THE WIOA PROGRAM

CareerSource
CITRUS | LEVY | MARION

The Workforce Innovation and Opportunity Act program assists eligible individuals with training and related services needed to obtain employment in high-demand occupations.

Individuals interested in applying can begin the process by completing the following steps:

Check Eligibility

1. Check the Regional Demand Occupations List
2. Confirm the occupation is listed
3. Visit EmployFlorida.com → under "Job Seekers," select "Education and Training" → click "Approved ETPL Programs" to locate your program and provider

Create or Update Your Employ Florida Profile

1. After signing in or creating your account, click the "My Resources" tab → select "My Background" → click "Start the Background Wizard"
2. Ensure the following information is up to date: *Education, Certifications, Employment History* (your three most recent jobs or last 10 years of employment), *Desired Occupation, Job Type, Location, Salary, and Driver's License*
3. Click the "General Information" tab → review and update the information in this section

Submit Your Application

1. Complete the WIOA Services Application
2. Email a copy with your name to **careersuccessplan@careersourceclm.com**
3. Watch your email for confirmation or follow-up requests

FOR MORE INFORMATION, CALL (800) 746-9950