



**CAREERSOURCE CITRUS LEVY MARION  
Career Center Committee**

**MINUTES**

DATE: May 18, 2023  
PLACE: College of Central Florida, Enterprise Center  
3003 SW College Road, Ocala, FL 34474  
TIME: 9:30 a.m.

**MEMBERS PRESENT**

Charles Harris  
David Benthusen  
Jorge Martinez  
Judy Houlios  
Lanny Mathis  
Pat Reddish

**MEMBERS ABSENT**

Angie White  
Equilla Wheeler

**OTHER ATTENDEES**

Rusty Skinner, CSCLM  
Cory Weaver, CSCLM  
Cathy Galica, CSCLM  
Steven Litzinger, CSCLM

Larry Trowbridge, CSCLM  
Andrea Abrams, CSCLM  
Cira Schnettler, CSCLM

**CALL TO ORDER**

The meeting was called to order by Charles Harris, Chair at 9:31 a.m.

**ROLL CALL**

Cira Schnettler called roll and a quorum was declared present.

**APPROVAL OF MINUTES**

Lanny Mathis made a motion to approve the minutes from the February 16, 2023, meeting. Jorge Martinez seconded the motion. Motion carried.

**DISCUSSION ITEMS**

**State Update**

Rusty Skinner updated the committee on the following items:

- CareerSource Florida is taking a more operational and policy driven stance than before. We are learning how to navigate the relationship between DEO, CareerSource Florida, and the regions.

- There will be a meeting on May 24 with DEO, CareerSource Florida, the State's consultant Ernst and Young and the regional directors to discuss the next steps in the realignment process, system improvements, as well as regional planning. We will be discussing regional planning at the upcoming Executive meeting and putting together an analysis of how we can interact with other regions within the areas of targeted sectors and economic development.
- House Bill 7051 and Senate Bill 240 have all passed and if signed by the governor would make the following requirements:
  - The Bills repeal the requirement of a 10% hold back on contracts, this greatly improves challenges educational partners face in managing their programs.
  - An Education Consortium must be established in all regions. The executive committee will be briefed on how this will develop and how we will comply with the law. We are awaiting interpretation of this Bill by educational partners, CareerSource Florida, and DEO.
  - DEO will now be called the Department of Commerce. Enterprise Florida will be merged with the Department of Commerce

#### Workforce Issues that are Important to Our Community

This committee did not have any comments.

#### **PUBLIC COMMENT**

None

#### **ACTION ITEMS**

##### Provider Approvals

Larry Trowbridge requested approval for adding the nursing program provided by Galen College of Nursing and fiber optics training programs provided by the College of Central Florida to the area targeted occupations list. Lanny Mathis made a motion to approve the nursing and fiber optics training programs. Jorge Martinez seconded the motion. Motion carried.

##### One Stop Operator Contract Approval

Cathy Galica requested approval of the sole source selection of Southern Indiana Works to provide One Stop Operator duties. Jorge Martinez made a motion to approve the contract with Southern Indiana Works as One Stop Operator. Lanny Mathis seconded the motion. Motion carried.

##### Broadband Grant

Cory Weaver requested approval to proceed with grant development with CSCLM as the lead agency for the grant. Jorge Martinez made a motion to approve proceeding with grant development. Lanny Mathis seconded the motion. Motion carried.

#### **PROJECT UPDATES**

##### Talent Center

Andrea Abrams reviewed the quarterly Talent Center report. She explained that the Talent Center has seen a decrease in traffic. There has been an increase in student engagement and workshops. The Talent Center has facilitated twenty-two workshops year to date and served 382 participants, of which 217 submitted resumes.

### Event Report

Cory Weaver highlighted items from the Event Report. She noted thirty-two hiring events have occurred in this program year, with a 42% hire rate. We have had an increase in partner job fairs and are having high levels of participation.

### YouthBuild

Cory Weaver reviewed the report and noted that there are fourteen enrollees surpassing the requirement of twelve. The second cohort already has nine enrollments. Eleven participants have received their high school diploma.

### Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses. Enrollments have been consistent. The Metrix program has been undergoing some changes to make the site more user-friendly.

### Apprenticeships

Cory Weaver provided status updates on the two apprenticeship programs. CF will be implementing a new engineering program that will focus on 3 occupations: CNC, Additive Manufacturing, and Industrial Maintenance.

### Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service.

- Job seeker satisfaction continues to be extremely high.
- Business Services scores decreased a bit. Employers have continued dissatisfaction with the quantity and quality of candidates.
- Talent Center continues to have a prominent level of customer service satisfaction.

Steven Litzinger explained that the survey comments are available upon request. The comments really present a more detailed picture of the high level of customer service the staff provide.

### Center Traffic

Larry Trowbridge reviewed the report.

- Traffic has been slightly up this quarter across all centers. The mobile unit is back on the road with a new staff member. Increased activity will be reflected in the next report.

### **MATTERS FROM THE FLOOR**

None

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:08 a.m.

### **APPROVED:**

---