



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: May 19, 2022
PLACE: College of Central Florida, Enterprise Center
3003 SW College Road, Ocala, FL 34474
TIME: 9:30 a.m.

MEMBERS PRESENT

Charles Harris
David Benthusen
Jorge Martinez
Lanny Mathis
Pat Reddish

MEMBERS ABSENT

Angie White (John Cook)
Christie McElroy
Equilla Wheeler
Judy Houlios
Tiffany Wiggins

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM
Cathy Galica, CSCLM
Larry Trowbridge, CSCLM

Cira Schnettler, CSCLM
Andrea Abrams, CSCLM
Steven Litzinger, CSCLM
Patrick Gillen, TPMA

CALL TO ORDER

The meeting was called to order by Charles Harris at 9:35 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

David Benthusen made a motion to approve the minutes from the February 17, 2022 meeting. Jorge Martinez seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner updated the committee on the following items:

- Rusty Skinner stated that Casey Penn with DEO Workforce Services has resigned. Casey was a champion for the local system with a keen understanding of local program operations.
- House Bill 1507 called for a review and realignment of the workforce system. The

State has hired a consultant to review the feasibility of the alignment. The regional directors and the consultants recently met to discuss. The directors of large and small regions appealed to the consultants that the local system is designed well and meets the needs of Florida's population.

Rusty Skinner provides continuous updates to the local elected officials as discussions move forward.

The consultant will provide an initial report at the June 8th CareerSource Florida board meeting for review and discussion. The consultants phase one final report will be released by June 30th.

Workforce Issues that are Important to Our Community

None

Draft Strategic Plan

Dale French explained that after the March board meeting all comments were added to the plan. The plan has been emailed to all board members and will be presented at each committee meeting, then brought before the full board in June for final approval. The plan will be implemented in July 2022. Members can email comments to Rusty Skinner or Dale French.

Allocation Update

Dale French notified the committee that the State funding allocations have been received and our accounting department is creating a draft budget that will be presented at the next executive committee meeting and the board meeting in June.

PUBLIC COMMENT

None

ACTION ITEMS

Learning Alliance Apprenticeship

David Benthussen made a motion to approve Learning Alliance Corporation as a training provider and approved the six recommended programs. Jorge Martinez seconded the motion. Motion carried.

Background Check Contractor

David Benthussen made a motion to approve the sole source contract for Level 1 background checks. Jorge Martinez seconded the motion. Motion carried.

Job Search Readiness OPS-07

David Benthussen made a motion to approve the Job Search/Job Readiness Policy (OPS-07). Lanny Mathis seconded the motion. Motion carried.

PROJECT UPDATES

Good Jobs Grant

Dale French stated that the grant has been submitted and if awarded implementation should begin by July. Notification should happen by the end of this month. If the grant is not awarded the plan is to move ahead with a smaller scale pilot program and meet with community partners. The grant will also help fund the development of a CDL program in

Levy County.

Talent Center

Andrea Abrams reviewed the quarterly Talent Center report. She explained that the Talent Center team has access to Zip Recruiter through the new applicant tracking system. The team received five resumes for a CEO position in Citrus County from Zip Recruiter, as well as several IT candidates. Andrea Abrams is actively recruiting to fill an open position within Talent Center.

Event Report

Cory Weaver highlighted items from the Event Report and provided updates on the recent youth job fairs. The overall hire rate continues to improve. Our top events continue to be Amazon, AutoZone, and E-one.

YouthBuild

Cory Weaver reported that the YouthBuild program continues to have successful outcomes. She was happy to report that we have been approved for another YouthBuild grant.

Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses. She noted the popular pathways includes Human Services and Government/Public Sector. These results aligned with recent survey responses that were received from students at the youth expos. She also noted an increase in math classes in the popular courses section of the report.

Apprenticeships

Cory Weaver provided status updates on the four apprenticeship programs.

Net Promoter

Steven Litzinger reviewed the Net Promoter Surveys. Overall, we are providing excellent customer service.

- Talent Center continues to have a high level of customer service satisfaction.
- Job Candidate and Business Services scores continue to trend positively.

He also stated that an internal survey was conducted by staff and will be presented at the next meeting.

Center Traffic

Larry Trowbridge reviewed the report.

- There was a slight decrease in traffic in the centers, which is not unusual for this tie of year. Cory Weaver noted that there are seasonal upticks and downtimes with traffic.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:11 a.m.

APPROVED:
