



**CAREERSOURCE CITRUS LEVY MARION  
Consortium**

**MINUTES**

DATE: January 22, 2025  
PLACE: CareerSource CLM – 14 Street Career Center  
TIME: 3:30 p.m.

**MEMBERS PRESENT**

Commissioner Barek  
Commissioner Hodge  
Commissioner Zalak

**MEMBERS ABSENT**

**OTHER ATTENDEES**

Rusty Skinner, CSCLM  
Dale French, CSCLM  
Arno Proctor, Ancorp

Cira Schnettler, CSCLM  
Bob Stermer, CSCLM Attorney

**CALL TO ORDER**

The meeting was called to order by Commissioner Zalak, Chair, at 3:38 p.m.

**ROLL CALL**

Cira Schnettler called roll and a quorum was declared present.

**APPROVAL OF MINUTES**

Commissioner Hodge made a motion to approve the minutes from the September 30, 2024, meeting. Commissioner Barek seconded the motion. Motion carried.

**ACTION ITEMS**

**Election of Chair**

Rusty Skinner explained that when there is a new appointment to the Consortium, the members may choose a different Chair if they would like. The members agreed to keep the same Chair. Commissioner Barek made a motion to have Commissioner Zalak continue to be the Chair of the Consortium. Commissioner Hodge seconded the motion. Motion carried.

**Authority of Chair**

Rusty Skinner explained that the State is requiring formal documentation that the Consortium Chair has been authorized to sign documents. Commissioner Barek made a motion to grant the Consortium Chair (the Chief Local Elected Official) the permission to sign any approved documents. Commissioner Hodge seconded the motion. Motion carried.

### Board Member Appointments

Commissioner Hodge made a motion to appoint Jennifer Roach and Edward Suor as new members of the CLM board. Commissioner Barek seconded the motion. Motion carried.

### Federal Performance Negotiated Goals

Dale French reviewed the negotiated goals.

Commissioner Barek made a motion to approve the negotiated performance goals. Commissioner Hodge seconded the motion. Motion carried.

### Interlocal Agreement Renewal

Rusty Skinner explained the importance of the Interlocal Agreement and renewal timelines.

Commissioner Hodge made a motion to renew the Interlocal Agreement and allow for submission to each County Commission for review and action. Commissioner Barek seconded the motion. Motion carried.

### Agreement to Establish CLMRWDB

#### Memorandum of Agreement CLMRWDB and CLMRWDC

Rusty Skinner explained these documents establish agreements between the Consortium and the CLM board. These documents should be approved and signed after the Interlocal Agreement is signed by all three counties. The Commissioners agreed to defer action until the Interlocal Agreement is signed.

### Regional Planning Intent Agreement / Supporting Documentation

Rusty Skinner stated that the formal regional planning request will be considered by CareerSource Florida at their February 2025 meeting. Commissioner Hodge approved the Request for Regional Planning Area Identification to be signed and submitted to CareerSource Florida for consideration. Commissioner Barek seconded the motion. Motion carried.

## **DISCUSSION ITEMS**

### Board Membership Status

Rusty Skinner explained that after the member approvals from earlier in the meeting there will be two vacancies left to fill. A veteran vacancy from Citrus County and an education vacancy from Levy. Rusty Skinner will be meeting with the Levy County Superintendent of Levy County Schools next week to discuss a potential nomination. He encouraged everyone to explore their networks for the Citrus vacancy. It was also noted that the Marion economic development position will become vacant at the end of January.

### DEO Performance Presentation

Rusty Skinner reviewed the monitoring presentation noting all findings and observations.

## **PUBLIC COMMENT**

None

## **PROJECT UPDATES**

Disaster Recovery Grant / Broadband Grant

Dale French provided an update on the grant activities.

- Disaster Recover: The efforts to assist the aquaculture businesses in Levy County have been successful. The program is currently undergoing monitoring.
- Broadband Grant: The program has been successful. There are 29 enrolled participants. Eighteen are now employed in the industry. The others are finishing their certifications.

Performance: Letter Grade and Quarterly Reports

Dale French reviewed the criteria of the goals and the outcomes. Noting challenges in finding dislocated workers to meet the goal.

New Projects: Citrus, Levy, Marion

Dale French stated that efforts will continue to assist dislocated workers from the hurricanes in Citrus and Levy. There are active requests through US DOL and Florida Commerce for additional funding to assist dislocated workers affected by the hurricane in other industries.

He was happy to announce that CLM has been awarded another grant for Youth Build funding.

Board Member Agenda – 12/11/2024

The board agenda was available for review.

**MATTERS FROM THE FLOOR**

None

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:29 p.m.

**APPROVED:** \_\_\_\_\_