



**CAREERSOURCE CITRUS LEVY MARION
Career Center Committee**

MINUTES

DATE: November 16, 2023
PLACE: College of Central Florida, Enterprise Center
3003 SW College Road, Ocala, FL 34474
TIME: 9:30 a.m.

MEMBERS PRESENT

Angela Juaristic
Arno Proctor
Charles Harris
Jorge Martinez
Pat Reddish
Tanya Taylor

MEMBERS ABSENT

Angie White
David Benthusen
Equilla Wheeler
Lanny Mathis

OTHER ATTENDEES

Rusty Skinner, CSCLM
Cory Weaver, CSCLM
Cathy Galica, CSCLM
Steven Litzinger, CSCLM

Larry Trowbridge, CSCLM
Chris Wilkinson, CSCLM
Cira Schnettler, CSCLM

CALL TO ORDER

The meeting was called to order by Charles Harris, Chair at 9:30 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Due to a clerical error, incorrect minutes were provided in the packet. The August 24, 2023, minutes will be provided for review at the next meeting.

DISCUSSION ITEMS

State Update

Rusty Skinner's updated the committee on the following item:

- CareerSource Florida is beginning the third phase of the alignment process. This phase will focus on regional challenges with procurement. The regional directors have made recommendations that they believe will create statewide improvements. CareerSource Florida has released draft versions of the regional planning

agreement and the standardization of tools and equipment procurement policy. These items will be further discussed at the December CareerSource Florida meeting.

Workforce Issues that are Important to Our Community

This committee did not have any comments.

2023 Direct Services Annual Report

Rusty Skinner explained that CareerSource CLM is the acting direct service provider. An annual report must be submitted to Florida Commerce for review to remain the provider. Florida Commerce makes their recommendation to CareerSource Florida for approval.

Broadband Grant

On behalf of Dale French, Cory Weaver explained that we have been awarded a \$1.7 million grant to expand broadband services throughout Levy County and counties in the northern Florida area. The grant will be administered in partnership with the College of Central Florida, BDI Datalink, and two sister regions. The flexibility of the grant not only provides funds to be used to train and support individuals to lay the fiber cables, but then those individuals can be retrained on how to maintain the fiber lines allowing for continued growth in skills. Several individuals have already been enrolled. Current staff member Michele Schulze will be the grant coordinator. Please send referrals to broadband@careersourceclm.com.

PUBLIC COMMENT

None

ACTION ITEMS

Disaster Recovery Dislocated Worker Grants

Cathy Galica shared that the attached policy sets up procedures to administer the grant. Jorge Martinez made a motion to accept the policy. Pat Reddish seconded the motion. Motion carried.

Lecanto Lease Renewal

Cory Weaver advised the committee that the Lecanto Career Center has a five-year lease, which will expire December 2023. A one-year renewal lease was requested due to several years of funding reductions. The property manager granted the request. Arno Proctor made a motion to approve the one-year lease for the Lecanto Career Center. Angela Juaristic seconded the motion. Motion carried.

PROJECT UPDATES

Talent Center

Cory Weaver introduced Chris Wilkinson as the new Talent Center manager. Cory Weaver reviewed the quarterly Talent Center report. She explained that the report has revised to provide a clear concise overview of Talent Center activities.

Event Report

Cory Weaver highlighted items from the Event Report. She noted 10 hiring events have occurred in this program year, with a 40% hire rate. We continue to have an increase in

partner job fairs with high levels of participation. She also noted that there are new businesses in the top three hiring events graph. Citrus County will be hosting a youth job fair in the Spring.

Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses. Program usage continues to grow annually.

Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service.

- Job seeker satisfaction continues to be extremely high with an exceptional score of 80.
- Business Services scores are consistent. Businesses express frustration over the quality of candidates that apply but are very satisfied with the quality of service that is provided by our staff.
- Talent Center continues to have a prominent level of customer service satisfaction.

Steven Litzinger explained that the survey comments are available upon request. The comments really present a more detailed picture of the high level of customer service the staff provide.

Center Traffic

Larry Trowbridge noted a dip in September traffic and uptick in online traffic. As the holiday season approaches, we are expecting annual reductions in traffic this time of year.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:08 a.m.

APPROVED: _____