented in July.

Ted Knight made a motion to approve outreach efforts to staffing firms. Charles Harris seconded the motion. Motion carried.

Sector Strategies Policy

Cathy Galica and Cory Weaver noted that although the framework for sector strategies has been in place since 2015, a formal policy was not created. The formal policy will act as a guide to help staff understand the targeted sectors.

Ted Knight made a motion to approve the Sector Strategies Policy. Fred Morgan seconded the motion. Motion carried.

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:28 a.m.

APPROVED: _____