



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: August 18, 2022
PLACE: College of Central Florida, Enterprise Center
3003 SW College Road, Ocala, FL 34474
TIME: 9:30 a.m.

MEMBERS PRESENT

Angie White
Charles Harris
Christie McElroy
Equilla Wheeler
Jorge Martinez
Judy Houlios
Lanny Mathis
Pat Reddish
Tiffany Wiggins

MEMBERS ABSENT

David Benthusen

OTHER ATTENDEES

Rusty Skinner, CSCLM
Cory Weaver, CSCLM
Cathy Galica, CSCLM
Larry Trowbridge, CSCLM

Cira Schnettler, CSCLM
Andrea Abrams, CSCLM
Steven Litzinger, CSCLM
Patrick Gillen, TPMA

CALL TO ORDER

The meeting was called to order by Charles Harris, Chair at 9:31 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Judy Houlios made a motion to approve the minutes from the May 19, 2022 meeting.
Tiffany Wiggins seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner updated the committee on the following items:

- House Bill 1507 called for a review and realignment of the workforce system. The

consultant that is handling the review of the workforce system provided the initial report at the June CareerSource Florida meeting. The report presented input from workforce directors, businesses, and other community partners. We are awaiting next steps for Phase two from the consultant. Potentially, more information will be available after the December CareerSource Florida meeting and recommendations by the February 2023 meeting.

All CLM Consortium members have received status updates as information becomes available

- Other areas of the Bill that we are awaiting updates and information are:
 - Credentials of Value
 - Letter Grades
 - 10% Tuition Hold Back

Workforce Issues that are Important to Our Community

Rusty Skinner stated that two items were brought up in other committees:

- Minimum Wage Increases: Local businesses have not provided any negative feedback regarding the increase in the minimum wage.
- Workforce Housing: Cory Weaver will be putting together data about workforce housing to further discussion on the issue.

This committee did not have any additional comments.

PUBLIC COMMENT

None

ACTION ITEMS

ITA Waiver Extension

Cory Weaver explained that expanding the request for the ITA waiver will provide more flexibility in how funds are spent. Jorge Martinez made a motion to accept the waiver extension. Judy Houlios seconded the motion. Motion carried.

OJT Reimbursement Cap

Cory Weaver stated that the change in the cap per candidate contract in the OJT program will provide more training assistance. Jorge Martinez made a motion to approve the OJT reimbursement cap. Christie McElroy seconded the motion. Motion carried.

LT3 Academy

Larry Trowbridge explained that adding the LT3 Academy to the approved training provider list will add additional apprenticeship opportunities in the technology field. Tiffany Wiggins made a motion to approve the LT3 Academy as an approved training provider. Judy Houlios seconded the motion. Motion carried.

Rapid Response

Cathy Galica explained that we are already operating with rapid response procedures and are adding a formal policy outlining the procedures. Jorge Martinez made a motion to approve the Rapid Response Policy - OPS 08. Judy Houlios seconded the motion. Motion carried.

PROJECT UPDATES

Good Jobs Grant

Rusty Skinner explained that our area was not selected as a recipient of the grant. The plan is to move ahead with a smaller scale pilot program. Community partners plan to meet after the September 7 board meeting to identify current resources that would get the program up and running. CF is still also planning for a CDL program in Levy County.

Talent Center

Andrea Abrams reviewed the quarterly Talent Center report. She explained that the Talent Center has seen a decrease in traffic and referrals but has had an increase in placements. Traffic is currently up in the center due to CF's school year starting. The vacant position in Talent Center has been filled and the new team member is doing well. Staff had the opportunity to reestablish a relationship with Taylor College and are optimistic about future partnerships.

Event Report

Cory Weaver highlighted items from the Event Report. She attributed the increase in the event hiring rate due to the high quality of candidates attending the events. Our top events continue to be Amazon, AutoZone, and E-one. Currently, we are working with Mission BBQ on their hiring for their new restaurant opening up soon.

YouthBuild

Cory Weaver was happy to report that the 2019 grant has been completed successfully, meeting all goals with numerous youths receiving a variety of credentialing as well as their GED. Invitations will be sent out for the wall raising for the upcoming cohort.

Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses. The Metrix program has been in place for a little over a year and enrollment has stayed consistent. About 500 individuals have enrolled in the program since the start. There has been a shift from math courses to soft skills type courses in the popular courses section.

Apprenticeships

Cory Weaver provided status updates on the four apprenticeship programs. Christie McElroy explained that there are pre-apprenticeship opportunities at a high school in Levy County. They will connect after the meeting regarding this resource.

Net Promoter

Steven Litzinger reviewed the Net Promoter Surveys. Overall, we are providing excellent customer service.

- Talent Center continues to have a high level of customer service satisfaction.
- Job Candidate and Business Services scores continue to trend positively.

Center Traffic

Larry Trowbridge reviewed the report.

- There is an increase in traffic for individuals filing unemployment. Cory Weaver attributed this to recent layoffs in construction and in healthcare. The committee will be updated if this becomes a trend for next quarter.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15 a.m.

APPROVED:
