



**CAREERSOURCE CITRUS LEVY MARION
Consortium**

MINUTES

DATE: January 11, 2024
PLACE: College of Central Florida – Enterprise Center
TIME: 10:00 a.m.

MEMBERS PRESENT

Commissioner Finegan
Commissioner Hodge
Commissioner Zalak

MEMBERS ABSENT

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cira Schnettler, CSCLM

Tameka Austin, Florida Commerce
Stephanie Dwyer, Public

CALL TO ORDER

The meeting was called to order by Commissioner Zalak, at 10:03 p.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Commissioner Hodge made a motion to approve the minutes from the October 5, 2023, meeting. Commissioner Finegan seconded the motion. Motion carried.

ACTION ITEMS

2023/2024 Budget

Dale French reviewed the additional funding streams that will impact the budget. Commissioners requested a breakdown of allocations for the Broadband Grant. Dale French reviewed the breakdown of overhead and training costs associated with implementing the grant. Commissioner Finegan made a motion to approve the 2023-2024 budget. Commissioner Hodge seconded the motion. Motion carried.

By-Laws Amendment: Education and Industry Consortium

Rusty Skinner reviewed the details and components of the new Consortium outlined on the action sheet. Commissioner Finegan made a motion to approve the By-Laws Amendment. Commissioner Hodge seconded the motion. Motion carried.

Board Appointment – Christopher Cowart

Commissioner Hodge made a motion to approve the appointment of Christopher Cowart. Commissioner Finegan seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner provided the following updates:

- Standardization of Tools and Services: In an effort to maximize cost savings and enhance efficient use of resources CareerSource Florida created a policy to outline the requirement for the statewide use of state-procured tools and services. Boards can request a waiver on an as needed basis based on local needs.
- Regional Planning: The local regional plan was previously approved by this Consortium and includes collaborating with regions 6, 7, and 9. Regions 7 and 9 are in the process of consolidating. Directors in all the regions feel positive about the direction of the regional plan. Commissioners in the regions will be updated about the plan and must agree to work together as well.

Workforce Issues Important to Our Community

Commissioner Hodge suggested that at the next meeting an update be provided on the activities of the new business development coordinators in Citrus and Levy counties.

Subrecipient Monitoring

Dale French explained that annual monitoring is conducted on the sub-recipient contractor Eckerd Connects, which is providing youth services. Powell Consulting conducted the monitoring and found one area that did not meet federal requirements. This item has been corrected and will be included in any future contracts.

Broadband Grant

Dale French reviewed details on the handout in the packet, noting that the duration of the grant is 5 years ending on 9/29/2028 not 2025.

Disaster Recovery Grant

Dale French provided an update on the grant activities.

- The City of Crystal River in Citrus County used funds from this grant for clean-up efforts from Hurricane Idalia.
- In Levy County aquaculture is the primary industry in Cedar Key. Hurricane Idalia caused significant losses to clam farms off the coast. Levy County will be utilizing grant funds to assist with clean-up efforts and redevelopment of the clam farms.

YouthBuild Monitoring

Dale French was excited to announce that there were no findings or issues found in a recent federal monitoring of a youth services program paid for through the YouthBuild grant. Commissioner Zalak applauded the efforts of the team implementing the program. When the final report is released, it will be provided at the next meeting.

PUBLIC COMMENT

None

PROJECT UPDATES

Board Member Agenda – 12/13/2023

Rusty Skinner noted the below items under the Executive Committee action items on the Consent Agenda:

- QLM Contract: QLM is the contractor that will provide the aquaculture cleanup services in Cedar Key under the Disaster Recovery Grant.
- MOU – Nature Coast Business Development Council (NCBDC): There will be a MOU with NCBDC that will be like the other economic development partner contracts in Marion and Citrus County.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:25 a.m.

APPROVED:
