

LWDB Number & Name	LWDB 10 - Citrus Levy Marion
Review Period	Week of 5/13/24
Submitted by	Ipozo, D. Letterman, L.Trowbridge, C.Wilkinson, P. Spence
Date of Submission	5/6/2024
<input checked="" type="checkbox"/>	By checking this box, I am providing this form in connection with the FloridaCommerce Local Workforce Development Board (LWDB) Staff Security, MIS & Information Security, and Individual Staff Florida Workforce Professional Development Credentialing review. I certify, to the best of my knowledge and belief, that the information and representations provided below are true and correct.

Requirements contained herein are per Credentialing Guidance Paper OSPS-81, Administrative Policies 92 & 93, and Federal Law.

Center Number (Employ Florida)	4355	4356	4357	4358	4353	Comments
--------------------------------	------	------	------	------	------	----------

Minimum Resource Room Requirements

1	Are the following labor market publications and resources accessible to users? (y, n)	y	y	y	y	y							
2	Wage Conversion Posters (Note: Posters show hourly wages converted into weekly/monthly/annual earnings.)	Y	Y	Y	Y	Y							
3	Resource Guide (displays the Systems, Publications, and Reports available from the Labor Market Statistics Center)	Y	Y	Y	Y	Y							
4	Career Comics	Y	Y	Y	Y	Y							
5	Job Journey Occupational Career Posters	Y	Y	Y	Y	Y							
6	Occupational Highlights	Y	Y	Y	Y	Y							
7	Industry Profiles	Y	y	Y	Y	Y							
8	Employment Projections Data	Y	Y	Y	Y	Y							
9	Occupational Employment Statistics and Wages	Y	y	Y	Y	Y							
10	Career Information Delivery System (customized career decision making tools like "My Career Shines [Kuder]")	Y	y	Y	Y	Y							
11	Career Infonet (http://www.careerinfonet.org/)	Y	y	Y	Y	Y							
12	O*NET ONLINE (http://www.onetonline.org/)	Y	y	Y	Y	Y							
13	Florida Insight (formerly FREIDA)	Y	y	Y	Y	Y							
14	State Eligible Training Provider List (ETPL) for the LWDA	Y	Y	Y	Y	Y							
15	Do computers have Internet Access?	Y	y	Y	Y	Y							
16	Do the computers have a link to Employ Florida?	Y	Y	Y	Y	Y							
17	Is Employ Florida the MIS primarily used in the resource room for labor exchange services?	Y	Y	Y	Y	Y							
18	If no to #17, what is the labor exchange system/program being used?			y	y	y							
19	Do basic software programs include technical skills self-assessment, resume building and interviewing skills?	Y	Y	Y	Y	Y							
20	Are staff available to provide assistance on the use of software programs using labor market information and other web-based resources?	Y	Y	Y	Y	Y							

Posters Required by Federal and State Law and Guidance

18	Does the location display the following posters as required by law, in a place that is visible to customers? (y, n)	y	y	y	y	y							
19	"Employee Rights Under the National Labor Standards Act"	Y	Y	Y	Y	Y							
20	"Family and Medical Leave Act"	Y	Y	Y	Y	Y							
21	"If You Have A Complaint"	Y	Y	Y	Y	Y							
22	"Notice to Workers with Disabilities"	Y	Y	Y	Y	Y							
23	"Migrant & Seasonal Agriculture Worker Protection Act"	Y	Y										
24	"Job Safety and Health Protection Occupational Safety and Health Act"	Y	Y	Y	Y	Y							
25	"Fair Labor Standards Act"	Y	Y	Y	Y	Y							
26	"Florida Law Prohibits Discrimination"	Y	Y	y	y	y							
27	"Reemployment Assistance"	Y	Y	Y	Y	Y							
28	"Child Labor Laws"	Y	Y	Y	Y	Y							
29	"Interpretive Services" (One of three allowable posters)	y	Y	Y	Y	Y							
30	"Worker's Compensation Works for You"	Y	Y	Y	Y	Y							
31	"Employee Polygraph Protection Act (EPPA)"	Y	Y	Y	Y	Y							

32	"Uniformed Services Employment and Reemployment Rights Act (USERRA)"	Y		Y		Y		Y		Y			
33	"Equal Employment Opportunity is the Law"	Y		Y		Y		Y		Y			
34	"Florida Minimum Wage"	Y		Y		Y		Y		Y			
35	Are Career Center operating hours prominently posted?	Y		Y		Y		Y		Y			

Front-line Staff Minimum Skills Standards

36	Do front line staff have the following minimum skills required of a workforce professional?												
37	Customer service training (y, n)	Y		Y		Y		Y		Y			
38	Communications skills training (y, n)	Y		Y		Y		Y		Y			
39	Basic computer software skills (y, n)	Y		Y		Y		Y		Y			
40	Specific programmatic training (y, n)	Y		Y		Y		Y		Y			

Minimum Activities to be Provided by the Career Center

41	Are the following minimum activities provided on-site , by referral or by Internet connection ? If "X", please provide comment why.												
42	WIOA Adult/Dislocated worker program	On-Site		On-Site		On-Site		On-Site		On-Site			
43	Veterans Workforce Investment programs	On-Site		On-Site		On-Site		On-Site		On-Site			
44	Migrant and Seasonal Farm Worker services	On-Site		On-Site		On-Site		On-Site		On-Site			
45	FDOE Farmworker Career Development Program	Internet		Internet		Internet		Internet		Internet			
46	Indian and Native American programs	Internet		Internet		Internet		Internet		Internet			
47	Job Corps	Internet		Internet		Internet		Internet		Internet			
48	Youth Services	On-Site		On-Site		On-Site		Referral		Referral			
49	Wagner-Peyser Programs	On-Site		On-Site		On-Site		On-Site		On-Site			
50	Adult Education	Referral		Referral		Referral		Referral		Referral			
51	Industrial Education	Referral		Referral		Referral		Referral		Referral			
52	Vocational Rehabilitation	Referral		Referral		Referral		Referral		Referral			
53	Older Worker Programs	Referral		Referral		Referral		Referral		Referral			
54	Trade Adjustment Assistance	On-Site		On-Site		On-Site		Referral		Referral			
55	Veterans Employment and Training Services	On-Site		On-Site		On-Site		Referral		Referral			
56	Community Service Block Grant Activities	Internet		Internet		Internet		Internet		Internet			
57	Employment and Training activities carried out by the Department of Housing and Urban Development	Referral		Referral		Referral		Referral		Referral			
58	Unemployment Insurance Programs	Internet		Internet		Internet		Internet		Internet			
59	Temporary Assistance for the Needy Families/ Welfare Transition	Internet		Internet		Internet		Internet		Internet			
60	Supplemental Nutrition Assistance Program - Employment and Training	Internet		Internet		Internet		Internet		Internet			
61	Supportive Services such as child care and transportation	Referral		Referral		Referral		Referral		Referral			
62	Disability Specialist	On-Site		On-Site		Referral		Referral		Referral			