



Consortium Meeting

Monday, June 10, 2024 – 10:00 a.m.
2703 NE 14th Street, Ocala, FL 34470

Zoom Meeting: <https://us02web.zoom.us/j/83581422999>
Phone 1-646-558-8656 Meeting ID: 835 8142 2999

AGENDA

Call to Order		C. Zalak
Roll Call		C. Schnettler
Approval of Minutes, April 10, 2024	Pages 2 - 4	C. Zalak

ACTION ITEMS

Budget Updates	Pages 5 - 9	D. French
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DISCUSSION ITEMS

State Update		R. Skinner
Workforce Issues Important to Our Community		R. Skinner
Board Membership Status	Page 10	R. Skinner

PUBLIC COMMENT

PROJECT UPDATES

Disaster Recovery Grant / Broadband Grant	Page 11	D. French
Board Member Agenda – 6/5/2024	Pages 12 - 13	R. Skinner

MATTERS FROM THE FLOOR

ADJOURNMENT

OUR VISION STATEMENT

To be recognized as the number one workforce resource in the state of Florida by providing meaningful and professional customer service that is reflected in the quality of our job candidates and employer services.



**CAREERSOURCE CITRUS LEVY MARION
Consortium**

MINUTES

DATE: April 10, 2024
PLACE: College of Central Florida – Enterprise Center
TIME: 11:00 a.m.

MEMBERS PRESENT

Commissioner Hodge
Commissioner Zalak

MEMBERS ABSENT

Commissioner Finegan

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM

Cira Schnettler, CSCLM
Bob Stermer, CSCLM Attorney
Tameka Austin, Florida Commerce Board
Governance Team

CALL TO ORDER

The meeting was called to order by Commissioner Zalak, at 11:06 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Commissioner Hodge made a motion to approve the minutes from the January 11, 2024, meeting. Commissioner Zalak seconded the motion. Motion carried.

ACTION ITEMS

Budget Updates

Dale French reviewed the new format for the budget presentation. Commissioner Hodge made a motion to approve the budget. Commissioner Zalak seconded the motion. Motion carried.

Local Area Designation

Dale French explained that the local area designation usually occurs every other year, but due to the realignment of regions in Florida, the State requested the designation again this year. Commissioner Hodge made a motion to approve the submission of the local area designation. Commissioner Zalak seconded the motion. Motion carried.

Special Project

Rusty Skinner explained that CareerSource Florida had requested assistance on a special project. The project did not develop as anticipated, and our assistance is no longer necessary. No action was taken on this item.

DISCUSSION ITEMS

State Update

Rusty Skinner provided the following updates:

- He notified the committee that the 4-year plan is due to the State by August 2024. In June, the preliminary budget, and a draft plan will be on the agenda. Once there is time for public comment the plan can be finalized and sent to the State.
- Funding allocations have not been provided from the State yet. It is anticipated that there will be a budget reduction of 10-11%. In an effort to reduce expenses, the administrative office personnel have moved to 14th Street. Other measures are also being taken to minimize cost impact.

Workforce Issues Important to Our Community

No issues were discussed.

YouthBuild Monitoring

Dale French was happy to report that there were no issues, findings, or questionable costs found in the audit. The Department of Labor was very complimentary on the staff's administration of the program. Consortium members gave their congratulations on the success of the program and positive audit results.

PUBLIC COMMENT

None

PROJECT UPDATES

Disaster Recovery Grant

Dale French provided an update on the grant activities.

- The City of Crystal River in Citrus County used funds from this grant for clean-up efforts from Hurricane Idalia.
- Hurricane Idalia caused significant losses to clam farms off the coast in Levy and Dixie counties. Both counties will be utilizing grant funds to assist with clean-up efforts and redevelopment of the clam farms. There are approximately four hundred 2-acre land leases. It is anticipated that 130 people will be enrolled under the grant. The grant will run through January 2025. It is projected that by the end of the program six-million dollars will be injected into the economy in Levy and Dixie counties.

Broadband Grant

Dale French reviewed details on the handout in the packet, noting that the duration of the grant is 5 years ending September 2028.

Business Services Report

Cory Weaver reported that efforts are ongoing to fill the business development position in Levy County. The new business development coordinator in Citrus is off to a great start and fitting in well. Business development coordinators from Citrus and Marion have been servicing Levy County. In March, we hosted in partnership with Levy County Schools a youth job air. Over twenty businesses and community partners participated. The business development team is also working with the Nature Coast Business Development Council to develop new business partnerships.

Board Member Agenda – 3/20/2024

Rusty Skinner reviewed the board agenda noting the below items:

- The financial audit was conducted. There were no findings or issues. The finance team’s exceptional performance is evident in the report. The report will be emailed to the Consortium at a later time. After review of the audit report, the members may contact him with any questions.
- The contracts list and other executive action items were reviewed.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:43 a.m.

APPROVED:



RECORD OF ACTION/APPROVAL

**Consortium, Monday, June 10, 2024
Board Meeting, Wednesday, June 5, 2024
Executive Committee, Wednesday, May 29, 2024**

TOPIC/ISSUE:

Preliminary 2024-2025 Budget

BACKGROUND:

Attached is the proposed budget figures for the 2024-2025 program year.

POINTS OF CONSIDERATION:

This budget is based on the following:

- Estimated carry forward funds from current year grants.
- Estimated expenditures for Hurricane Idalia DWG

STAFF RECOMMENDATIONS:

Approve preliminary 2024-2025 budget.

COMMITTEE ACTION:

Al Jones made a motion to approve the proposed 2024-2025 budget. Carl Flanagan seconded the motion. Motion carried.

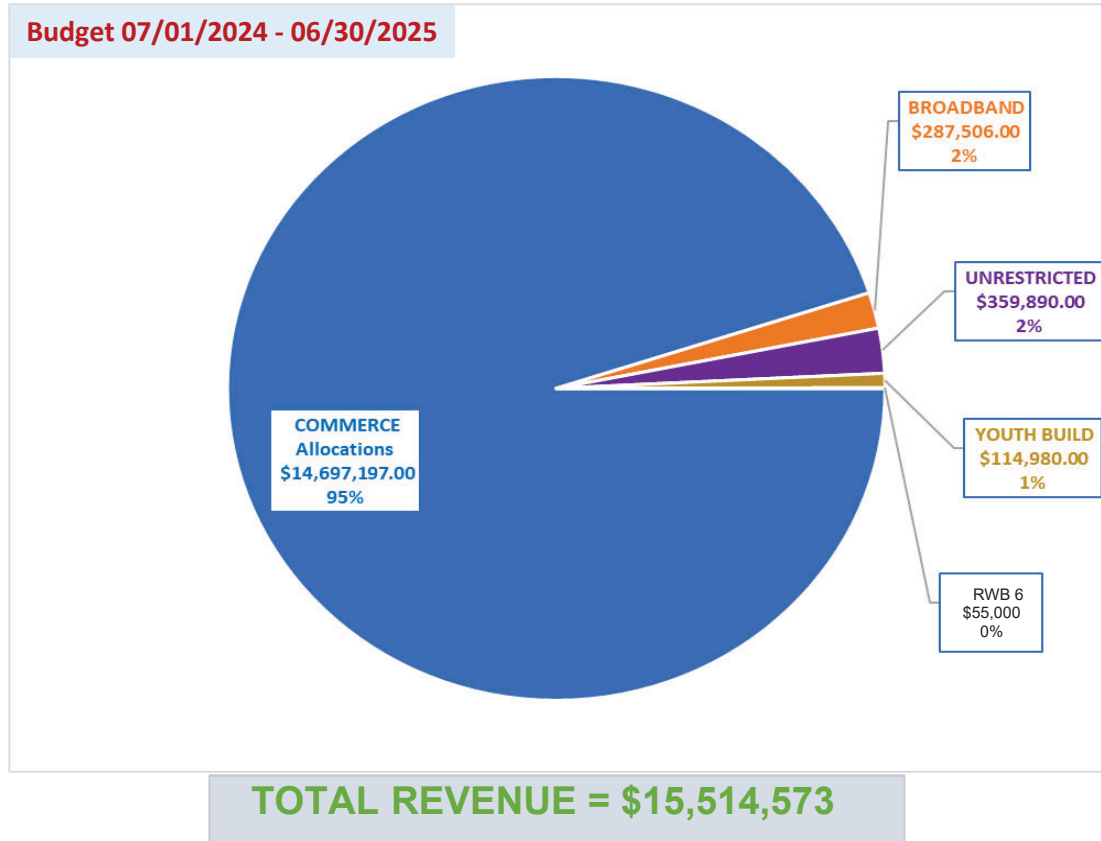
BOARD ACTION:

Kathy Judkins made a motion to approve the 2024-2025 budget. Pete Beasley seconded the motion. Motion carried.

REVENUE RESOURCES

\$15.46 M

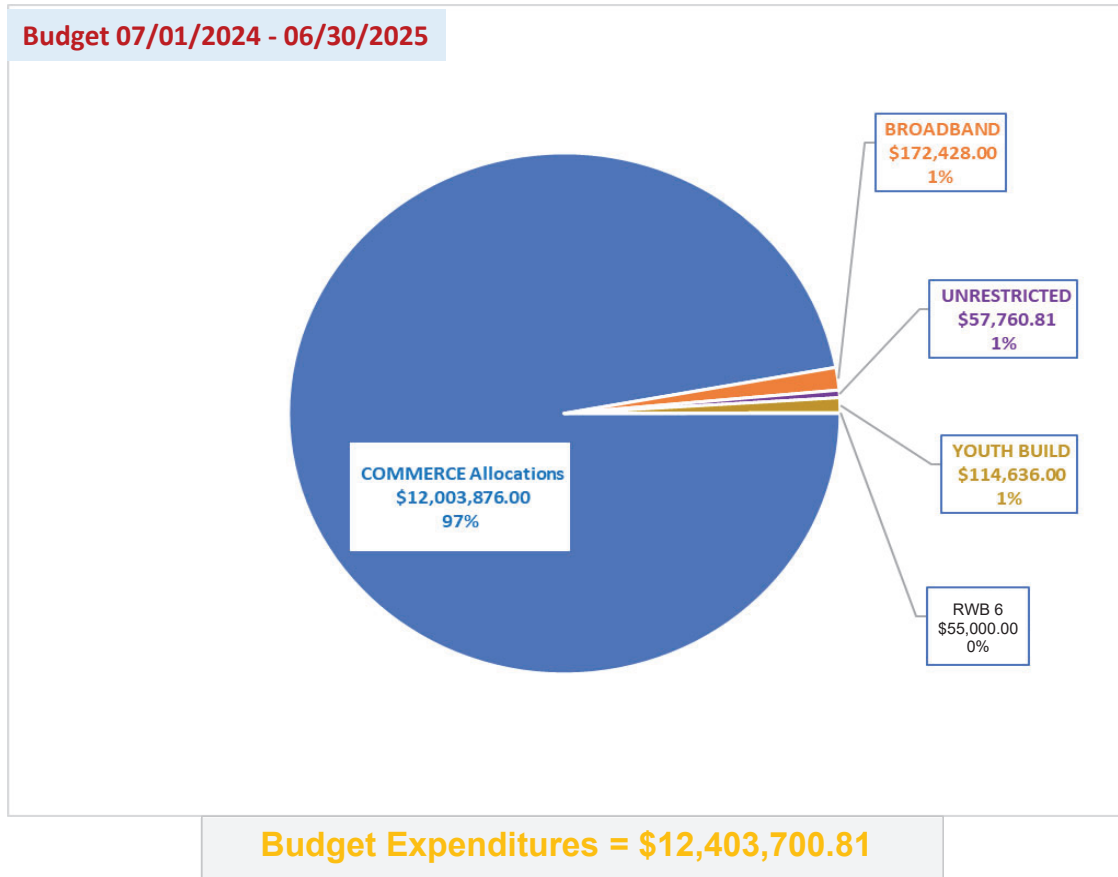
COMMERCE ALLOCATIONS	
ADULT	\$2,332,151
YOUTH	\$1,132,587
DISLOCATED WORKER	\$578,398
WAGNER PEYSER	\$180,000
WTP	\$1,577,092
SNAP	\$185,176
VETS	\$54,935
REA	\$226,915
OTHER	\$8,429,943
TOTAL Commerce Allocations	\$14,697,197



BUDGET EXPENDITURES

\$12.35 M

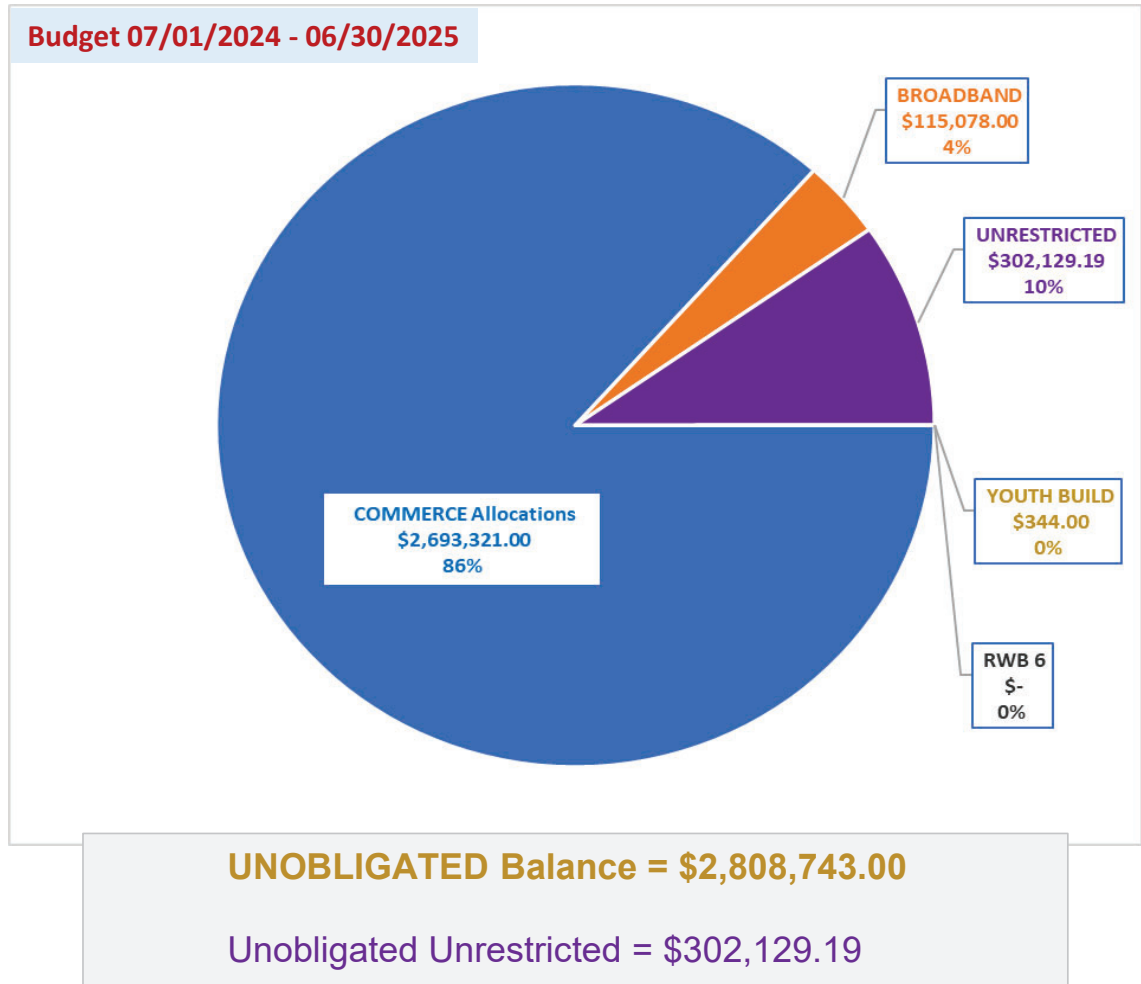
COMMERCE ALLOCATIONS	
ADULT	\$1,180,449
YOUTH	\$938,224
DISLOCATED WORKER	\$287,094
WAGNER PEYSER	\$79,313
WTP	\$968,420
SNAP	\$127,573
VETS	\$25,787
REA	\$91,475
OTHER	\$8,305,541
TOTAL Commerce Allocations	\$12,003,876



UNOBLIGATED BALANCE

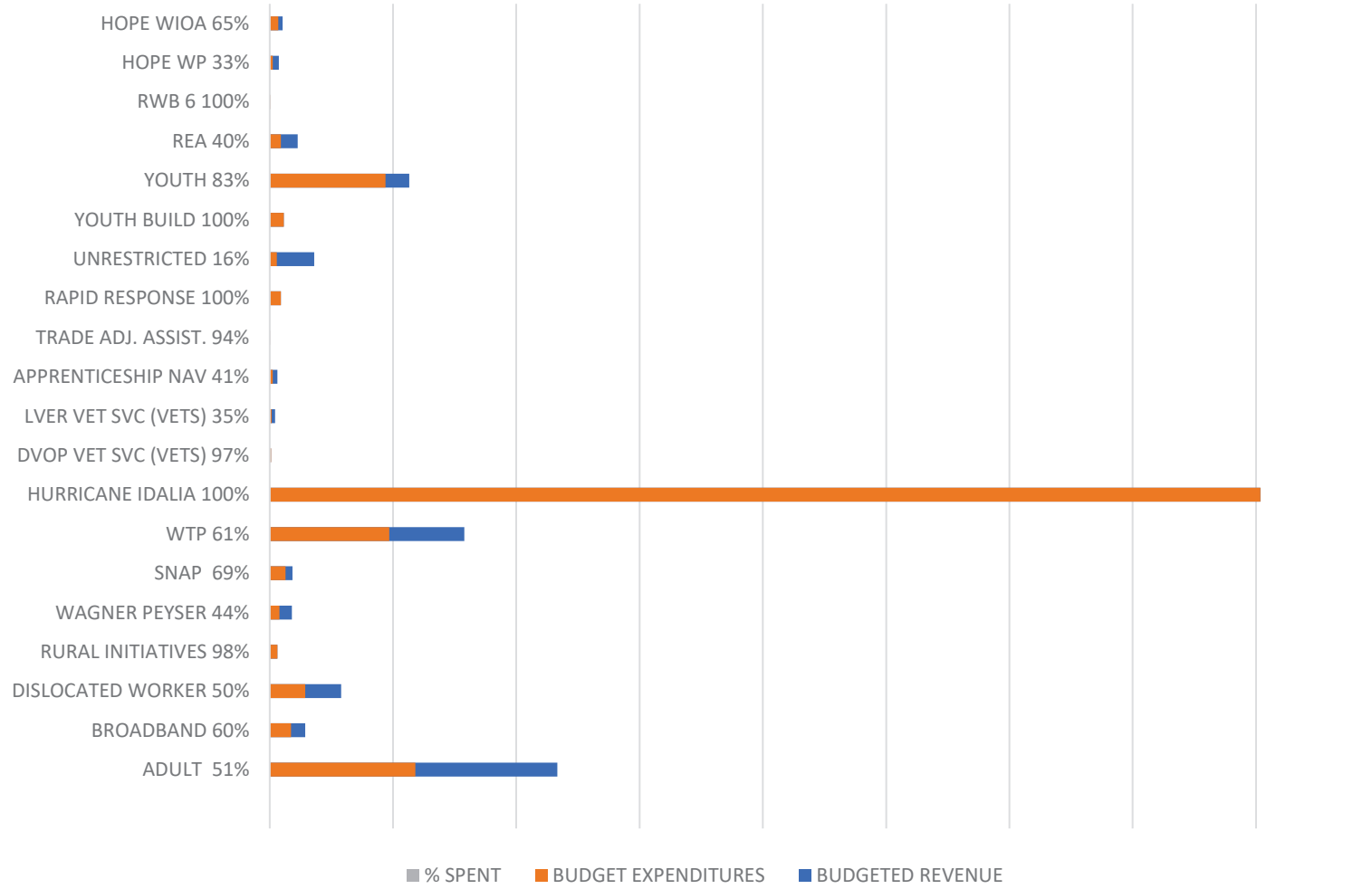
\$2.81 M

COMMERCE ALLOCATIONS	
ADULT	\$1,151,702.00
YOUTH	\$194,363.00
DISLOCATED WORKER	\$291,304.00
WAGNER PEYSER	\$100,687.00
WTP	\$608,672.00
SNAP	\$57,603.00
VETS	\$29,148.00
REA	\$135,440.00
OTHER	\$124,402.00
TOTAL Commerce Allocations	\$2,693,321.00



Budget 07/01/2024 - 06/30/2025

% BUDGET SPENT



BOARD MEMBERSHIP TERMS - June 2023

WORKFORCE REP(20%)=8 MEMBERS (AT 33 TOTAL)							
	SECTOR	Industry Sector	NAME	APPOINTED	LENGTH	TERM EXPIRES	COUNTY
1	Apprenticeship	Uniton	Fred Morgan	7/1/2021	8	2029	Marion
2	CBO/ Barriers	Non-Profit	Theresa Flick	7/1/2021	8	2029	Citrus
3	CBO/ Barriers	Non-Profit	Charles Harris	7/1/2021	5	2026	Marion
4	CBO/Barriers-Vet	Veteran's Programs	Vacant		7	2028	Citrus
5	Labor	Union	Fred Morgan	7/1/2021	8	2029	Marion
6	Labor	Union	Andy Starling	7/1/2021	8	2029	Levy
7	Youth Serving Organization	DCF	Jorge Martinez	7/1/2021	6	2027	Marion
8	Youth Serving Organization	Education	Chris Cowart	1/11/2024	5	2029	Levy
GOVERNMENT/ EDC 4 SEATS							
9	Economic Development	Economic Development	Vacant		5	2026	Levy
10	Economic Development	Economic Development	Kevin Sheilley	6/21/2023	5	2026	Marion
11	Trans/ Public Housing	Housing	Angela Juraristic	6/21/2023	6	2027	Marion
12	Voc Rehab	Voc Rehab	Angie White	7/1/2021	8	2029	All
EDUCATION 4 SEATS							
13	Education-Adult	Education	Ben Whitehouse	7/1/2021	6	2027	Marion
14	Education-Higher Private	Education	Pete Beasley	7/1/2021	8	2029	Marion
15	Education-Higher Public	Education	Mark Paugh	7/1/2021	5	2026	All
16	Education-School District	Education	Debra Stanley	7/1/2021	7	2028	Citrus
PRIVATE SECTOR 17 SEATS							
17	Private Sector	Retail	Al Jones	7/1/2021	7	2028	Citrus
18	Private Sector	Real Estate	Kevin Cunningham	7/1/2021	5	2026	Citrus
19	Private Sector	Construction	Larry White	6/21/2023	7	2028	Citrus
20	Private Sector	Publishing	John Murphy	7/1/2021	7	2028	Citrus
21	Private Sector	Energy	Staci Bertrand	6/21/2023	8	2029	Citrus
22	Private Sector	Finance	Carl Flanagan	7/1/2021	5	2026	Citrus
23	Private Sector	Manufacturing	Arno Proctor	7/1/2021	8	2029	Levy
24	Private Sector	Energy	Kim Baxley	7/1/2021	6	2027	Levy
25	Private Sector	Manufacturing	John Hemken	7/1/2021	7	2028	Levy
26	Private Sector		Vacant		5	2026	Levy
27	Private Sector		Vacant		5	2026	Levy
28	Private Sector	Insurance	Brandon Whiteman	7/1/2021	6	2027	Marion
29	Private Sector	Manufacturing	Darlene Goddard	7/1/2021	5	2026	Marion
30	Private Sector	Manufacturing	Jeff Chang	7/1/2021	7	2028	Marion
31	Private Sector	Energy	Kathy Judkins	7/1/2021	5	2026	Marion
32	Private Sector	Manufacturing	Pat Reddish	7/1/2021	6	2027	Marion
33	Private Sector	Retail	Equilla Wheeler	7/1/2021	7	2028	Marion

*Nominations Submitted Today

Grant Updates

National Dislocated Worker Grant (Citrus, Levy and Dixie Counties)

Reemploys individuals displaced by natural disasters to conduct cleanup and recovery work. This grant is focused on recovery efforts from Hurricane Idalia. Activities include initial cleanup conducted in Citrus County and now assisting shellfish growers in Levy and Dixie Counties.

Citrus County:

City of Crystal employed three dislocated workers to assist with cleanup and community outreach.

Levy and Dixie:

Community Outreach Information Sessions:

- Cedar Key February 7
- Cedar Key February 13
- Cross City March 13

Total Enrollments: 181 (176 Levy, 5 Dixie)

Work began on March 4 with first cohorts of workers.

Total community investment to date (through April 30): \$675,723.75

Creating Connections Broadband (Levy County)

Total Enrollments to Date: 14

Total Training Completers: 6

Total Currently in Training: 8

Total Employed: 5

Upcoming Classes: June, August, December 2024

BOARD MEETING AGENDA
Wednesday, June 5, 2024 – 11:30 a.m.
College of Central Florida – Marion Campus – Webber Center
3001 SW College Road, Ocala, FL 34474

Join Zoom Meeting: <https://us02web.zoom.us/j/84761708978>
 Conference Line: 1 646 558 8656 Meeting ID: 847 6170 8978

Call to Order		B. Whiteman
Invocation and Pledge of Allegiance		R. Stermer
Roll Call		C. Schnettler
Public Comment		B. Whiteman
Approval of Minutes, March 20, 2024	Pages 3 - 34	B. Whiteman

PRESENTATION

What We Do		L. Byrnes
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DISCUSSION ITEMS

State Update		R. Skinner
Workforce Issues that are Important to our Community		R. Skinner
Financial Disclosure Forms / Annual Conflicts Reminder		R. Skinner
Board Membership Status	Page 35	R. Skinner
Education and Industry Consortium Meeting Minutes 3/21/2024	Pages 36 - 39	R. Skinner

ACTION ITEMS

FWDA Dues	Page 40	R. Skinner
Eckerd Connect Contract Renewal	Page 41	D. French
One Stop Operator Contract Renewal	Page 42	D. French
2023/2024 Budget	Page 43 - 47	D. French
ETPL	Page 48	D. French

CONSENT AGENDA

<u>Nominating Committee – 5/15/2024</u>	Pages 49 - 51	A. Jones
Affirmation of Chair		
Nomination of Vice Chair		
Nomination of Treasurer		
<u>CEO Contract Review – 5/13/2024, 5/29/2024</u>	Pages 52 - 53	B. Whiteman
CEO Contract Renewal		

Performance and Monitoring – 5/7/2024
No Action Items

J. Chang

Business and Economic Development – 5/8/2024
No Action Items

P. Beasley

Career Center – 5/16/2024
No Action Items

C. Harris

Marketing and Outreach – 5/22/2024
No Action Items

A. Jones

Executive Committee – 5/23/2024, 5/29/2024

Pages 54 - 63

B. Whiteman /
R. Skinner

Staff Increases
Ancillary Benefits Switch
Annual Healthcare Renewal
Dwyer MOU
Workforce Champion
Schedule of Operations
990
Pay Grades
Administrative Staff Assistant

PROJECT UPDATES

None

MATTERS FROM THE FLOOR

ADJOURNMENT

LUNCH