



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: August 24, 2023
PLACE: College of Central Florida, Enterprise Center
3003 SW College Road, Ocala, FL 34474
TIME: 9:30 a.m.

MEMBERS PRESENT

Angela Juaristic
Arno Proctor
Charles Harris
Equilla Wheeler
Jorge Martinez
Lanny Mathis

MEMBERS ABSENT

Angie White
David Benthusen
Pat Reddish
Tanya Taylor

OTHER ATTENDEES

Dale French, CSCLM
Cory Weaver, CSCLM
Cathy Galica, CSCLM
Steven Litzinger, CSCLM

Larry Trowbridge, CSCLM
Andrea Abrams, CSCLM
Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Charles Harris, Chair at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Arno Proctor made a motion to approve the minutes from the May 18, 2023, meeting. Jorge Martinez seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

In Rusty Skinner's absence Dale French updated the committee on the following items:

- CareerSource Florida, Ernst and Young, and the Department of Commerce are working with the local areas to create larger regional planning areas as phase 3 of the realignment process.
- We are working with InsytAnalytics to assist us as we navigate and develop our local regional plan. There will be a presentation at the upcoming board meeting on

September 27.

- InsyAnalytics representatives will also be making a targeted presentation for Citrus County at a Chamber luncheon on September 28.
- The Eligible Training Provider List has been recognized by local areas as a potential source of statewide improvements. Local directors have emphasized to the State the significance of enhancing candidate services through increased program flexibility across different regions. The State recently released a draft policy to streamline the application process by allowing providers to apply through the State level instead of the local level. For individuals utilizing our services, this change will open opportunities and offer more choices, especially online training.

Workforce Issues that are Important to Our Community

This committee did not have any comments.

Administrative Offices Move

Dale French provided an update on the administrative office staff moving to the 14th Street Career Center location. In an effort to condense operations, due to a three-year budget reduction, the current lease for office space at the College of Central Florida will not be renewed in June 2024. He thanked Cory Weaver for creating a thorough project management plan to transition staff and IT logistics, with a progressive timeline over the next 8 months. Charles Harris asked if the Talent Center would also be moving. Dale French explained that it is our intentions to have Talent Center remain on campus to continue our partnership.

PUBLIC COMMENT

None

ACTION ITEMS

None

PROJECT UPDATES

Talent Center

Andrea Abrams reviewed the quarterly Talent Center report. She explained that the Talent Center has seen consistent traffic patterns for professionals, 133 professionals were served during the last program year. Ninety-five students were served. Talent Center staff participated in 9 outreach events. Staff conducted 29 classroom presentations to 488 students and reviewed 305 student resumes. The Talent Center is advertising for a Career Coach position.

Event Report

Cory Weaver highlighted items from the Event Report. She noted forty-seven hiring events have occurred in this program year, with a 37% hire rate. We have had an increase in partner job fairs and are having high levels of participation. Amazon and E-One have had the most participation. The Citrus County job fair will be August 31 and the Marion County job fair will be September 27.

Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses.

Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service.

- Job seeker satisfaction continues to be extremely high.
- Business Services scores decreased a bit. Employers have continued dissatisfaction with the quantity and quality of candidates.
- Talent Center continues to have a prominent level of customer service satisfaction.

Steven Litzinger explained that the survey comments are available upon request. The comments really present a more detailed picture of the high level of customer service the staff provide.

Center Traffic

Larry Trowbridge reviewed the report.

- Traffic has been slightly up this quarter in the 14th Street and Lecanto career centers. Unemployment claims are also increasing. Cory Weaver shared that there have been increases in layoff rates in large and small businesses. We will continue to watch for trends. Charles Harris asked if growing unemployment will that have an effect on future funding. Dale French explained that it would. He added that the final 2023-2024 budget will include adjustments to better serve the region's adult populations. The budget will be brought before the upcoming executive and board meetings for approval.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:01 a.m.

APPROVED: _____