



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: February 16, 2023
PLACE: College of Central Florida, Enterprise Center
3003 SW College Road, Ocala, FL 34474
TIME: 9:30 a.m.

MEMBERS PRESENT

Angie White
Charles Harris
David Benthussen
Jorge Martinez
Judy Houlios
Lanny Mathis
Pat Reddish

MEMBERS ABSENT

Equilla Wheeler

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM
Cathy Galica, CSCLM
Steven Litzinger, CSCLM

Larry Trowbridge, CSCLM
Andrea Abrams, CSCLM
Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Charles Harris, Chair at 9:34 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Lanny Mathis made a motion to approve the minutes from the November 17, 2022, meeting. Jorge Martinez seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner updated the committee on the following items:

- Regions affected by the realignment will be notified today. Tomorrow, CareerSource Florida will be hosting a meeting with all of the regions to review the alignment recommendations. The Board will be notified as soon as we have more information.

Workforce Issues that are Important to Our Community

This committee did not have any comments.

PUBLIC COMMENT

None

ACTION ITEMS

Provider Approvals

Larry Trowbridge requested approval for adding FleetForce Driving School as an approved training provider and to add the CDL program in partnership with the College of Central Florida. David Benthusen made a motion to approve FleetForce Driving School as a training provider and to add the CDL program in partnership with CF to the ATOL. Lanny Mathis seconded the motion. Motion carried.

One Stop Operator ITN Release

Dale French explained that at the September 7, 2022, board meeting the Board approved the cancelation of the contract with the previous One Stop Operator. The State then approved a postponement of procuring a new One Stop Operator until the Spring 2023 due to the tentative realignment recommendations. We are now seeking approval to move ahead with an Invitation to Negotiate for One Stop Operator services, so that there is enough time for final approval at the June board meeting. Lanny Mathis made a motion to approve the release of the One Stop Operator ITN. Pat Reddish seconded the motion. Motion carried.

PROJECT UPDATES

Talent Center

Andrea Abrams reviewed the quarterly Talent Center report. She explained that the Talent Center has seen a decrease in traffic, referrals, and placements. There has been an increase in student engagement and workshops. The Talent Center has facilitated 13 workshops year to date and workshop attendance is up by 56%.

Event Report

Cory Weaver highlighted items from the Event Report. She noted twenty-two hiring events have occurred in this program year and upcoming job fairs. Event attendance has been increasing as well as traffic by job seekers into the centers.

YouthBuild

Cory Weaver reviewed the report and noted that there are 14 enrollees, surpassing the requirement of 12. This is the first cohort of the newest grant, and we are actively recruiting for the second cohort. Invitations for the house blessing and graduations will also be sent out. Charles Harris asked if there are alumni groups for the graduates. Cory Weaver explained that alumni are asked to attend graduation ceremonies and are encouraged to give testimonials of their successes.

Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses. Cory Weaver stated that the course was made up of soft skills and business etiquette training. She also stated that the management team recently met with Metrix

representatives to provide feedback on the ease of use on the system.

Apprenticeships

Cory Weaver provided status updates on the two apprenticeship programs. Lockheed Martin will also be hiring for the electronic assembler position. We will be recruiting for enrollment for that position. The assembler position has also received a recent wage increase. CF will be implementing a new engineering program that will focus on 3 occupations: CNC, Additive Manufacturing, and Industrial Maintenance.

Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service.

- Job seeker satisfaction is up six points over last year.
- Business Services scores decreased a bit.
- Talent Center continues to have a high level of customer service satisfaction. Jeff Chang applauded the Talent Center team for their hard work.
- The employee net promoter survey has been provided to the employees and those results will be provided at the next meeting.

Center Traffic

Larry Trowbridge reviewed the report.

- Employ Florida experience technical issues and final traffic numbers were not available.
- Traffic has been steady in this quarter with some decreases due to the mobile units not visiting community agencies. The employee driving the units resigned and we are actively looking to fill that position.

MATTERS FROM THE FLOOR

Dale French invited the committee members to attend the Heart of HR Conference on March 7, 2023.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:02 a.m.

APPROVED:
