



**CAREERSOURCE CITRUS LEVY MARION  
Executive Committee**

**MINUTES**

DATE: November 20, 2024  
PLACE: 2703 NE 14<sup>th</sup> Street, Ocala, FL 34470  
TIME: 9:30 a.m.

**MEMBERS PRESENT**

Al Jones  
Arno Proctor  
Brandon Whiteman  
Carl Flanagan  
Charles Harris  
Fred Morgan  
Jeff Chang  
Pete Beasley

**MEMBERS ABSENT**

**OTHER ATTENDEES**

Rusty Skinner, CSCLM  
Dale French, CSCLM  
Cory Weaver, CSCLM  
Iris Pozo, CSCLM

Cira Schnettler, CSCLM  
Bob Stermer, Board Attorney

**CALL TO ORDER**

The meeting was called to order by Carl Flanagan, Chair, at 9:31 a.m.

**ROLL CALL**

Cira Schnettler called roll and a quorum was declared present.

**APPROVAL OF MINUTES**

Al Jones made a motion to approve the minutes from the August 28, 2024, meeting.  
Pete Beasley seconded the motion. Motion carried.

**DISCUSSION ITEMS**

**State Update**

Rusty Skinner provided the following update:

- A meeting was recently held in Cedar Key to give grant updates to the clam farmers. The program currently has funding through the end of the year. When Congress commences there may be an issuance of additional disaster relief funds that will allow a continuation of the grant and provide much needed disaster relief to a part of our community that needs supportive services. We are also looking to provide disaster relief services to other businesses in Cedar Key affected by the hurricanes.

We will be starting the process of organizing in early December to be prepared if the funding becomes available.

- After the sale of the large mobile unit, we requested approval from the State to purchase another van. The State granted approval, we then reached out to the State vendor for purchasing the van. The vendor explained that there is currently a long lead time, and a van would not be available until late 2025. We then began the bidding process as required. The first public invitation to bid did not garner any bids. The invitation was reposted, and two bids were received and are in the review process. A recommendation will be brought to the full board.
- Adrienne Johnston will be visiting our region on December 9. An agenda of priority discussion items is being drafted. Committee members were invited to attend.
- Management will be attending the Florida Rural Economic Development Association conference being held this week at a local venue.

#### Workforce Issues that are Important to our Community

Carl Flanagan asked about any community reception of our disaster relief services. Staff and committee members discussed perception deterrents small businesses may have regarding assistance from a governmental agency. There is a community perception that assistance may interfere with the business or that lengthy time-consuming processes will be involved in receiving assistance. We will be working with a business consultant on how to create community messaging to break down those perceptions.

#### Revised OJT and ITA Forms

Dale French explained that the State has issued the standardized ITA and OJT forms. Regions will need to individually sign contracts with each provider. Some providers are resistant to engaging in a contract. The concern has been raised with the State and it continues to be an issue. We will continue to provide feedback to the State to reduce the number of pages of the OJT application and to create efficiencies for all regions by having the State contract with the training providers directly.

#### **PUBLIC COMMENT**

None

#### **ACTION ITEMS**

##### Youth ITN Release

Dale French explained that WIOA requires the bidding for service to occur every four years. Charles Harris made a motion to approve the release of the ITN for Youth Services. Jeff Chang seconded the motion. Motion carried.

##### Regional Planning: Submission of Supporting Documentation

Rusty Skinner shared that the regional planning submission documents are being finalized. Committee members are invited to identify and present areas of focus for regional planning. Consortium members will need to approve the plan as well. A draft plan has already been submitted to CareerSource Florida. They will meet in February to review and approve the submitted plans. Al Jones made a motion to approve the regional plan. Pete Beasley seconded the motion. Motion carried.

**PROJECT UPDATES**

Rusty Skinner shared that there are three major agreements that are coming due for renewal June 30, 2025. The agreements include the Interlocal Agreement, Memorandum of Understanding between the Consortium and the Board, and the Agreement to Establish. These agreements last for five years and will be renewed again in 2030.

**MATTERS FROM THE FLOOR**

None

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:12 a.m.

**APPROVED:** \_\_\_\_\_